

PROFESSIONAL DISCLOSURE STATEMENT FOR SUPERVISION (Sample Format)

Please submit a Supervision Disclosure Statement that includes the following information:

- I. Qualifications and Experience of Supervisor
 1. Information regarding highest degree earned and date conferred;
 2. Amount of experience and training in clinical supervision;
 3. Amount of experience and training as counselor, as well as in other professional roles;
 4. Areas of specialization (e.g., adolescents, substance abuse, etc.)

- II. Theoretical View of Supervision
 1. Nature, course, and purpose of supervision;
 2. Theoretical model of supervision used;
 3. Potential techniques to be implemented

- III. Process of Evaluation
 1. Necessity and purpose of feedback;
 2. Method, form, and frequency of feedback;
 3. Separation between supervision and personal counseling

- IV. Supervision Arrangements
 1. Meeting times, frequency, location, etc.;
 2. Cancellation policy;
 3. Emergency contact information

- V. Legal and Ethical Considerations Relevant to Clinical Supervision
 1. Due Process
 2. Documentation
 3. Confidentiality