

Public Administration

What can I do with this degree?

Public Administration is a field of academic study that emphasizes professional training in carrying out the actions of government. The program is designed to provide an understanding of bureaucratic organizations, to encourage and develop critical analytical skills, and to apply those skills in the implementation and evaluation of public policy.

Public Administration Marketable Skills

Ability to...

- Implement policy / protocol
- Manage crisis situations
- Make decisions
- Lead & serve
- Organize & be precise
- Exhibit professionalism
- Develop programs
- Lead media & public relations
- Coordinate regulations compliance
- Solve financial problems
- Project budgets
- Communicate clearly
- Increase cost efficiency
- Work with a team

Policy Areas

- Economic Policy
- Public Finance
- Education, Employment, & Workforce Training
- Energy & Environment
- Global Policy & Security
- Health Policy
- Non-profit Management
- Philanthropy & Public Service
- Urban Policy & Governance
- Grant Writing
- Government
- Transportation Policy

Benefits of an Internship

- Gain practical experience specific to your career goals
- Develop a valuable professional network
- Earn 3-6 hours of college credit towards your degree
- Partake in paid / unpaid, part-time / full-time opportunities
- Take advantage of the flexibility internships offer as they are built to work around your school schedule
- Travel with an internship, opportunities are available from the local to international
- Transition more easily into a job
- Increase marketability to employers
- Increase the possibility of a higher starting salary
- Learn about your strengths and weaknesses while in an educational environment and gain confidence in your abilities

Career Paths & Sample Job Options

Some of the occupations outlined in this brochure may require additional education or training.

Job Titles

- City Manager
- City Planner
- Policy Advisor
- Budget Analyst
- Economic Development Director
- Public Affairs Director
- Auditor / Regulations
- Grant Writer
- Public Relations Consultant
- Legislator
- Crime Research / Analyst
- Employee Development Specialist
- Employee Relations Specialist
- Human Resources Specialist
- Management Consultant
- Government Liaison
- Volunteer Coordinator

Work Settings

- State Departments
- Legislative Reference Services
- Bill Drafting Services
- Legislative Councils / Agencies
- General Accounting Office
- Library of Congress
- Government Printing Office
- Congressional Budget Office
- Charitable Organizations
- Contracting / Consulting Firms
- Association Management Firms
- Political Action Committees (PACs)
- Lobby Organizations
- Political Parties
- Research Organizations
- Administrative Services
- Judiciary
- Local Government
 - City Management
 - Financial Administration
 - Budget Analysis
 - General Services
- Community Affairs
- Social Services
- Counties
- Municipalities
- Townships
- School Districts
- Special Districts
- Federal Reserve Bank
- Legal Departments / Offices
- Corporations

Resources

Texas State University - Student Organizations and Services

Pi Alpha Alpha (Public Administration Honors Society)
Phi Alpha Delta (Pre-Law Society)
Supporting Women in Political Science (SWIPS)

Model Organization of American States Program (MOAS)
Model United Nations Program (MUN)
Career Services, Division of Student Affairs

Job / Internship Search Websites

Public Service Careers: www.publicservicecareers.org
Administration Jobs: www.administrationjobs.com
Work for Good (nonprofit): www.workforgood.org

Idealist (nonprofit): www.idealists.org
USAjobs: www.usajobs.gov
Roll Call: www.rcjobs.com

Professional Organizations

American Society for Public Administration: www.aspanet.org
National Academy of Public Administration: www.napawash.org
Texas Association of Nonprofit Organizations: www.tano.org
Association for Public Policy Analysis and Management: www.appam.org
Alliance for Nonprofit Management: www.allianceonline.org
International City / County Management Association (ICMA): www.icma.org
National Forum for Black Public Administrators: www.nfbpa.org
Texas City Management Association (TCMA): www.tcma.org
Texas Municipal League: www.tml.org

Additional Resources

United Nations Public Administration Network: www.unpan.org
Public Administration Theory Network: www.pattheory.org
Occupational Outlook Handbook: www.bls.gov/ooh

Information for this brochure is compiled from: Texas State University Department of Political Science, University of Texas at Austin Master of Public Affairs Program.



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Texas State University is an Equal Employment Opportunity/Affirmative Action Employer, committed to inclusive thought and action in support of our diverse community. Individuals from historically underrepresented groups and all those who share our commitment to inclusivity and passion for the strength of our diversity are strongly encouraged to apply.