

Fall 2017 Application: January 17, 2017, 1205 am – February 1, 2017, 1155 pm

Applications for student teaching are submitted electronically: <http://www.eportfolio.txstate.edu>

NOTE: If you are in process when the window closes, your application will not be submitted.

Required application documents:

Undergraduates: Please download and attach your Degree Audit Report (DAR) to the application.

Post-Baccalaureate and Graduate students: Upload your certification plan and attach it to the application. *If you do not have a certification plan on file, you MUST apply for one immediately through the Office of Educator Preparation website:*

<http://www.education.txstate.edu/oep/Applications/cert-plan-application-form.html>

Starting on **March 1, 2017**, log back on to ePortfolio to view your application status: "Tentative" acceptance indicates you have outstanding coursework. "Outstanding coursework" are any remaining coursework (including your current classes) that you must complete and pass before student teaching. *The Office of Educator Preparation will secure a placement for you, but **all coursework** must be completed successfully before you can start your student teaching experience.*

Undergraduate students: All coursework must be completed before student teaching.

Post-Baccalaureate and Graduate students: All certification coursework (listed on your certification plan) must be completed before student teaching.

Clearing Outstanding Coursework: The Office of Educator Preparation will work with your certification program to verify your successful completion of required coursework. Some of the courses listed may be in progress and may not be cleared until the end of the semester. If you have courses from another university, it is your responsibility to submit proof of those grades to our office by July 31, 2017.

You may not take additional courses with student teaching.

All school districts require a cleared criminal history check (and in many instances, fingerprinting) PRIOR to beginning your student teaching placement.

NOTE: *If you feel there might be a problem with your criminal history check, please contact the Director of the Office of Educator Preparation at Texas State University immediately.*

Some school districts require student teachers to provide TB Test results. Once you know which school district has your name for placement, you will need to check their HR website to determine if they require TB tests for new employees. If they do, plan to have one taken at the University Health Center.

Application

Outstanding Courses

Criminal History

The Office of Educator Preparation will send your name and placement request to your first district preference (as indicated on your application for student teaching). District administrators will choose your specific campus/teacher assignments.

NOTE: Do not contact the districts directly.

During the week of April 1, 2017, you will receive an email with the following information:

- Where we submitted your name/placement request;
- Information about district orientation, if available;
- Links to required Danielson Training online modules; and,
- A reminder about testing/fingerprinting for TEA certification.

If the school district is unable to place you, The Office of Educator Preparation will submit your name to your second choice preference for placement. At that time, you may be required to submit another background check.

In-Area Partner Districts

Alamo Heights ISD	Judson ISD	North East ISD
Austin ISD	La Vernia ISD	Northside ISD
Comal ISD	Lake Travis ISD	Pflugerville ISD
Del Valle ISD	Leander ISD	Round Rock ISD
Dripping Springs ISD	Lockhart ISD	San Antonio ISD
Eanes ISD	Luling ISD	San Marcos CISD
Georgetown ISD	Manor ISD	Seguin ISD
Hays CISD	Navarro ISD	Schertz-Cibolo-Universal City ISD
Hutto ISD	New Braunfels ISD	Wimberly ISD

In-Area Charter Districts*

We have limited placement opportunities for **secondary content areas** with these charter districts:

- IDEA (Austin and San Antonio)
- KIPP (Austin)

Out-of-Area Districts*

Allen ISD, Denton ISD, Plano ISD, Keller ISD, Richardson ISD, Frisco ISD, Mansfield ISD, Grapevine ISD, CyFair ISD, Conroe ISD, Houston ISD, Katy ISD, Fort Bend ISD, Klein ISD, Pearland ISD, Lamar CISD, Clear Creek ISD, South Texas ISD, La Feria, ISD, Santa Rosa ISD, La Villa ISD, Mercedes ISD, Weslaco ISD, Harlingen ISD, and San Benito ISD.

**Subject to approval by the Office of Educator Preparation and your certification program coordinator.*

Registration is available for current students from March 20 – August 10, 2017.

Please register for the appropriate section; incorrect registration may delay/prevent student teaching placement:

EC-6 ESL or EC-6 Bilingual students → EDST 4687 (CRN 34912, Sect 251)

4-8 Generalist or Specialist students → EDST 4680 (CRN 35352, Sect 251)

All-Level students → EDST 4380 (CRN 34832, Sect 251) + EDST 4381 (CRN 35346, Sect 251)

Secondary students → EDST 4681 (CRN 34891, Sect 251)

You will receive your confirmed placement information (grade level, campus and cooperating teacher) through your student teaching faculty no later than **August 28, 2017**.

