

Faculty Senate Meeting Minutes Wednesday, September 18, 2013

Senators present: Bell-Metereau, Blunk, Conroy, Covington, Czyzewska, Feakes, Furney, Hindson, Menninger, Morris, Payne, Sriraman, Weill, White

Guests: Jake Palmer, Emergency Management Coordinator, Karen Sigler, Library representative

Meeting called to order at 4:00

Information and Follow-up Items

- Announcement of Transportation Services Director candidate open forums
David Carr, Mon., 9/23, 1:00, Reed Parr Room, JCK
Tom Roberts, Tues., 9/24, 1:00, Reed Parr Room, JCK
- Installation and Induction into Phi Kappa Phi Honor Society ceremony, Oct. 30, 3:30, Wittliff Collections, Alkek
- PAAG meeting change, president unavailable 10/2; request meeting with Associate Provost Opheim
- CAD report from 9/17 meeting (Conroy): Core curriculum, general education assessment, , staff workload, enrollment reports, Merrick funding

Report on University Emergency Procedures: Jake Palmer, Emergency Management Coordinator, UPD

- Present state: many tools and resources in place; institutional memory of incidents such as flood of 1998
- Formalizing plans, getting sign-off and buy-in from different agencies
- Safety committee saw possible problems with coherence
- Working on social media, getting students, faculty and staff to sign up
- Faculty training is missing, and Emergency Management is addressing issue
- Evacuation procedures need to be uniform, especially for people in wheelchairs
- Concerns about Round Rock Campus on priority list

Old Business:

- Retirement and Benefits Programs Committee: Dr. Bill Stone appointed chair. Committee will invite HR to present on benefit program changes, to discuss what faculty should to know to prepare for retirement, and to consider possible improvements.
- Senate will draft a letter of concerns about transportation

New Business:

- PACE council representative: Dr. Dann Brown invited senate chair to attend meetings. A substitute faculty representative is needed for Brock Brown (on development leave F13)
- Testing center invitation to visit: Interested senators should contact Dr. Gail Ryser to arrange a visit
- Director of Athletic Academic Center will be invited to report to the senate
- The Work Life Council conducted a work life survey, council chair Roseann Mandzuik has asked to present it to the senate.

- Access to faculty salary data: (Feakes) senators to determine which groups should have access to the data.
- Concern reported regarding rules in faculty handbook on whether the faculty personnel committee (PC) may call a meeting without including the department chair. (RTA)

Senate Work Session

- Streamlining of committee appointments, limiting the number of appointments that require full approval: senate chair will handle remainder of appointments that do not require full senate approval
- Streamlining of minutes preparation and editing: On a rotating basis, volunteer senators proofread and comment before secretary submits to entire senate for approval

Approval of 8/28 and 9/4/13 minutes

6:15 Adjournment