



NEW STUDENT ORIENTATION

STUDENT BUSINESS SERVICES

J.C. KELLAM BUILDING


ROOM 188

PHONE: 512.245.2544

EMAIL: CASHIERS@TXSTATE.EDU

WEBSITE: WWW.SBS.TXSTATE.EDU


OVERVIEW


 Functions


 Tuition Rates


 Electronic Billing


 Fall 2022 Payment Deadline

 Texas Guaranteed Tuition Plan


 Texas Tuition Promise Fund


 529 Plan and Trust Payments

 Payment Methods

 Emergency Loan/Short Term Loan

 Direct Deposit (eRefund)

 Accessing the Billing and Payment

 Questions

FUNCTIONS



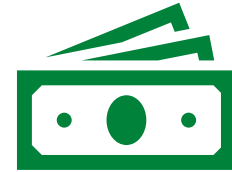
Billing and Payment

Tuition, Fees, Room and Board
Payment Plan Enrollment
Emergency Loan Program
Short-Term Loan



Tuition Adjustments

Texas Tomorrow Fund
Texas Promise Fund
Tuition Waivers/Exemptions



Refunds

Student and financial aid refunds
Encourage direct deposit sign-up
(fastest way to receive a refund)

TUITION & MANDATORY FEE RATE OPTIONS

1. Traditional Tuition Rates

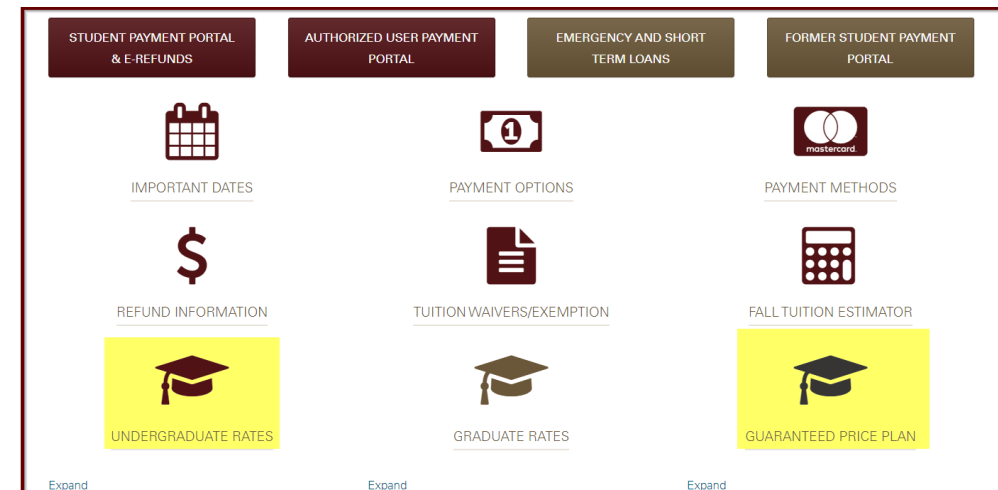
- Defaulted rates
- Tuition and Fees subject to change by legislative or Board of Regents

2. Guaranteed Price Plan

- Optional fixed tuition and mandatory fees
- 12 consecutive semesters
- Incoming degree seeking, undergraduate, Texas Residents
- Must Opt-In by 12th class day of fall/spring terms and 4th class day for summer

How to learn more?

- Guaranteed Price Plan page on the Student Business Services website
- Frequently Asked Questions available
- Review archived tuition rates



SEMESTER COST ESTIMATE

Example semester cost based on Fall 2022 rates for 15 credit hours

	Texas Resident	Non-Resident	Guaranteed Price Plan
Tuition & Fees 15 Hrs.	\$5,925.50	\$12,045.50	\$6,388.70
Room (Traditional)	\$3,026.00	\$3,026.00	\$3,026.00
Meal Plan (Bronze Plan)	<u>\$1,390.00</u>	<u>\$1,390.00</u>	<u>\$1,390.00</u>
	\$10,341.50	\$16,461.50	\$10,804.70

NOTE: Room & Board are **not** included in the Guaranteed Price Plan

TEXAS GUARANTEED TUITION PLAN (TEXAS TOMORROW)



- Student emails their ID A# and **signed** copy of Texas Tomorrow card to tuiassist@txstate.edu
- SBS will automatically enter benefit to the student's account for Fall and Spring
- Students who wish to use TGTP for Summer **must** email tuiassist@txstate.edu and request the benefit to be applied
- NOTE: Texas Tomorrow does **not** cover some fees, such as: Dorm, meal plan, electronic course fee, lab fee

- Purchaser of the fund must contact TTPF **EACH** semester to authorize benefit
- TTPF notifies the university of approved benefits
- Please contact TTPF as early as possible to allow for processing time and avoid delays
- NOTE: Certain fees may not be covered. Please review the account each semester to pay any unpaid fees



TEXAS TUITION PROMISE FUND (TTPF)



529 PLANS AND TRUST PAYMENTS



- Many plans require an official statement of the student's bill and class schedule
- Fall statements will be available August 1st. A real-time statement can be generated on demand for any registration changes
- Contact your 529 administrator to learn more about the procedure and processing time
- In most plans, the 529 administrator will send a check directly to Texas State. Make sure the check includes the student's A# ID
- Payment **must be received** by August 18th

- Visit the VA office website **va.txstate.edu**
- Submit all documents via their certification request system
- Start the process as soon as possible!
- VA will contact us when benefit is approved, we apply benefits the same day
- Contact their office with any questions about your benefits or the process
 - veteransaffairs@txstate.edu
 - 512-245-2641



VETERANS BENEFITS

A photograph of a "Application for VA BENEFITS" form resting on a wooden desk. The form includes sections for "Personal Information" with fields for Name (Last, First, Middle Initial), Address (Mailing Address), E-Mail Address, City, State, Zip, Home Telephone, and Other Telephone. A black pen is positioned over the form, and a portion of a computer keyboard is visible in the upper left corner of the image.



BILLING AND PAYMENT

ELECTRONIC BILLING

Fall 2022 Bills

- Available August 1st
- Bills will be available for viewing on the Payment Portal

Notifications

- Sent to BobcatMail (Texas State Email)
- Set up alternate email address and sign up for text message notifications in Payment Portal
- Designate Authorized User access for statement notifications, account balance, and payment options
- We will only send emails if **action is required**

PAYMENT METHODS



Online eCheck payments at no additional cost



Online Credit/Debit card payments, with a convenience fee of 2.85%



Online International Wire Payments



Paper Check, Money Order, or Cashier's Check via the following (include student ID number):

Mail:

Texas State University
Student Business Services
601 University Dr., JCK 188
San Marcos, TX 78666

Dropbox located outside of
the Student Business
Services' lobby

Cashier windows during normal
business hours, Monday – Friday
from 8:00am – 5:00pm

PAYMENT PLAN

- Splits the semester bill into 4 installments of 25%
- \$30 payment plan fee
- First installment due **August 18th** for class confirmation. FA will credit directly to this amount
- Other 3 installments to be due over the course of the semester
- Available when billing begins **August 1st**



EMERGENCY LOAN



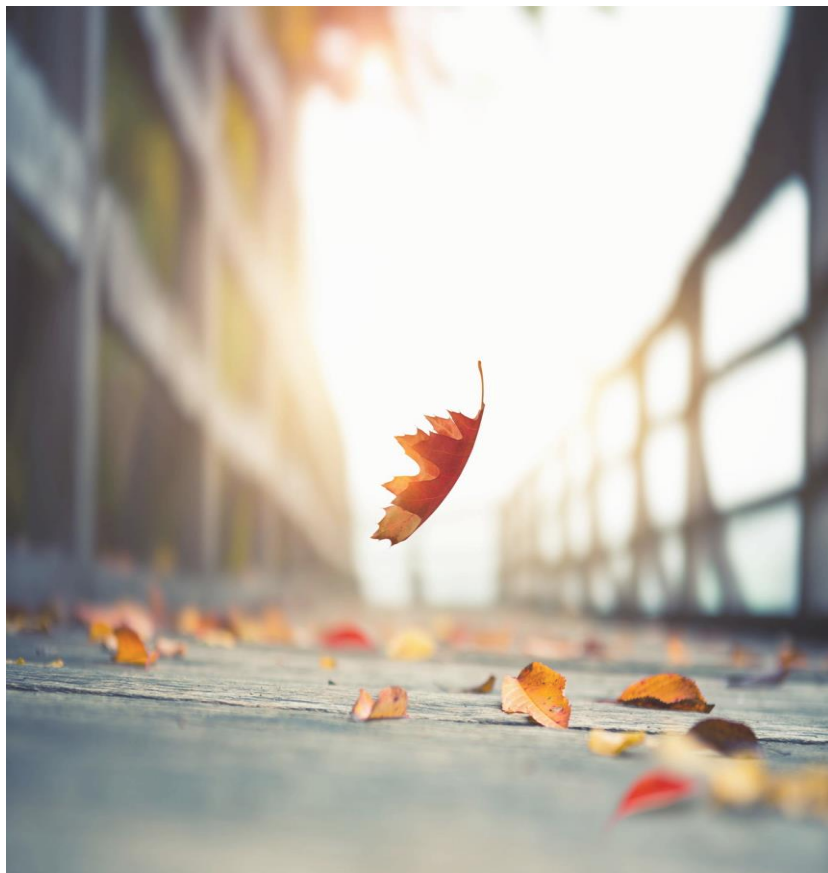
- Covers the 25% down payment of total semester bill to confirm classes
- Allows time for benefits to apply if there is a delay
- Automatically enrolled into payment plan
- \$30 payment plan fee | 1.25% origination fee
- Loan amount is divided into the 3 remaining installments
- Online application available on **August 13th**

SHORT TERM LOAN

- Borrow up to \$550.00 for related expenses
- \$5.00 origination fee
- Online application available on:
 - **August 13th**
- Loan is due on the final due date of the term:
 - **November 10th**



FALL 2022 PAYMENT DEADLINE

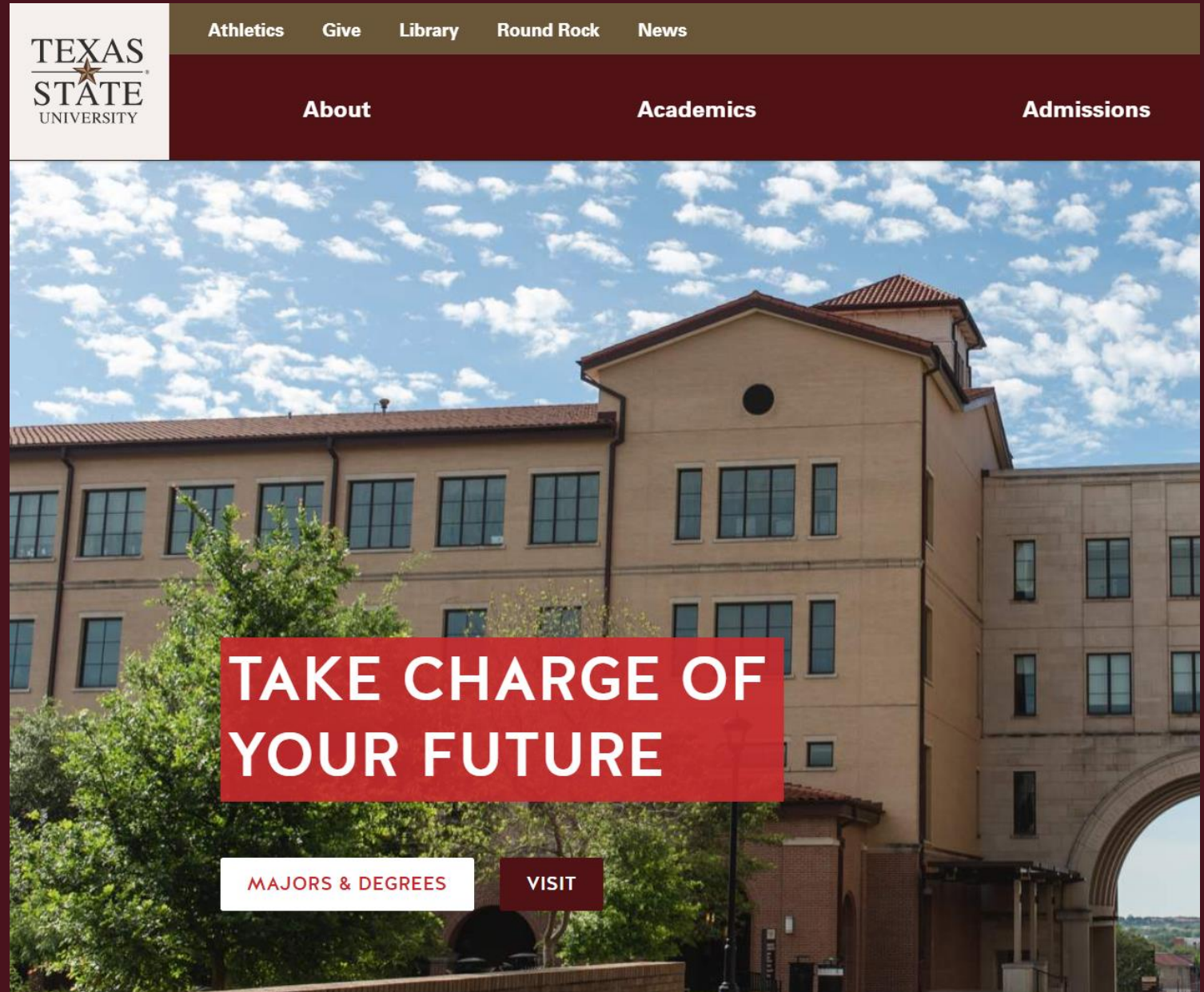


All payments are due by:

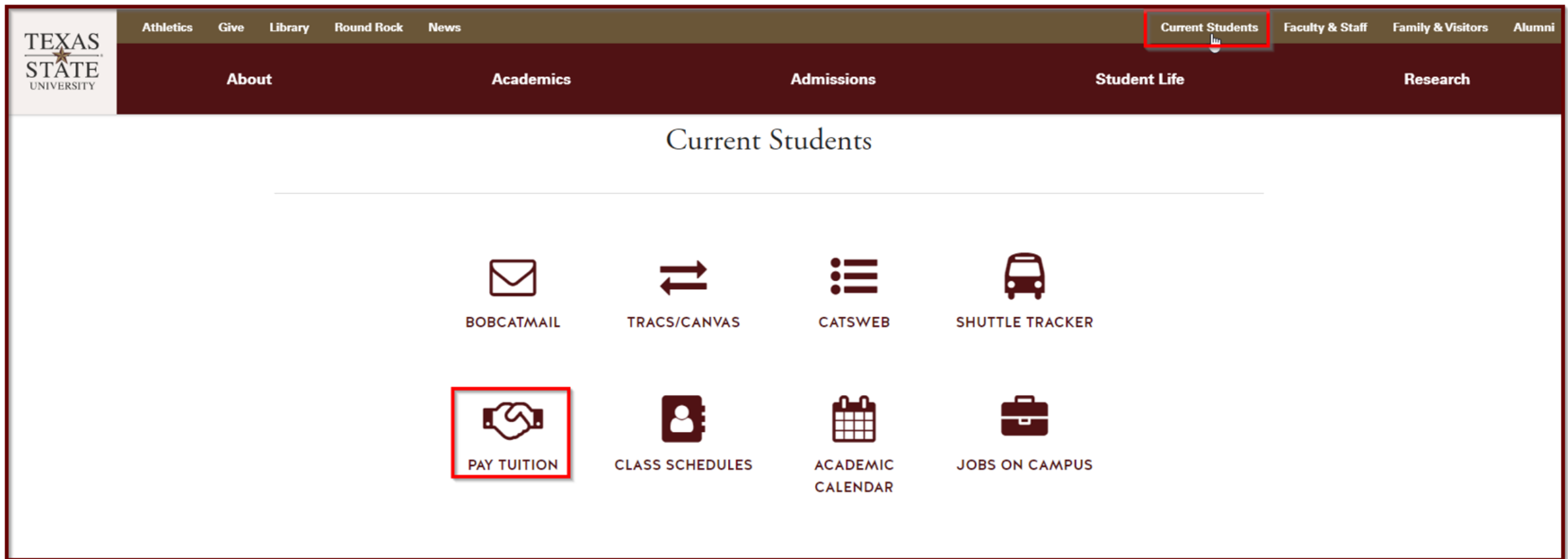
Thursday, August 18, 2022

***** Payment action must be taken to avoid course cancellation *****

ACCESSING THE BILLING AND PAYMENT SITE



ACCESSING THE BILLING AND PAYMENT SITE



Click the 'Current Students' link then select 'Pay Tuition'
Accessible from the Texas State homepage



STUDENT LOGIN

Pay Tuition and Fees

After logging in below, you'll be able to:

- Make tuition and fee payments
- Enroll in a payment plan
- Pay for room and board
- Print electronic statements
- Review account charges
- Sign up for electronic refunds

Preferred browsers to access the Payment Portal are Mozilla Firefox or Internet Explorer.

Students

Click below if you are a registered student making your own payment.

STUDENT PAYMENT PORTAL

Parents and Authorized Users

Click below if you are an authorized user making a payment on behalf of a registered student.

AUTHORIZED USER PAYMENT PORTAL

TEXAS  STATE®

NetID

Password

Login

> Forgot your password?

> Activate your NetID

Use of computer and network facilities owned or operated by Texas State University requires prior authorization. Unauthorized access is prohibited. Usage may be subject to security testing and monitoring, and affords no privacy guarantees or expectations except as otherwise provided by applicable privacy laws. Abuse is subject to criminal prosecution. Use of these facilities implies agreement to comply with the policies of Texas State University.

Utilize NetID and Password to login

Billing and Payment Site Homepage

[Home](#) [My Account](#) [Make Payment](#) [Payment Plans](#) [Refunds](#) [Help](#)


Announcement

Welcome to the SBS Bill and Payment application!

Bills for summer 2018 will be available May 1, 2018. Payment is due by 5 pm, May 31, 2018.

Financial Aid refunds will be processed on Wednesdays. Please allow 24 to 72 hours for your funds to be available.

If your financial aid is not

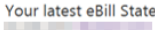
 Save time when paying. Set up a preferred payment profile in the [Payment Profile](#) page.

Student Account

Balance \$0.00

[View Activity](#) [Make Payment](#)

Statements

Your latest eBill Statement 

[View](#)


My Profile Setup

- [Authorized Users](#)
- [Payment Profile](#)
- [Electronic Refunds](#)
- [Notifications](#)
- [Term Balances](#)



MY PROFILE SETUP

Payment Plans Refunds Help



Save time when paying. Set up a preferred payment profile in the [Payment Profile](#) page.

Student Account





Balance \$0.00

[View Activity](#) [Make Payment](#)

Statements

Your latest eBill Statement [View Statements](#)

My Profile Setup

-  Authorized Users
-  Personal Profile
-  Payment Profile
-  Electronic Refunds

Term Balances

Add an authorized user(s) to view student account information and/or make payments.

Add an alternate e-mail address and sign up for text message notifications to ensure that you do not miss important billing information.

Save time when making payments by setting up a preferred payment.

Sign up for direct deposit (eRefunds) to have residual funds be directly deposited to your bank account.

AUTHORIZED USER LOGIN

Pay Tuition and Fees

After logging in below, you'll be able to:

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- Enroll in a payment plan
- Pay for room and board
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Preferred browsers to access the Payment Portal are Mozilla Firefox or Internet Explorer.

Students

Click below if you are a registered student making your own payment.

STUDENT PAYMENT PORTAL

Parents and Authorized Users

Click below if you are an authorized user making a payment on behalf of a registered student.

AUTHORIZED USER PAYMENT PORTAL

Welcome to Texas State University Student Account Website!

Students: Click here to login

Authorized User

Login for parents or others who have been granted access.

Email:

Password:

Forgot Password

Login

Welcome!

The Billing and Payment site allows students and their families to view statements, make payments, and manage the student account.

NOTE: Students must grant permission to parents, guardians, or employers through the student's authorized user process through the account suite.

Website Features:

- Check your balance
- Make a payment
- Enroll in a payment plan
- View your account and payment history, including current and prior billing statements
- Sign-up for eRefunds (direct deposit)

Instructions on how to grant authorized user access, make payments, enroll in a payment plan, and sign-up for direct deposit can be found on the [Student Business Services website](#).

The payment site is not available from 10:00 p.m. to midnight daily due to maintenance.

Billing and Payment Portal Homepage



[Home](#) [My Account](#) [Make Payment](#) [Payment Plans](#) [Refunds](#) [Help](#)

Announcement

Welcome to the SBS Bill and Payment application!

Texas State University has partnered with Western Union Business Solutions to offer a better way to send internal funds to pay for your tuition and fees. For more information go to the SBS Website.

Payment for summer 2020 is due by May 28, 2020. A payment plan is available.

Fall 2020 bills will be available the first week of August.

Save time when paying. Set up a preferred payment profile in the [Payment Profile](#) page.

Student Account

ID: **xxxxxx4379**

Balance \$0.00

[View Activity](#) [Make Payment](#)

Statements

Your latest eBill Statement [View Statement](#)

[View Statements](#)

My Profile Setup

Personal Profile

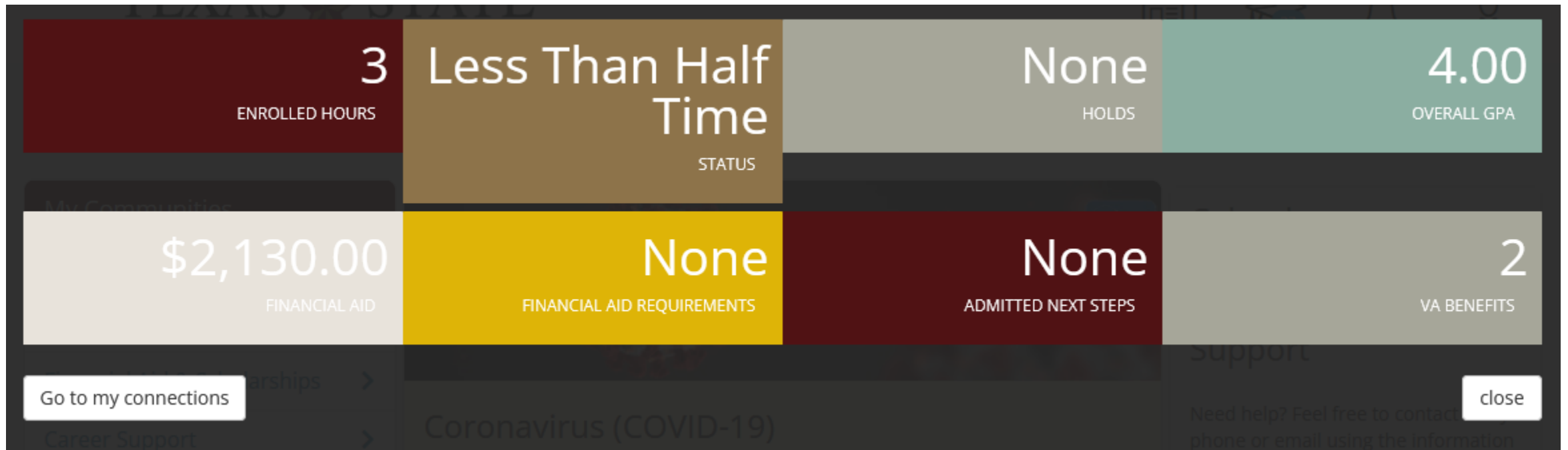
Payment Profile

Electronic Refunds

Term Balances

FERPA AUTHORIZATION

- Separate from authorized user
- Required to discuss account specifics
- Set up through the Bobcat Family Portal
- More information can be found on the [University Registrar's Website](#)



A screenshot of a student dashboard with a dark background. It features a grid of colored boxes containing student information. The top row includes 'ENROLLED HOURS' (3), 'STATUS' (Less Than Half Time), 'HOLDS' (None), and 'OVERALL GPA' (4.00). The bottom row includes 'FINANCIAL AID' (\$2,130.00), 'FINANCIAL AID REQUIREMENTS' (None), 'ADMITTED NEXT STEPS' (None), and 'VA BENEFITS' (2). Navigation links like 'Go to my connections', 'Scholarships', 'Career Support', and 'Support' are visible at the bottom. A 'close' button is in the bottom right corner.

3 ENROLLED HOURS	Less Than Half Time STATUS	None HOLDS	4.00 OVERALL GPA
\$2,130.00 FINANCIAL AID	None FINANCIAL AID REQUIREMENTS	None ADMITTED NEXT STEPS	2 VA BENEFITS

Student Business Services



www.sbs.txstate.edu
cashiers@txstate.edu
512-245-2544



Don't forget!

Fall 2022

Payment Deadline:

Thursday, August 18, 2022

Save the
Date!

Be
Proactive!

Eat 'em
up Cats!

Thank you

