

## PLAN FOR CLASS COVERAGE, FALL 2020

Discussed during Faculty Development Operational Planning Session  
October 23, 2021  
(Angela Ausbrooks)

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PowerPoint Presentation to faculty (July 2020 meeting) – key points regarding 3 options for course delivery/teaching:

- Proposal to Faculty: To prepare all On-Campus (O/C) courses in a Hybrid/flexible format (instead of current face-to-face, O/C designation).
- (No change needed for courses currently designated O/L-Distance)
- Hybrid/flexible formats will:
  - Ensure adherence to the Provost’s and President’s instructional mandates whether they involve maintaining face-to-face instruction or moving O/L.
  - Allow for resolution of all accommodation requests (faculty & students)
  - Assist with maintaining health, wellness, and well-being of ALL
  - Be prepared for all contingencies and administration changes even if they occur mid-semester (course information will already be online)
- Hybrid is defined by University policy as “at least 50%, but less than 85% of the planned instruction occurs when students and instructor are not in the same place.”
- Confirmed: Face-to-face, synchronous, O/L instruction will adhere to required face-to-face instruction.

### THREE OPTIONS (PRESENTED TO FACULTY TEACHING ON-CAMPUS COURSES)

- For all faculty assigned to O/C courses:
  - **Option #1.** Structure course based on Provost’s current instructional guideline of conducting courses with 50% attendance O/C and 50% attendance O/L.
  - Example: Students (50%) assigned/required to attend class O/C every Monday, and attend remotely every Wednesday; Other 50% assigned/required to attend class O/C every Wednesday and required to attend remotely every Monday. (Same structure applicable to 3 hr., once-per-week classes.)

- **Option #2.** If able to engage in social distancing *in assigned classroom* - based on class enrollment and classroom capacity - conduct O/C instruction first class session and ALL (including Instructor) attend remotely second/next class session alternating throughout semester.
  - Examples:
    - All O/C Monday, all remotely on Wednesday  
OR  
ALL O/C Monday, 9/1, meet remotely 9/8, and meet O/C 9/15, etc. (also applicable to 3 hr., once-per week classes)
- 3. Conduct O/C course via synchronous, O/L class session with ALL students weekly **at the designated class time.** *This would comply with the required face-to-face instruction required by the Provost for O/C courses AND address requested accommodation.*

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**Course Delivery information provided by faculty (July/August 2020) to students in their respective classes:**

- For those conducting our classes **on-campus** based on our **Options #1 or #2:**

*This class section is set up for alternate in-person and remote attendance due to reduced classroom capacity. Completely remote attendance via Zoom WILL NOT be permitted. Please be sure you have the technology capacity to participate remotely: <http://ready.distancelearning.txstate.edu>.*

If you have a personal accommodation request, please contact me directly to discuss your request.

**OR**

- For those who are **conducting your classes** based on **Option #3** (face-to-face, weekly, synchronously via Zoom at the designated class time):

*COMPLETELY REMOTE ATTENDANCE VIA ZOOM during scheduled days and times WILL BE REQUIRED. Please be sure you have the technology capacity to participate remotely:*

<http://ready.distancelearning.txstate.edu>.

### **Course delivery format verbiage in **CatsWeb** for all courses Spring 2021:**

- ❖ ***Face-to-Face designated course being taught based on 50/50 combination*** of on-campus/in classroom attendance and Zoom attendance during same class session:

This class section is set up for alternate in-person and remote attendance due to reduced classroom capacity. However, COMPLETELY REMOTE ATTENDANCE VIA ZOOM during scheduled days and times WILL BE ALLOWED. Please be sure you have the technology capacity to participate remotely: <http://ready.distancelearning.txstate.edu>.

- ❖ **Face-to-face designated course (faculty modification granted);**  
Day/time for course identified:

COMPLETELY REMOTE ATTENDANCE VIA ZOOM during scheduled days and times WILL BE REQUIRED. Please be sure you have the technology capacity to participate remotely: <http://ready.distancelearning.txstate.edu>.

- ❖ ***Online/Fully Distance designated course:***

COURSE TAUGHT VIA INTERNET (\$150 ELECTRONIC FEE); Are you ready to succeed in an online course? Texas State encourages you to find out here: <http://ready.distancelearning.txstate.edu>