

**TEXAS STATE UNIVERSITY  
COMMENCEMENT**

<b>GRADUATE MARSHAL</b>
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**ARRIVAL**

- Arrive to the University Events Center no later than one hour prior to the start of the ceremony.
- Your name will be on the list for Reserved Parking in Commencement Lot D off Aquarena Springs Drive and Charles Austin Drive.
- Check in with commencement staff on the arena floor by using the staircase near sections 110-112, or between building entrances 2 and 3.
- A seat will be reserved for you on the arena floor labeled “Graduate Marshal”. The seat will be located on the right-hand side of candidate seating, when facing the stage.
- Assist candidates with seating. Candidates will seat themselves by level and do not need to be in alphabetic order.

**GRADUATE RECOGNITION**

- After degree conferral, commencement staff will direct you to lead the graduate candidates to the reader podium. You will have a card to indicate to the Reader that you are the beginning of the graduate candidates. Hand the card to the Reader.
- Advance to the center aisle to direct the candidates back to their original chairs.
- Ensure that candidates are seated quickly to avoid congestion in the aisles.

**RECESSIONAL**

- You may either recess with faculty behind the stage and outside near Entrance 1 or remain with candidates and recess directly outside to Sewell Park.

Thank you for your willingness to serve as a Graduate Marshal! We look forward to seeing you at commencement. Please contact Kristin McDaniel, commencement coordinator, at [km48@txstate.edu](mailto:km48@txstate.edu) if you need accommodations or have any questions prior to commencement.

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