

**TEXAS STATE UNIVERSITY
COMMENCEMENT**

FACULTY MARSHAL

ARRIVAL

- Arrive to the University Events Center no later than one hour prior to the start of the ceremony.
- Your name will be on the list for Reserved Parking in Commencement Lot D off Aquarena Springs Drive and Charles Austin Drive.
- Check in with commencement staff on the arena floor by using the staircase near sections 110-112, or between building Entrances 2 and 3. (Please see the map on page 2).
- Join other faculty on the arena floor, who will be mingling with candidates prior to the start of the ceremony.

PROCESSIONAL

- Approximately 15 minutes prior to the start of the ceremony, please gather all faculty at the back of the arena to form two lines. Faculty should follow the direction of the Faculty Marshal and commencement staff to ensure that all are seated quickly.
- The Platform Party will process down the center aisle. You will lead the faculty to join the processional immediately following the Platform Party.
- Commencement staff will direct you to seating in Section 107.

RECESSIONAL

- You will lead the faculty and follow the Platform Party in front of the stage, behind the Ceremonial Brass ensemble, and through the tunnel, and up stairs to exit the arena. If needed, an elevator is available in the hallway behind the stage. Follow signage to reach the elevator.
- This path leads to Entrance 1. Faculty may reenter the building or walk around the building to access Sewell Park.

Thank you for your willingness to serve as a Faculty Marshal! We look forward to seeing you at commencement. Please contact Kristin McDaniel, commencement coordinator, at km48@txstate.edu if you need accommodations or have any questions prior to commencement.

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