

Registering for Classes with Bobcat Schedule Builder

The Bobcat Schedule Builder helps you prepare for advising and registration by planning out optimized variations of your classes that take into account your personal needs (work, athletics, leisure, etc.). The scheduler automatically saves your work so you can come back and rework a schedule at a later time or get a head start on the planning your next semester. Once you are satisfied with your schedule, you can register for your classes directly through Texas State Self-Service using the Bobcat Schedule Builder Registration Cart *provided you have an active time ticket*.

Accessing Bobcat Schedule Builder:

Log in to <u>Texas State Self-Service</u> using your NetID and password.

From the *Student* tab, click *Registration*

TEXAS STATE UNIVERSITY	
Personal Information Student) Search 6	RETURN TO MENU SITE MAP HELP EXIT
Student	NETWORK TO HERV BUTE HAVE HELP EXIT
Admissions Status	
Autoritzationa Justa Justa Verlieur Existing Applications Apply for Autorization or Zevieur Existing Applications (RCG[stration] Exectly our organization status, class schedule and add or drop classes	
Student Records View your holds, grades, transcripts, and apply for graduation	
Student Account View year scent summaries, statement/payment history and tax information Housing and Meal Plans Subert/Review Centest and Preferences	
Tuition and Fee Information Make payment, view account detail, sign-up for direct deposit, authorize 3rd party users	
Degree Audit Review your academic progress. Registration Payment Confirmation	
View if sufficient payment has been made to your account to prevent cancellation of your classes Meningitits Immunization This link is SQLY for those students who have received a notification regarding their meningitis vaccination!	
RELEASE: 8.5.4	
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Registering for Classes with Bobcat Schedule Builder

From the Registration page you can then select *Bobcat Schedule Builder* link which will automatically redirect you to the Bobcat Schedule Builder application.

TEXAS STATE. UNIVERSITY		
Personal Information Student		
Search 60	RETURN TO MENU SITE MAP HELP EXIT	
Registration		
Select Term Registration/Schedule Changes Look Up Classes Week at a Glance Student Detail Schedule Registration Fee Assessment Registration Status Active Registration		
Registration History Concise Student Schedule Textbook: Information Bobcat Schedule Builder New!!! Ontrefixe add due stelde		
Bobcat Schedule Builder Registration Cart RELEASE: 8.5.4 © 2014 Ellucian Company L.P. and its affiliates.		

Once in the application, you will first need to select your term.





Registering for Classes with Bobcat Schedule Builder

From there you will be directed to the main Bobcat Schedule Builder page

	139	BOBCF SCHEDULE BUIL	
Course Statu Parts of Tern Just pl	ace checkmarks by t	✓ Term: lected ✓ Campus: he courses and breaks y rate Schedules' button!	
Courses	Add Course	Breaks	Add Break
	urse' button to add ses.		button to add times during not wish to take classes.
Schedules Generate Schedules]		



Registering for Classes with Bobcat Schedule Builder

Class Selection Options:

Bobcat Schedule Builder provides several options to narrow down your class searches. The *Course Status* dropdown lets you select between 'Open Classes Only' or 'Open and Full Classes'. *Term* dropdown allows you to switch between terms. The *Parts of Term* dropdown lets you to filter classes by specific parts of term. You are also able to filter classes by campus using the *Campus* dropdown menu.

	139	BOBCI SCHEDULE BUI	
Course Statu Parts of Terr	IS: Open & Full n: All Parts of Term Se	✓ Term: lected ✓ Campus:	Spring 2014
Just p		the courses and breaks erate Schedules' butto	
Courses	Add Course	Breaks	Add Break
	urse' button to add rses.		k' button to add times during do not wish to take classes.



Registering for Classes with Bobcat Schedule Builder

Example: Changing Parts of Term

Select 'Change Parts of Term' from the *Parts of Term* dropdown menu.

	239	SCHEDULE BUT	
Course Statu Parts of Term Just pl	n: All Parts of Term Sol Change Parts of Ter ace checkmarks by t	m Options	Spring 2014 All Campuses Selected s you want and click the n!
Courses	Add Course	Breaks	Add Break
	urse' button to add		ak' button to add times during do not wish to take classes.
Schedules Generate Schedules]		

Another window will open where you can check which parts of term you would like to search for. Choose *Save and Close* to return to the main Bobcat Schedule Builder page.

	Select Pa	rts of Term	<u> </u>	
Course S		*Please select the Parts of Term you wish to include.		
Parts of		Save And Close Cancel	- 11	
		Parts of Term	- 11	
		Spring 2014 - 1 - Main Session (Full Term)		
		Spring 2014 - 101 - Extension Main		
Courses		Spring 2014 - 10-Ten Wk Session, Long Terms		
Click the 2		Spring 2014 - 202- Study Abroad Special		
		Spring 2014 - 203- Study Abroad Special		
		Spring 2014 - 204- Study Abroad Special		
Schedul		Spring 2014 - 205- Study Abroad Special		
Generate		Spring 2014 - 206- Study Abroad Special		
HHH		Spring 2014 - 207- Study Abroad Special		
		Spring 2014 - 208- Study Abroad Special	~	



Registering for Classes with Bobcat Schedule Builder

Adding Courses:

Click the 'Add Course' button under the *Courses* section.

	139	BOBC	
Parts of Ter			Spring 2014 V All Campuses Selected V s you want and click the on!
Courses	Add Course	Breaks	Add Break
	purse' button to add urses.		ak' button to add times during do not wish to take classes.
Schedules Generate Schedules			

A new window will open that allows you to first select a subject. The number next to the subject indicates how many different courses exist.

Ad	d Course	lellerer Strick (n. 15 million Dec 12		
///////////////////////////////////////	1. Select Subject:	Select A Subject		441/1
	-	Accounting (24)	^	
	2. Select Course:	Adult Education (7) Aerospace Studies (5)		
	2. 001001 000100.	Agricultural Education (4)		
///////////////////////////////////////		Agriculture (22)		
		American Sign Language (3)		
		Anthropology (33)		X 1 1 1 1
Cours		Arabic (4) Art (1)		dd Break
1177776		Art Foundation (4)		1 H H H
Click th		Art History (13)		ning the //
111110		Art Studio (56)		
		Art Theory & Practice (7) Athletic Training (22)		
		Biology (61)		SH1111
		Business Administration (4)		
Schee		Business Law (5)		
1XT Good		Career & Technology Education (8) Career and Technical Education (5)		
//////		Chemistry (36)		
17 <u>++++</u> +/		Chinese (3)		
7777777		Clinical Laboratory Science (4)		X/////
		Communication Design (25) Communication Disorders (21)		
		Communication Studies (30)		
		Computer Information Systems (12)		
1111110-775		Computer Science (36)		
		Concrete Industry Management (3) Construction Science and Mgmt (14)	× (////	



Registering for Classes with Bobcat Schedule Builder

Next choose your course from the second dropdown menu.



Click the 'Add Course' button and you will be brought back to the main Bobcat Schedule Builder page.

A	dd Course	
Parts	1. Select Subject: Accounting (24)	~
	2. Select Course: 2361 INTRO TO FIN ACC	▼
	Add Course Cancel	
COU		



Registering for Classes with Bobcat Schedule Builder

A yellow bar with flash briefly indication your course was successfully added.

	(-(0))	BOBCAT HEDULE BUILDER	lelp Videos -
Course Status: Parts of Term:	Open Classes Only All Parts of Term Selected	 ✓ Term: Spring 2014 ✓ Campus: All Campuses 	Selected V
Courses	*ACC	2361 added. Breaks	Add Break
✓ Course ✓ ACC 2361	Options Info Image: Constraint of the second secon	Click the 'Add Break' button to add t day that you do not wish to tak	imes during the
ACC 2361			_

Repeat this process to continue adding courses as necessary.

_	urse Status: rts of Term:	Open Cli All Parts		nly	SC	OBCAT	Help Videos -
Соі	ırses		Add	l Cou	irse	Breaks	Add Break
✓	Course	Options	Info		ĩ	Click the 'Add Break' button to a	
 ✓ 	ACC 2361	View/Edit		ď	8	day that you do not wish to	take classes.
✓	ENG 1310	View/Edit	0	ſ	8		
✓	MATH 2471	View/Edit	0	ſ	6		
✓	PFW 1201	View/Edit		ſ	i		



Registering for Classes with Bobcat Schedule Builder

Adding Breaks:

Breaks allow you to exclude times in your schedule search. This is helpful for scheduling a lunch break or working hours. To begin click the 'Add Break' button.

		A	59			OBCAT	Help Videos - E
	urse Status: rts of Term:	Open Cla All Parts		-	ected		mpuses Selected
Cou	ırses		Add	l Cou	irse	Breaks	Add Break
	Course	Options	Info		ĩ	Click the 'Add Break' button	
✓	ACC 2361	View/Edit		ſ	i	day that you do not wis	In to take classes.
✓	ENG 1310	View/Edit		ſ	6		
✓	MATH 2471	View/Edit		ſ	6		
✓	PFW 1201	View/Edit	0	ſ	i		
	nedules enerate Schedule	S					



Registering for Classes with Bobcat Schedule Builder

Enter a descriptive name for your break and select the start and end time. Also make sure to check the corresponding days of the week. Click 'Save Break' when you are finished.

000	Please er	nter a break betwe	en 6am and 10	pm.	
	reak Name: Lunch	>	Day	ys:	
	Start Time 12			Monday Tuesday	
	End Time			Wednesday Thursday	
				Friday	
				Saturday	
143				Sunday	
ne.		Save Break	Cancel		

Repeat this process to add as many breaks as you need.

	ourse Status: arts of Term:	Open Cla All Parts		-	ected		rm: mpus:			>
Co	urses		Add	l Cou	ırse	Bre	aks		Add E	3reak
	Course	Options	Info		۲		Name	Days	Time	
	ACC 2361	View/Edit		ſ	6	-	Lunch	MTWRF	12:00pm to 1:00pm	6
	ENG 1310	View/Edit	0	ď	6	-	Work	TR	4:00pm to 8:00pm	6
	MATH 2471	View/Edit		ď	i					



Registering for Classes with Bobcat Schedule Builder

View/Edit Courses:

Clicking a 'View/Edit' link under the *Courses* section allows you to view detailed information about a course. You have the option of deselecting any sections you do not want included in your search. When you are done click the 'Save and Close' button to return to the main screen.

			*1	_	ect the classes you wish			
ak		Option Section	S Instruction Method	Seats Open	Instructor	Day(s) & Time(s)	Location (s)	Campus
•	0	252	Lecture	5	Kapurch, Katherine Marie	MWF - 8:00am - 8:50am		Main
•	0	255	Lecture	8	Coates, Jason R	MWF - 9:00am - 9:50am	FH 00114	Main
•	0	257	Lecture	5	lfowodo, Ogagaoghene E	MWF - 9:00am - 9:50am	FH 00256	Main
		296	Lecture	1	Mehrinfar, Kamron J	TTh - 3:30pm - 4:50pm	FH 00252	Main
]	0	297	Lecture	14	lfowodo, Ogagaoghene E	TTh - 3:30pm - 4:50pm	FH 00254	Main
	0	301	Lecture	13	Rosenbaum, Michael Jay	TTh - 5:00pm - 6:20pm	FH 00254	Main
כ	0	305	Lecture	13	Booker, Shiloh Elizabeth	T - 6:30pm - 9:20pm	FH 00252	Main
	0	308	Lecture	8	Coates, Jason R	MWF - 11:00am - 11:50am	FH 00252	Main



Registering for Classes with Bobcat Schedule Builder

Generating Schedules:

When you have finished entering your search criteria, click the 'Generate Schedules' button to create a list of possible schedules. Make sure the classes and breaks you want to include have a check mark next to them.

_	ourse Status: rts of Term:	Open Cla All Parts		nly	SC	HED Te	BC ULE BU rm: impus:	ILDER	pring 2014 Il Campuses Selected	> >
Col	urses		Add	i Cou	irse	Bre	aks		Add	Break
	Course	Options	Info		ĩ		Name	Days	Time	
	ACC 2361	View/Edit		ď	6	•	Lunch	MTWRF	12:00pm to 1:00pm	6
-		View/Edit		ſ	i		<u>Work</u>	TR	4:00pm to 8:00pm	8
✓	ENG 1310									
	ENG 1310 MATH 2471	View/Edit	١	ſ	6	V		·		
•			0	් ්	0 0	V				



Registering for Classes with Bobcat Schedule Builder

If your search returns a very high number of possible schedules consider adding more strict criteria to narrow down your search. This can be done by deselecting class sections or adding more breaks. Click the 'View' link for details about a specific schedule.

			4				_			@ Help	o Vide	os -
_	urse Si rts of T			Classes O as of Term	nly	SCH	ED Te			pring 2014 Il Campuses Sele	ected	> >
Cοι	ırses	_		Ade	d Cou	rse	Bre	aks			Add B	reak
	Cou	rse	Options	Info		ĩ	✓	Name	Days	Time		
✓	ACC	2361	View/Edit		ď	i	✓	Lunch	MTWRF	12:00pm to 1	:00pm	i
✓	ENG	1310	View/Edit		ď	8	✓	<u>Work</u>	TR	4:00pm to 8:	00pm	ij
✓	MATH	2471	View/Edit		ď	i						
	PFW	1201	View/Edit		ď	8						
O - I-												
	enerate S									Generated 10	schedu	lles.
	enerate S		Compare	unch, Wo	ork, A	.CC-23	361-2	56, ENG-1		Generated 10 ATH-2471-251,L		lles.
G	enerate S # v 1	chedu	Compare						310-257, M		01,	lles.
Ge <u>Viev</u>	enerate S # 1 y 2	chedu	Compare	unch, Wo	ork, A	CC-23	361-2	56, ENG-1	310-257, M/ 310-257, M/	ATH-2471-251,L	01, 41,	lles.
Ge <u>Viev</u> <u>Viev</u>	# y 1 y 2 y 3	chedu Q	Compare 4	unch, Wo	ork, A ork, A	.CC-23 .CC-23	361-2 361-2	56, ENG-1 56, ENG-1	310-257, M/ 310-257, M/ 310-252, M/	ATH-2471-251,L ATH-2471-391,B	01, 41, 41,	lles.
Ge <u>Viev</u> <u>Viev</u>	# y 1 y 2 y 3 y 4	chedu Q Q Q	Compare J	unch, Wo unch, Wo unch, Wo	ork, A ork, A ork, A	.CC-23 .CC-23 .CC-23	361-2 361-2 361-2	56, ENG-1 56, ENG-1 56, ENG-1	310-257, M/ 310-257, M/ 310-252, M/ 310-255, M/	ATH-2471-251,L ATH-2471-391,B ATH-2471-391,B	01, 41, 41, 01,	lles.
Ge <u>Viev</u> <u>Viev</u> <u>Viev</u>	# # 1 1 2 2 2 3 2 4 2 5	chedu Q Q Q Q Q	Compare I	unch, We unch, We unch, We unch, We	ork, A ork, A ork, A ork, A	.CC-23 .CC-23 .CC-23 .CC-23	361-2 361-2 361-2 361-2	56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1	310-257, M/ 310-257, M/ 310-252, M/ 310-255, M/ 310-255, M/	АТН-2471-251,L АТН-2471-391,B АТН-2471-391,B АТН-2471-251,L	01, 41, 41, 01, 41,	lles.
Ge View View View View View	# y 1 y 2 y 3 y 4 y 5 y 6	chedu Q Q Q Q Q	Compare J	unch, Wo unch, Wo unch, Wo unch, Wo	ork, A ork, A ork, A ork, A ork, A	CC-23 CC-23 CC-23 CC-23 CC-23	361-2 361-2 361-2 361-2 361-2	56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1	310-257, M/ 310-257, M/ 310-252, M/ 310-255, M/ 310-255, M/ 310-308, M/	ATH-2471-251,L ATH-2471-391,B ATH-2471-391,B ATH-2471-251,L ATH-2471-391,B	01, 41, 41, 01, 41, 01,	lles.
Gevent Stress St	# y 1 y 2 y 3 y 4 y 5 y 6 y 7	chedu	Compare J	unch, We unch, We unch, We unch, We unch, We	ork, A ork, A ork, A ork, A ork, A	CC-23 CC-23 CC-23 CC-23 CC-23 CC-23	361-2 361-2 361-2 361-2 361-2 361-2	56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1	310-257, M/ 310-257, M/ 310-252, M/ 310-255, M/ 310-255, M/ 310-308, M/ 310-308, M/	ATH-2471-251,L ATH-2471-391,B ATH-2471-391,B ATH-2471-251,L ATH-2471-391,B ATH-2471-251,L	01, 41, 01, 41, 01, 41, 01, 41,	lles.
Get View	# 1 ½ 1 ½ 2 ½ 3 ½ 4 ½ 5 ½ 6 ½ 7 ½ 8	Chedu	Compare I Image: Imag	unch, We unch, We unch, We unch, We unch, We unch, We	ork, A ork, A ork, A ork, A ork, A ork, A	CC-23 CC-23 CC-23 CC-23 CC-23 CC-23 CC-23 CC-23	361-2 361-2 361-2 361-2 361-2 361-2	56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1 56, ENG-1 51, ENG-1	310-257, M/ 310-257, M/ 310-252, M/ 310-255, M/ 310-255, M/ 310-308, M/ 310-308, M/ 310-257, M/	ATH-2471-251,L ATH-2471-391,B ATH-2471-391,B ATH-2471-251,L ATH-2471-391,B ATH-2471-391,B ATH-2471-391,B	01, 41, 41, 01, 41, 01, 41, 41,	lles.



Registering for Classes with Bobcat Schedule Builder

A new window will open showing a detailed list of the classes selected and a calender view of a typical week. You may find a class at a certain time that you like and want it to be included in all of your searches. You have the ability to lock that class by clicking the padlock icon in the upper right next to the class name. Clicking the 'Close Schedule' button will return you to the main screen where you can generate a new set of schedules that will all contain the lock class or classes you had previously choosen.

			Print	Page Se	end To Cart	Close Sch	edule			
*γ	'ou are vi	iewing	a poter	ntial so	chedule	only an	d you mu	st still r	egister.	
More Info Ci	RN# Subject C	Course Sect	tion Open Seats	Day(s	s) & Time(s)		Date	Location(s) Campus	Cred
		2361 25	6 1	MWF - 10 10:50am	:00am -	1/13/2	014 - 5/7/2014	MCOY 00119	Main	3
38	3530 ENG	1310 25)0am - 9:50ar	n 1/13/2	014 - 5/7/2014	FH 0025	6 Main	3
(1) 33	3480 MATH	2471 25	1 29	MWF - 8:0)0am - 8:50ar	n 1/13/2	014 - 5/7/2014	DERR 00328	Main	4
(1) 33	3503 MATH	2471 L0	1 29	TTh - 8.00	lam - 9:20am	1/14/2	014 - 5/6/2014	DERR	Main	0
U		24/1 20	. 20		0.200		014 0/0/2014	00328	main	10
	Mond	ay	Tues	day	Wedne	esday	Thursda	ı y	Friday	
8:00	MATH-2471-	-251 🗂 🛛	MATH-247		MATH-247	1-251 🗂	MATH-2471-L0		TH-2471-25	1 🖞
8:15	DERR 00328	B-Lecture	DERR 0 Labora		DERR 003	28-Lecture	DERR 0032 Laboratory		RR 00328-Le	ectur
8:30 8:45	McCabe, Ter	rence W	Not Ass	igned	McCabe, T	erence W	Not Assigne	ed Mc	Cabe, Teren	ce V
9:00	ENG-1310-2	257			ENG-131	0-257 🗂		EN	NG-1310-257	ſ
9:15	FH 00256-L Ifowodo, Ogaç	Lecture			FH 00256 Ifowodo, Og	6-Lecture		FI	H 00256-Lec odo, Ogagao	ture
9:30	E	yaoynene			Howodd, Og E	ayaoynene		now	E	ynei
9:45 10:00	ACC-2361-2	256			ACC-236	1 256			CC-2361-256	-0
10:15	MCOY 00119	250 D 9-Lecture			MCOY 001	19-Lecture		MC	OY 00119-Le	actur
10:30 10:45	Severance, F	Robert L			Severance	, Robert L		Sei	verance, Rob	oert I
11:00										
11:15 11:30										
11:45 12:00	Lunch	h	Lun	-h	Lur	ich	Lunch	_	Lunch	_
12:15	Lunio		Con		201		Lunon		Lunion	
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6:30										



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Notice the class now shows it is locked and after clicking on the 'Generate Schedules' button there are fewer schedules to choose from. You can only lock a course when viewing a specific schedule but you are able to unlock a course from the main screen by clicking the padlock icon.

				200							deos -
-	urse St ts of T		Open Cl All Parts		-	cted		rm: mpus:		pring 2014 Il Campuses Selected	× ×
Cou	irses			Ade	d Cou	rse	Bre	aks		Ad	ld Break
	Cou	rse	Options	Info		i	~	Name	Days	Time	
✓	ACC :	2361	View/Edit	0	ß	i	✓	Lunch	MTWRF	12:00pm to 1:00pi	m 🗒
	ENG	1310	(locked)			8	•	<u>Work</u>	TR	4:00pm to 8:00pn	n 🗎
✓	MATH	2471	View/Edit	0	ď	G					
	PFW	1201	View/Edit		C	ij					
	edule		25							Generated 3 sche	edules.
	#	C	ompare								
View	<u>ı</u> 1	٩,	E	NG-1310)-257	, Lun	ch, W	ork, ACC-2	361-256, M/	ATH-2471-251,L01,	
				10 1210	1 257	Lun		ork ACC 2	361-256 M	ATH-2471-391,B41,	
View	2	٩,	E	NG-1310	5-251	, Lun	CII, VV	JIK, ACC-2	001-200, M/	ATTI-247 1-001,041,	



Registering for Classes with Bobcat Schedule Builder

When you find a schedule you are happy with click the 'Send To Cart' button at the top of the screen. You will get a popup message confirming that you want to move this schedule to your enrollment shopping cart. Clicking 'OK' will close the schedule builder and redirect you to the Bobcat Schedule Builder Registration Cart.

					Print	t Page S	end To Cart Cl	ose Sch	edule			
	*Yo	u are v	viewii	ng a	pote	ential s	chedule or	ly an	d you mus	t sti	ll reg	jister.
More Info	CRN	# Subject	t Course	Sectio	n Oper	1 Day(s) & Time(s)		Date	Loca	tion(s)	Campus C
		0 ENG	1310	257	5 Seat		00am - 9:50am	1/13/2	2014 - 5/7/2014	FH 0	00256	Main
0		0 ACC	2361	256	1	MWF - 10 10:50am			2014 - 5/7/2014	мс	COY 119	Main
	3349	9 MATH	2471	391	15	MW - 2:0	0pm - 3:20pm	1/13/2	2014 - 5/7/2014	UAC	00409	Main
	3352	8 MATH	2471	B41	15	TTh - 2:0	0pm - 3:20pm	1/14/2	2014 - 5/6/2014		ERR 334	Main
										00	554	
		Mon	day		Tue	sday	Wednese	lay	Thursday	1	[Friday
9:0	0	ENG-131	0-257 🖰				ENG-1310-25	7 🖰			ENG-	1310-257
9:1		FH 00256	6-Lecture				FH 00256-Le	cture			FH 0	0256-Lectu
9:3	0 If	owodo, Og E	agaoghe	ne			lfowodo, Ogaga E	oghene			lfowodo	, Ogagaogi E
9:4		E	-				E					E
10:0		ACC-236	1-256				ACC-2361-25	6			ACC	2361-256
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11:0												
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Registering for Classes with Bobcat Schedule Builder

If you try to log in to the Bobcat Schedule Builder again after you have added classes to your Registration cart you will be presented with the following screen.

		A.S.	_			
()		The following co Go Back to Reg k Continue Plan	gistrati	on to contin	ue the registrat	ion process.
Regist	tration Cart	- Spring 20	14			
Regist Info	tration Cart Course	- Spring 20' Section		mponent	Day(s)	Time(s)
			Co	mponent Lecture	Day(s) MWF	Time(s) 10:00am-10:50am
Info	Course	Section	Co	-		
Info (1)	Course ACC 2361	Section 256	Co	Lecture	MWF	10:00am-10:50am
Info (1) (1)	Course ACC 2361 ENG 1310	Section 256 257	Col	Lecture Lecture	MWF MWF	10:00am-10:50am 9:00am-9:50am



Registering for Classes with Bobcat Schedule Builder

Clicking 'Go Back To Registration' will return you to the Registration menu in Texas State Self-Service. If you click 'Continue Planning Schedule' it will open the main Bobcat Schedule Builder screen. The classes you had previously added to your Registration Cart will now show on the main screen as well.

_	- urse St ts of To			nly	SC	HED (JLE BU rm: mpus:	[Spring 2014		
T ai	-					- 0u					•
Cou	irses		Ad	d Cou	irse	Bre	aks			Add B	reak
	Cou	rse Options	Info		ĩ		Name	Days		Time	
	ACC 2	2361 <u>View/Edit</u>		ſ	i		Lunch	MTWRF	12:00p	m to 1:00pm	i
	ENG 1	310 (locked)		8	8		<u>Work</u>	TR	4:00pr	m to 8:00pm	8
	MATH	2471 <u>View/Edit</u>		ſ	8						
	PFW 1	201 <u>View/Edit</u>	0	ď	1						
Dee	intrat	ion Cort Enr	ing 2	04						_	
keg	Info	ion Cart - Spr Course	_	ectio		c	Compone	nt	Day(s)	Time(s))
✓		ACC 2361		256			Lecture		MWF	10:00am 10:50am	-
✓		ENG 1310		257			Lecture		MWF	9:00am-9:50)am
✓		MATH 2471		391			Lecture		MW	2:00pm-3:20)pm
✓		MATH 2471		B41			Laborator	у	TR	2:00pm-3:20)pm

Additional classes can be added from here, but you are not able to remove classes from your cart using the Bobcat Schedule Builder. That can be done by viewing your Registration Cart.



Registering for Classes with Bobcat Schedule Builder

Registering with Bobcat Schedule Builder Registration Cart:

To get to your Registration Cart, click on the *Student* tab, click on the 'Registration' link and then click the 'Bobcat Schedule Builder Registration Cart' link at the bottom.

TEXAS STATE UNIVERSITY		
UNIVERSITY		
ersonal Information Student		
earch Go		
	RETURN TO MENU SITE MAP HELP EXIT	
egistration		
agisti ation		
Select Term		
Registration/Schedule Changes		
ook Up Classes		
Veek at a Glance		
tudent Detail Schedule		
egistration Fee Assessment		
egistration Status		
ctive Registration		
egistration History		
Concise Student Schedule		
extbook Information		
sobcat Schedule Builder NewIII		
obcat Schedule Builder Registration Cart		
LEASE: 8.5.4		

The cart will show the classes that you added using the Bobcat Schedule Builder.

STTE MAP HELP EXIT	TEXAS STATE UNIVERSITY		
SITE MAP HELP EXIT			
STTE MAP HELP EXIT	Personal Information Student		
	Go	SITE MAP HELP EXIT	
	Bobcat Schedule Builder Registration Cart		
	Sobcat Schedule Builder Registration Cart		
	lasses that will be Registered		
	Select CRN Subj Crse Sec Title Status		
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	33499 MATH 2471 391 CALCULUS I -		
	33499 MATH 2471 391 CALCULUS I -		
	✓ 33499 MATH 2471 391 CALCULUS I - ✓ 33528 MATH 2471 B41 CALCULUS I -		

You have the ability to clear your cart and start over with the Bobcat Schedule Builder, or you can register for some or all of the classes you have selected.



Registering for Classes with Bobcat Schedule Builder

Make sure the classes you want to register for have a check next to them and then click the 'Register' button. *****You will only be able to register if you have an active time ticket*****

	TEXAS STATE UNIVERSITY			
Personal Inform	nation Student			
earch	Go		SITE MAP HELP EXIT	
Bobcat Sc	hedule Builder Registra	tion Cart		
	Bobcat Schedule Builder Registration C	lart.		
	vill be Registered Subj Crse Sec Title	Status		
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33528 N	1ATH 2471 B41 CALCULUS I	-		
38530 E	NG 1310 257 COLLEGE WRITING	; I -		
Register) Ad	dd to WorkSheet Save Cart C	Clear Cart Reset		
- A				
A A				

Last Edited: 11/19/14



Registering for Classes with Bobcat Schedule Builder

You will be automatically redirected to the Add or Drop Classes page (can be found again by clicking the 'Registration/Schedule Changes' link on the **Student** tab in Texas State Self-Service). This page will show you all of the classes you were registered for along with any errors that might have prevented registration such as missing pre-requisites. You can add additional classes on the bottom if you know the CRN or you can drop classes by selecting an action from the drop-down menus. When you are done click the 'I'm Finished' button.

	VERSITY								
Personal Information Stud	ent								
Search									
	furnesses of								
Add or Drop Class	es								
¹⁷ To search for a class, click t	the 'Class Search' buttor	at the bottom.							
To drop a class, use the opt	tions available in the Act	ion pull-down list.							
			semester may result in a low	ar arada la the class. Click b	IEDE for more information				
					mation visit Student Business S	ervices website at http://	www.sbs.txstate.edu/-		
View My Schedule Vie	w Linked Lectures/Labs	Need Help Registering?	Bobcat Schedule Builder	I'm Finished					
Please note: Your request w	vill not be processed if it	would cause credit hours	to drop below the minimum a	llowed for a given term.					
	in not be processed in it		to a op outon the minimum	norres for a giren term.					
urrent Schedule									
tatus	Action	CRN	Subj Crse Sec Level	Cred Grade Mode	Title				
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egistered-Web on Feb 28,		✓ 38530	ENG 1310 257 Undergra	duate 3.000 Standard Let	ter COLLEGE WRITING I				
egistered-Web on Feb 28,	2014 None	✓ 33528	MATH 2471 B41 Undergra	duate 0.000 Standard Let	tter CALCULUS I				
egistered-Web on Feb 28,	2014 None	√ 33499	MATH 2471 391 Undergra	duate 4.000 Standard Let	tter CALCULUS I				
otal Credit Hours: 10.000									
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linimum Hours: 12.000									
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RELEASE: 8.5.1.2