

**REQUEST FOR PROPOSALS
FOR
THE TEXAS STATE UNIVERSITY SYSTEM
AUSTIN, TEXAS**

**PROPERTY APPRAISAL SERVICES
RFP NO.: 758-19-00061**

**ALL PROPOSALS MUST BE RECEIVED BY:
February 15, 2019 @ 3:00 p.m. (Central Daylight Time)**

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THE TEXAS STATE UNIVERSITY SYSTEM
RFP NO.: 758-19-00061**

SECTION I – GENERAL INFORMATION & REQUIREMENTS

- 1.1 **GENERAL INFORMATION:** The Texas State University System (TSUS) (“System”) is requesting competitive proposals from qualified Property appraisal services vendors for the Texas State University System, including the Component Institutions. This solicitation sets forth, at a minimum, the specifications, terms, conditions, and requirements to be considered for this solicitation. TSUS will select the Proposal(s) that offers the “best value” based on the published selection criteria and on its ranking evaluation of submitted proposals. Prospective entities submitting their proposals in response to this solicitation are called “Respondents”, “Vendor”, or “Proposers” herein.
- 1.2 **PUBLIC INFORMATION:** By submission of this agreement, [Vendor] acknowledges that the agreement, and the contents of any underlying proposals or other documents provided to [TSUS] in response to a competitive bid process from which the Agreement resulted, are public information under the Texas Public Information Act (Texas Government Code Chapter 552). [Vendor] agrees that [TSUS] may provide a copy of the Agreement and/or bid documents in response to a public information request, post the Agreement on its public website, or otherwise release the contents of the Agreement and/or bid documents at [TSUS’s] discretion and without prior notice to [Vendor]. Vendor acknowledges that the TSUS strictly adheres to all statutes, court decisions, and the opinions of the Texas Attorney General with respect to disclosure of public information.
- 1.3 **CLARIFICATIONS AND INTERPRETATIONS:** Any clarifications or interpretations of this RFP that materially affect or change its requirements will be issued formally by TSUS as a written addendum. Addenda, if required, will be issued by TSUS for this RFP via the Texas Electronic State Business Daily at: <http://www.txsmartbuy.com/sp> The Agency Number for Texas State University System is 758. It is the responsibility of all Respondents to check the status of formal addenda before the submission deadline and to obtain this information in a timely manner. All such addenda issued by TSUS before the submittals are due shall be acknowledged by Respondents and incorporated into their response to the RFP.
- 1.4 **EXECUTION OF OFFER:** Please complete, sign and return the attached Execution of Offer (Section VI) as part of the proposal. The Execution of Offer must be signed by a representative of Proposer duly authorized to bind the Proposer to its proposal. **Failure to sign and return the Execution of Offer will result in the rejection of the proposal.**
- 1.5 **PROPOSER QUESTIONS:** After the RFP is advertised, proposers will have until **Monday, January 28, 2019 at 3:00 p.m. C.D.T.**, to submit written questions for clarification of the proposal. Send questions to TSUS’s Point-of-Contact listed under Section 1.6. All questions submitted and received will be reviewed, consolidated where possible, and answered in one addendum to the proposal. The addendum will be posted on the Texas Electronic State Business Daily at: <http://www.txsmartbuy.com/sp> The Agency Number for Texas State University System is 758. Addenda are usually posted within 2 business days unless the questions involve legal issues or complex subjects. It is the proposer's responsibility to continually check the website for Addenda.

- 1.6 **POINT-OF-CONTACT:** TSUS designates the following person as its representative and Point-of-Contact for this RFP. Respondents shall restrict all contact with TSUS and direct all questions regarding this RFP, including questions regarding terms and conditions, **in writing** to the Point-of-Contact person no later than **Monday, January 28, 2019 at 3:00 p.m. C.D.T.**

Attn:
Jenn DeLeon
Financial Operations Coordinator
The Texas State University System
601 Colorado Street
Austin, Texas 78701
Jennifer.Deleon@tsus.edu

- 1.7 **SUBMISSION OF PROPOSALS:** TSUS will receive Proposal, including HUB Plan, for RFP NO.: 758-19-00061 at the time and location described below. The **Proposer (not the carrier/mail service/other or TSUS)** is solely responsible for ensuring that the proposal is received prior to the specified opening date and time as specified on the RFP form.

PROPOSALS MUST BE RECEIVED BY:
Friday, February 15, 2019 at 3:00 p.m. C.D.T.

PROPOSALS ARE TO BE SUBMITTED TO:

Jenn DeLeon
Financial Operations Coordinator
RE: RFP 758-19-00061
The Texas State University System
601 Colorado Street
Austin, Texas 78701

- 1.7.1 Proposer should submit **one (1) complete paper copy (including HUB plan) of their entire proposal** and **one (1) complete electronic copy (including HUB plan) of their entire proposal** to the attention and address listed above. The electronic copy should be in Adobe Acrobat PDF format on a USB drive. A signature by an authorized officer of Proposer must appear on the Execution of Offer included in the submitted proposals, both paper and electronic.
- 1.7.2 **Unacceptable Proposal Delivery Methods:** TSUS will not accept proposals submitted by telephone, facsimile (fax) transmission, or electronic email submission in response to this RFP.
- 1.7.3 **Proposal Envelope/Box/Container:** Proposal should be placed in an envelope, box, or container that is completely and properly identified with the RFP number, due date and time. It is the proposer's responsibility to have the proposal correctly marked, addressed and delivered to TSUS's point of contact by the specified date and time for receipt.
- 1.7.4 **Format for Proposal:** Proposer should submit their complete proposal, **both the paper and electronic copy**, using substantially the following format in terms of order of content.
- Cover page

- Execution of Offer, including pricing page(s)
- Table of Contents
- Executive Summary of Proposal
- Company Information and History: including, but not limited to the following: Company name, Federal Tax Identification Number, company address, contact information (company and proposer’s representative).
- All required information as requested in the Evaluation Criteria and in Requirements and Specifications as well as any additional information the Proposer feels is relevant to their proposal.
- The Proposers HUB Plan and all required HUB documentation.

NOTE: The above listing of items to be included in the proposal submission is a summary provided to aid proposers in putting together their proposal package. Any items stated in other sections of the RFP, but not listed in this section, are still required to be provided as part of the proposal submission.

Proposer shall make every effort to present the required information in a detailed, orderly, and compact presentation. Proposer should provide visual examples of functionality to clarify and reinforce key product features and services. Long or elaborate proposals are not desired.

1.8 EVALUATION OF PROPOSALS: It is the intent of the Texas State University System to award a contract to the responsible, responsive Proposer(s) that submits a proposal that meets the minimum criteria set forth herein, and that represents the best value to the System.

All properly submitted Proposals will be reviewed, evaluated, and ranked by TSUS. Proposals will be evaluated by a review panel on the basis of the criteria listed below. Relative weights of the criteria are listed below. Only criteria designated in the solicitation can be considered in the award determination.

1.8.1 EVALUATION CRITERIA WEIGHTED VALUES: Evaluation factors will be weighted as follows:

- 30 Points Respondents proposed cost of services.
- 25 Points Respondents qualifications and background
- 20 Points Respondents plan and strategy for performing services
- 15 Points Respondents organizational and staff structure
- 10 Points Respondents references from current clients and general reputation within the industry

1.9 TSUS’ RESERVATION OF RIGHTS: TSUS may evaluate the Proposals based on the anticipated completion of all or any portion of the Project. The TSUS reserves the right to divide the Project into multiple parts, to reject any and all Proposals and re-solicit for new Proposals, or to reject any and all Proposals and temporarily or permanently abandon the Project. TSUS makes no representations, written or oral, that it will enter into any form of agreement with any respondent to this RFP for any project and no such representation is intended or should be construed by the issuance of this RFP.

- 1.10 ACCEPTANCE OF EVALUATION METHODOLOGY: By submitting its Proposal in response to this RFP, Respondent accepts the evaluation process and acknowledges and accepts that the determination of the “best value” firm(s) will require subjective judgments by TSUS.
- 1.11 NON REIMBURSEMENT FOR COSTS: Respondent acknowledges and accepts that any costs incurred from the Respondent’s participation in this RFP process shall be at the sole risk and responsibility of the Respondent. Respondents submit Proposals at their own risk and expense.
- 1.12 HISTORICALLY UNDERUTILIZED BUSINESSES SUBMITTAL REQUIREMENTS: It is the policy of The Texas State University System to promote and encourage contracting and subcontracting opportunities for Historically Underutilized Businesses (HUB) in all contracts. Accordingly, TSUS has adopted the Policy on Utilization of Historically Underutilized Businesses. The Policy applies to all contracts with an expected value of \$100,000 or more. If TSUS determines that subcontracting opportunities are probable, then a HUB Subcontracting Plan is a required element of the Proposal. **Failure to submit a required HUB Subcontracting Plan will result in rejection of the Proposal.**
- 1.12.1 TSUS has determined that subcontracting opportunities are probable for this solicitation.
- 1.12.2 Forms and Policy on Historically Underutilized Business can be found on the Texas State Comptrollers website at:

<https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php>
- 1.13 CERTAIN PROPOSALS AND CONTRACTS PROHIBITED: Under Section 2155.004, Texas Government Code, a state agency may not accept a proposal or award a contract that includes proposed financial participation by a person who received compensation from the agency to participate in preparing the specifications or request for proposals on which the proposal or contract is based. All vendors must certify their eligibility by acknowledging the following statement, "Under Section 2155.004, Government Code, the vendor certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate." If a state agency determines an individual or business entity holding a state contract was ineligible to have the contract accepted or awarded as described above, the state agency may immediately terminate the contract without further obligation to the vendor. This section does not create a cause of action to contest a proposal or award of a state contract.
- 1.14 CERTIFICATION OF FRANCHISE TAX STATUS: Respondents are advised the successful Respondent will be required to submit certification of franchise tax status as required by State Law (H.B. 175, Acts 70th Leg. R.S., 1987, Ch. 283, p. 3242). The Proposer agrees each subProposer and supplier under contract will also provide a certification of franchise tax status.
- 1.15 DELINQUENCY IN PAYING CHILD SUPPORT: Under Section 231.006, Family Code, the vendor or applicant certifies the individual or business entity named in this contract, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.
- 1.16 CONFLICTS/CONTACT: Respondents shall not contact existing members of the Board of Regents, TSUS employees, including all of System’s component Institutions during the open period.

- 1.17 OWNERSHIP AND USE OF WORK MATERIAL: All work material, whether or not accepted or rejected by TSUS, is the sole property of TSUS and for its exclusive use and re-use at any time without further compensation and without any restriction.
- 1.18 VALIDITY PERIOD: Each proposal should state that it will remain valid for a minimum of ninety (90) days after the submittal deadline to allow time for evaluation of proposals, award determination, and any unforeseen delays.
- 1.19 CONTRACT ADMINISTRATION: Contract administration will be by TSUS. Proposer shall provide, as part of their response, a copy of Proposer's Standard Contract Agreement. In submitting this proposal, the Proposer agrees that should this proposal be selected by TSUS, the Proposer shall provide an electronic copy of its standard contract to TSUS formatted in Microsoft Word. Further, Proposer agrees to provide a password to protected Word documents for ease of TSUS editing, as necessary and appropriate. TSUS, at its discretion, may choose to use this contract, with appropriate amendments and changes, or its own contract.
- 1.20 TERMINATION/CANCELLATION: TSUS may terminate this Agreement for any reason upon thirty (30) days written notice to the other party.
- 1.21 PRESENTATIONS: TSUS may, at its sole discretion, invite selective responsive firm(s), at the firm(s) expense, to give an oral presentation and respond to questions. Presentations, at TSUS's discretion, may be either on site at TSUS's Offices in Austin, Texas or by video conference.
- 1.22 NEGOTIATIONS: If possible, an award will be made without holding negotiations. If negotiations are necessary, they will be scheduled after all proposals are evaluated. Negotiations will only be held with proposer(s) who have a reasonable chance of receiving contract award. Therefore, do not anticipate negotiations being held. Best and Final Offers will only be requested if negotiations are held. Therefore, you are strongly encouraged to submit your best offer at the time proposals are due.
- 1.23 MULTIPLE AWARDS AND UTILIZATION: It may be determined that having the Services requested under this RFP provided by multiple Proposers is more advantages to TSUS. TSUS reserves the right to make multiple awards against this RFP. TSUS will pay only for the services utilized and makes no guarantee of a maximum amount paid over the course of any contract resulting from this RFP.
- 1.24 Use of Services by other Institutions of Higher Education: Texas Law authorizes Institutions of Higher Education (defined by Section 61.003, Education Code) to use group purchasing procurement methods (Section 51.9335, Education Code). In addition to extending the pricing to TSUS and its component Institutions, vendor agrees that other Institutions of Higher Education may enter into an agreement or contract with vendor for the purchase of the products/services described herein based on the terms, conditions, and prices of this agreement. These State Agencies and Institutions of Higher Education will issue their own purchase orders, directly receive good or services at their place of business, and be directly billed by the successful respondent

SECTION II – OVERVIEW

- 2.1 DESCRIPTION OF TSUS: The Texas State University System, founded in 1911, is the first higher education system established in Texas. Beginning as an administrative means to consolidate the support and management of state teacher colleges, the System has evolved into a network of higher education institutions stretching from the Texas–Louisiana border to the Big Bend region of West Texas.

Today, seven component institutions offer a broad range of academic and career opportunities. Throughout the System, faculty and staff are preparing students to work in and contribute to our global society. The Texas State University System and its component institutions are:

- The Texas State University System Administration, Austin, Texas
- Lamar University, Beaumont, Texas
- Sam Houston State University, Huntsville, Texas
- Sul Ross State University, Alpine, Texas
- Texas State University, San Marcos, Texas
- Lamar Institute of Technology, Beaumont, Texas
- Lamar State College - Orange, Orange, Texas
- Lamar State College - Port Arthur, Port Arthur, Texas

The Texas State University System is governed by a nine-member Board of Regents appointed by the governor. In addition, a nonvoting student regent is appointed annually to the board. The administration, which is led by a board-appointed chancellor, is based in Austin, where it provides support to the System components and state government.

- 2.2 PROJECT DESCRIPTION: The Texas State University System is seeking qualified firms to provide Property appraisal services to TSUS and its component Institutions. This solicitation sets forth, at a minimum, the specifications, terms, conditions, and requirements to be considered for this solicitation. TSUS reserves the right to make multiple awards under this RFP. TSUS will select the Proposal(s) that offers the “best value” based on the published selection criteria and on its ranking evaluation of submitted proposals.
- 2.3 PERFORMANCE PERIOD/OPTION TO EXTEND TERM: The initial contract term shall be for five (5) years, beginning on or before June 1, 2019. TSUS may renew the contract: for up to three (3) additional one (1) year terms. Notice of renewal to be issued in writing at least thirty (30) days prior to the end of the current performance period. The total duration of the contract, including the exercise of renewals, shall not exceed eight (8) consecutive years.
- 2.4 REQUIRED TIMELINE:
- a. Issue RFP on or about: Wednesday, January 16, 2019
 - b. Last Day for questions: Monday, January 28, 2019 at 3:00 p.m. CDT
 - c. Proposal due: Friday, February 15, 2019 at 3:00 p.m. CDT
 - d. Anticipated Contract Start Date on or before: June 1, 2019
- 2.5 Class and Item (NIGP Code): 946-15, 946-16

SECTION III – TSUS REQUIREMENTS AND SPECIFICATIONS

3.1. Respondent’s Methodology, Quality of Goods/Services, and Ability:

- 3.1.1. Describe your methodology for providing the requested goods or services and your service support philosophy.
- 3.1.2. Describe how you will measure the quality of service provided to a component institution for this Project.
- 3.1.3. Identify if your firm is currently for sale or involved in any transaction to expand or to become acquired by another business entity. If so, please explain the impact in both organization and company direction.
- 3.1.4. Provide details of any past or pending litigation, or claims filed, against your firm that may affect your performance under a Contract with the Component Institution.
- 3.1.5. Identify if your firm is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity. If so, specify date(s), details, circumstances, and prospects for resolution.
- 3.1.6. Does any relationship exist by relative, business associate, capital-funding agreement, or any other such kinship between your firm and any employee, officer or Regent of TSUS, including Component Institutions? If so, please explain.

3.2. Qualifications and References:

3.2.1. Provide the following information for the Firm:

- a. Describe your unique qualifications as they pertain to this project.
- b. Provide a statement on the availability and commitment of the Respondent, its principal(s) and assigned professionals to undertake the Project.
- c. Identify and describe the proposed team’s past experience for providing services that are **MOST RELATED TO THIS PROJECT** within the last ten (10) years. List the projects in order of priority, with the most relevant project listed first. Emphasis on projects for Higher Education. Provide the following information for each project listed (Minimum of 3 Maximum of 5 Projects): Project name, location, and description.
- d. References (for each project listed above, identify the following):
 1. The firm’s name and representative who served as the day-to-day liaison during the project, including telephone number and/or email address;
 2. Length of business relationship with the firm

TSUS may contact references during any part of this process. TSUS reserves the right to contact any other references at any time during the Solicitation process.

3.2.2. Provide résumés for all proposed personnel that will be assigned to this project to include the following:

- a. Experience in the industry;
- b. Background and education;
- c. Certifications;

3.3 ALTERNATE PROPOSALS: TSUS may consider alternate proposals submitted by Proposer. Proposers submitting alternate proposals should (i) clearly identify any exceptions taken to the requirements and specifications set forth in this RFP and (ii) include a detailed description of the alternative(s) proposed. Proposer may suggest additions to the requirements and specifications set forth in this RFP, and all such suggestions should be clearly defined. Alternate proposals should be submitted as attachments to the proposal. Alternate proposals shall meet the same requirements and shall be in the same format as the proposal's base format.

3.4 PROPOSER'S REQUIRED INFORMATION AND QUALIFICATION QUESTIONNAIRE: The Proposer recognizes that in selecting a supplier, TSUS will rely in part on the answers provided in response to this section. Accordingly, proposer certifies that to the best of its knowledge, all responses are true, correct and complete. TSUS reserves the right to contact each and every reference or contact name listed below and shall be free from any liability to Proposer for conducting such inquiry. To be considered Proposer must address and include a response to each question in this Section in their proposal in the order asked.

All Proposals submitted must contain, at a minimum, full and complete responses to each of the following. Proposer must demonstrate the ability to meet operational qualifications and responsibilities as stated in Section 3.1. If a Proposer cannot meet those qualifications and responsibilities, it must state that, and when appropriate, offer an alternative response. Failure to respond to any item listed may disqualify the Proposal.

a. Proposers Qualifications and Background:

- 1. Present evidence that the company is licensed to solicit business in the State of Texas. Include a copy of the license(s).
- 2. Identify the organizational status of the company, i.e., corporation, partnership, or sole proprietorship. Include the date of incorporation, name of corporate president/principals, and federal employment identification number (corporations) or social security number (sole proprietorship).
- 3. Provide the complete name of the company, the address and telephone number of the office which will handle this contract should a contract be offered by TSUS, and the locations of all other offices from which the company conducts business.
- 4. Provide a history of the company.
- 5. Demonstrate that the company has a minimum of five years' experience during the preceding eight years performing property appraisal services.

b. Organizational and Staff Structure:

1. Discuss the structure of the organization, including the role and function of each department in the company.
 2. Provide the number of full-time and part-time employees. Provide a breakdown of the number of employees in each department by staff position. Indicate whether each employee is full-time or part-time.
 3. Provide resumes for officers of the company and senior management.
 4. Provide the name, title, area of responsibility, type and years of experience, education, professional licenses and/or certifications and length of employment with the company for each person on the Management/Project Team.
 5. Describe the training afforded company employees.
 6. State the company's capability to offer services in a multi-lingual environment.
- c. Company-Customer Relationships:
1. Discuss the means of maintaining relationships between the company and a client. Describe the customer service offered to clients.
 2. Provide the name, title, and telephone number of the individual within the company who will serve as the primary contact should a contract be awarded based on this Proposal.
 3. Describe the company's ability to maintain a high level of effective communication with TSUS.
 4. Does the company provide a yearly review with TSUS of customer service and performance with suggested improvements including future roadmaps?
- d. Financial Information:
1. Provide copies of the two most recent audited financial statements.
 2. Provide at least two financial references. Include name, company, address, and telephone.
- e. Historical Performance of Company:
1. How many years has the company provided the type of services for which this Proposal is submitted?
 2. Discuss the company's experience with higher education institutions in the State of Texas.
 3. State the number and type of Institutions, specifically Institutions of Higher Education, as well as the volume of business during the past five calendar years for which the vendor has provided the services for which the proposal is submitted.

f. Business References:

1. Provide the following information for at least five current clients, which share similar characteristics to TSUS for which the company has provided at least three years of service:
 - a. Name of institution, dates of service, name of contact, contact's title, address and telephone number.
 - b. Type of service provided for the institution.
2. Provide the following information for all institutions, which have become former clients during the past two years.
 - a. Name of institution, dates of service, name of contact, contact's title, address and telephone number.
 - b. Type(s) of services provided for the institution
 - c. Reason for ending of client relationship.
3. Provide any details of all past or pending litigation or claims filed against your company that would negatively impact your company's performance under an agreement with TSUS.
4. Is your company currently for sale or involved in any transaction to expend or to become acquired by another business entity? If yes, please explain the impact both in organizational and directional terms.
5. Is your company currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? If yes, specify date(s), details, circumstances, and prospects for resolution.
6. How long has company been in business under the current name?

SECTION IV – SCOPE OF SERVICES

- 4.1 The purpose of this Request for Proposal (“RFP”) is to seek qualified firms to provide Property appraisal services for a variety of properties on an “as needed” basis. The appraisal services are to be completed in conformity with the Uniform Standards of Professional Appraisal Practice (“USPAP”). The firm(s)/individual(s) conducting the appraisal must be certified by the Texas Appraiser Licensing Certification Board (TALCB). The Proposer shall demonstrate, at a minimum, the ability to perform the following services for TSUS and its component Institutions:
1. Provide professional real property appraisal services in various locations across the State of Texas. Proposer should have the knowledge to provide the services described for TSUS and its component Institutions regardless of location.
 2. Proposer should have a demonstrable knowledge and understanding of issues associated with appraisal reviews of partial acquisition, permanent easements, temporary easements, single-family and multi-family residential, industrial, retail and commercial property acquired by governmental entities.³ Estimate the insurable, replacement cost value for land and improvements. All Opinions of Values shall be the independent determination of the Appraiser and should be adequately supported in the Appraisal Report.
 - a. Utilize a full-scope segregated cost approach appraisal including an inspection of each building to identify construction data that will be used in the valuation process. During inspection of the premises, Proposer shall calculate each building’s area and perimeter by measuring the structure or through an analysis of the as-built blueprints; identify and record data of the major construction components (type of structure, walls, roof, etc.); determine the construction class; record data of major service systems (electrical, plumbing, security, elevators, heating, ventilation, cooling, etc.); photograph the building; and record the GPS coordinates. The insurable, replacement cost value of each building and the related construction, occupancy, protection, and exposure (COPE) data obtained during the inspection shall be reported on an itemized basis.
 - b. Collect and report Secondary COPE data for buildings selected by TSUS during the building inspection as described above and must include, but is not limited to: reference to building construction quality, includes specific categories of roof covering/material, roof age, roof geometry, roof anchor, roof equipment hurricane bracing, basement, appurtenant structures, cladding type, roof sheathing attachments, frame-foundation connection, ground level equipment, opening protection, flashing & coping quality and content grade. RMS occupancy codes, RMS construction codes and ISO construction codes.
 - c. Establish a flood zone identification for each property
 - d. Develop and report a insurable, replacement cost of the contents utilizing TSUS capital asset system and industry-specific data / modeling.
 4. Provide a certification of limiting conditions, if any.

5. Provide an analysis, documentation, and supporting information on how the value of appraisals are determined.
6. Submit a detailed written report which shall include, but is not limited to, factual information pertinent to the property, contents, value, and ownership.
7. Additional supplemental requirements may be required based on specific conditions of the property.

SECTION V – INSURANCE

5.1 Contractor, consistent with its status as an independent Proposer will carry and will cause its subcontractors to carry, at least the following insurance, with companies authorized to do insurance business in the State of Texas or eligible surplus lines insurers operating in accordance with the Texas Insurance Code, having an A.M. Best Rating of A-:VII or better, and in amounts not less than the following minimum limits of coverage:

5.1.1 Workers’ Compensation Insurance with statutory limits, and Employer’s Liability Insurance with limits of not less than \$1,000,000:

Employers Liability - Each Accident	\$1,000,000
Employers Liability - Each Employee	\$1,000,000
Employers Liability - Policy Limit	\$1,000,000

5.1.2 Commercial General Liability Insurance with limits of not less than:

Each Occurrence Limit	\$1,000,000
Damage to Rented Premises	\$300,000
Personal & Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000
Products - Completed Operations Aggregate	\$2,000,000

The required commercial general liability policy will be issued on a form that insures Proposer’s or its subProposer’s liability for bodily injury (including death), property damage, personal and advertising injury assumed under the terms of this Contract.

5.1.3 Business Auto Liability Insurance covering all owned, non-owned or hired automobiles, with limits of not less than \$1,000,000 Single Limit of liability per accident for Bodily Injury and Property Damage;

5.1.4 Professional Liability (Errors & Omissions) Insurance with limits of not less than \$1,000,000 each occurrence, \$3,000,000 aggregate. Such insurance will cover all professional services rendered by or on behalf of Contractor and its subcontractors under this Contract. Renewal policies written on a claims-made basis will maintain the same retroactive date as in effect at the inception of this Contract. If coverage is written on a claims-made basis, Contractor agrees to purchase an Extended Reporting Period Endorsement, effective for two (2) full years after the expiration or cancellation of the policy. No professional liability policy written on an occurrence form will include a sunset or similar clause that limits coverage unless such clause provides coverage for at least two (2) years after the expiration or cancellation of this Contract.

5.1.5 Contractor's Employee Dishonesty Insurance will be endorsed with a Client's Property Endorsement (or equivalent) to protect the assets and property of TSUS with limits of not less than \$1,000,000 per claim.

5.2 Contractor will deliver to TSUS:

5.2.1 Evidence of insurance on a Texas Department of Insurance approved certificate form verifying the existence and actual limits of all required insurance policies after the execution and delivery of this Contract and prior to the performance of any services by Proposer under this Contract. Additional evidence of insurance will be provided verifying the continued existence of all required insurance no later than thirty (30) days after each annual insurance policy renewal.

5.2.2 All insurance policies, with the exception of worker's compensation, employer's liability and professional liability will be endorsed and name the TSUS as Additional Insured for liability caused in whole or in part by Contractor's acts or omissions with respect to its on-going and completed operations up to the actual liability limits of the required insurance policies maintained by Contractor. The Commercial General Liability Additional Insured endorsement including on-going and completed operations coverage will be submitted with the Certificates of Insurance. Commercial General Liability and Business Auto Liability will be endorsed to provide primary and non-contributory coverage.

5.2.3 Proposer hereby waives all rights of subrogation against the TSUS. All insurance policies will be endorsed to provide a waiver of subrogation in favor of the TSUS. No policy will be canceled until after thirty (30) days' unconditional written notice to the TSUS. All insurance policies will be endorsed to require the insurance carrier providing coverage to send notice to TSUS thirty (30) days prior to any cancellation, material change, or non-renewal relating to any insurance policy.

5.2.4 Proposer is responsible to pay any deductible or self-insured retention for any loss. Any self-insured retention must be declared to and approved by TSUS prior to the performance of any services by Proposer under this Contract. All deductibles and self-insured retentions will be shown on the Certificates of Insurance.

5.2.5 Certificates of Insurance and Additional Insured Endorsements as required by this Contract will be mailed, faxed, or emailed to the designated contact at the Component Institution requesting services.

5.2.6 Contractor's or subcontractor's insurance will be primary to any insurance carried or self-insurance program established by the TSUS. Proposer's or sub-proposer's insurance will be kept in force until all services have been fully performed and accepted by TSUS in writing.

SECTION VI -- EXECUTION OF OFFER

- 6.1 In compliance with this RFP, and subject to all the conditions herein, the undersigned offers and agrees to furnish any and all commodities or services at the prices quoted.
- 6.2 By signature hereon, the offeror hereby certifies that he/she is not currently delinquent in payment of any franchise taxes owed the State of Texas under Chapter 11, Tax Code.
- 6.3 By executing this offer, offeror affirms that he/she has not given, offered, or intends to give at any time hereafter, any economic opportunity, future employment, gift loan, gratuity, special discount, trip, favor, or service to public servant in connection with the submitted offer. Failure to sign the offer, or signing it with a false statement, shall void the submitted offer or any resulting contracts, and the offeror shall be removed from all proposals lists.
- 6.4 By the signature hereon affixed, the offeror hereby certifies that neither the offeror or the firm, corporation, partnership, or institution represented by the offeror or anyone acting for such firm, corporation, or institution has violated the antitrust laws of this State, codified in Section 15.01, et. seq., Texas Business and Commerce Code, or the Federal anti-trust laws, nor communicated directly or indirectly the offer made to any competitor or any other person engaged in such line of business. By signing this offer, offeror certifies that if a Texas address is shown as the address of the offeror, offeror qualified as a Texas Resident Proposer as defined in Rule 1 TAC 113.8.

This offer consists of RFP# 758-19-00061

Federal Employer Identification Number (FEIN): _____

Proposer/Company: _____

Signature (ink): _____ **Date:** _____

Name (typed/printed): _____

Title: _____

Address: _____
Street or PO Box City State Zip Code

Telephone Number: _____ **E-mail:** _____

COST OF PROPOSAL: Proposer shall include in their Proposal any and all cost associated with their Services as requested in Section 4.1 or any other part of this solicitation.

Proposer shall complete, sign, and submit the **Execution of Offer** with their response. The **Execution of Offer** must be signed by a representative of Proposer duly authorized to bind the Proposer to its proposal. **Failure to sign the Execution of Offer will result in the rejection of proposal.**

SECTION VII -- TERMS & CONDITIONS

Items below apply to and become a part of proposal. Any exceptions there to must be in writing.

7.1 PROPOSAL REQUIREMENTS:

- 7.1.1 **Rules, Regulations & Statutes:** The Texas State University System (“TSUS”) is an agency of the State of Texas. Proposers must comply with all rules, regulations, and statutes relating to purchasing of the State of Texas, The Texas State University System Rules and Regulations, in addition to the Terms and Conditions of this form.
- 7.1.2 **Unit Price:** Proposers must price per unit shown. Unit prices shall govern in the event of extension errors.
- 7.1.3 **Submittance:** Proposals must be submitted on or before the specified opening date and time.
- 7.1.4 **Late or Unsigned Proposals:** Late and/or unsigned proposals will not be considered under any circumstances. Person signing the proposal must have the authority to bind the firm in a contract. The proposer (not the carrier/mail service/other or the TSUS) who is solely responsible for ensuring that the documentation is received in The Texas State University System’s Office prior to the specified opening date and time.
- 7.1.5 **FOB Point:** Quote FOB destination, freight prepaid and allowed unless otherwise stated within the specifications.
- 7.1.6 **Pricing Firm:** Proposal prices are requested to be firm for TSUS acceptance for 90 days from proposal opening date (**unless otherwise stated in specifications**). “Discount from list” proposals are not acceptable unless requested. Cash discounts are not considered in determining an award. Cash discounts will be taken if earned.
- 7.1.7 **Tax Exempt:** Purchases made for State use are exempt from the State Sales tax and Federal Excise tax, per Texas Tax Code, Section 151.309(4). Do not include tax in the proposal.
- 7.1.8 **Right to accept or reject:** The State reserves the right to accept or reject all or any part of any proposal, waive minor technicalities and award the proposal to best serve the interests of the State.
- 7.1.9 **Withdrawal:** Any proposal may be withdrawn prior to the date and time set for receipt of proposals. Any proposal not so withdrawn shall constitute an irrevocable offer, for a period of 90 days, to provide the commodity or service set forth in the specifications, or until a selection has been made by The TSUS.
- 7.1.10 **Proposal Costs:** Proposers electing to respond to this RFP are responsible for any and all costs of proposal preparation. The TSUS is not liable for any costs incurred by a proposer in response to this RFP.
- 7.1.11 **Exceptions:** If a proposer takes exception to any specifications within this Request for Proposal, they must notify The TSUS in writing prior to the scheduled proposal opening date and time.
- 7.1.12 **Cost/Pricing:** All cost/pricing must be in United States dollars.
- 7.1.13 **Texas Public Information Act:** By submission of this Agreement, [Proposer] acknowledges that the Agreement, and the contents of any underlying proposals or other documents provided to [TSUS] in response to a competitive bid process from which the Agreement resulted, are public information under the Texas Public Information Act (Texas Government Code Chapter 552). [Proposer] agrees that [TSUS] may provide a copy of the Agreement and/or bid documents in response to a public information request, post the Agreement on its public website, or otherwise release the contents of the Agreement and/or bid documents at [TSUS’s] discretion and without prior notice to [Proposer]. Proposer

acknowledges that the TSUS strictly adheres to all statutes, court decisions, and the opinions of the Texas Attorney General with respect to disclosure of public information.

7.2 SPECIFICATIONS

- 7.2.1 **Brand Name Descriptive:** Catalogs, brand names or manufacturer's references are descriptive only, and indicate type and quality desired. Proposals on brands of like nature and quality will be considered unless otherwise stated in the Request for Proposal (RFP). If proposing other than brand referenced, proposal should show manufacturer, brand or trade name, and other description of product offered. If other than brand(s) specified is offered, illustrations and complete description of product offered are requested to be made part of the proposal. Failure to take exception to specifications or reference data will require proposer to furnish specified brand names, numbers, etc.
- 7.2.2 **New Items:** Unless otherwise specified, items shall be new and unused and of current production.
- 7.2.3 **Electrical Standards:** All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from UL, FMRC or NEMA.
- 7.2.4 **Samples:** Samples, when requested, must be furnished free of expense to the State. Each sample should be marked with the proposer's name, address, and RFP number. Do not enclose in or attach proposal to sample. All samples become the property of The TSUS.
- 7.2.5 **Oral Statements:** TSUS will not be bound by any oral statement or representation contrary to the written specifications of the Request for Proposal (RFP).
- 7.2.6 **Manufacturer's Warranty:** Manufacturer's standard warranty shall apply unless otherwise stated in the RFP.
- 7.2.7 **Warranty-Product:** Proposer shall not limit or exclude any implied warranties and any attempt to do so shall render this contract voidable at the option of TSUS. Proposer warrants that the goods furnished will conform to the specifications, drawings, and descriptions listed in the RFP, and to the sample(s) furnished by Proposer, if any. In the event of a conflict between the specifications, drawings, and descriptions, the specifications shall govern.
- 7.2.8 **Safety Warranty:** Proposer warrants that the product sold to TSUS shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event the product does not conform to OSHA standards, TSUS may return the product for correction or replacement at the Proposer's expense. In the event Proposer fails to make the appropriate correction within a reasonable time, correction made by TSUS will be at Proposer's expense.
- 7.2.9 **No Warranty by TSUS Against Infringements:** As part of this contract for sale Proposer agrees to ascertain whether goods manufactured in accordance with the specifications attached to this agreement or the like. TSUS makes no warranty that the production of goods according to the specification will not give rise to such a claim, and in no event shall TSUS be liable to Proposer for indemnification in the event that Proposer is sued on the grounds of infringement or the like. If Proposer is of the opinion that an infringement or the like will result, he will notify TSUS to this effect in writing within two weeks after the signing of this agreement. If TSUS does not receive notice and is subsequently held liable for the infringement or the like, Proposer will save TSUS harmless. If Proposer in good faith ascertains that production of the goods in accordance with the specifications will result in infringement or the like, this contract shall be null and void except that TSUS will pay Proposer the reasonable cost of this search as to infringements.

7.3 **DELIVERY**

- 7.3.1 **Delivery Days:** Show number of days required to place material in receiving agency's designated location under normal conditions. Delivery days' mean calendar days, unless otherwise specified. Failure to state delivery time obligates proposer to deliver in 14 calendar days. Unrealistic delivery promises may cause proposal to be disregarded.
- 7.3.2 **Foreseen Delays:** If delay is foreseen, vendor shall give written notice to TSUS. Proposer must keep TSUS advised at all times of status of order. Default promised delivery (without accepted reasons) or failure to meet specifications authorizes TSUS to purchase supplies elsewhere and charge full increase, if any, in cost and handling to defaulting proposer.
- 7.3.3 **Substitutions:** No substitutions permitted without written approval of TSUS.
- 7.3.4 **Delivery Hours:** Delivery shall be made during normal working hours (8:00 a.m. to 4:00 p.m.) only, unless prior approval has been obtained from ordering agency.

- 7.4 **INSPECTION AND TESTS** – All goods will be subject to inspection and test by TSUS. Authorized TSUS personnel shall have access to supplier's place of business for the purpose of inspection merchandise. Tests shall be performed on samples submitted with the proposal or on samples taken from regular shipment. All costs shall be borne by the proposer in the event products tested fail to meet or exceed all conditions and requirements of the specification. Goods delivered and rejected in whole or in part may, at TSUS' option, be returned to the vendor or held for disposition at proposer's expense. Latent defects may result in revocation of acceptance.

7.5 **AWARD OF CONTRACT**

- 7.5.1 A response to this RFP is an offer to contract based upon the best price, terms, conditions and specifications contained herein. **Proposals do not become contracts until they are accepted through a purchase order.** The contract shall be governed, construed and interpreted under the laws of the State of Texas, and TSUS policy as the same may be amended from time to time. Any legal actions must be filed in Travis County, Austin, Texas.
- 7.5.2 **Incorporated Law:** In accordance with Texas Education Code 51.9335, any contract for the acquisition of goods and services to which an institution of higher education is a party, a provision required by applicable law to be included in the contract is considered to be a part of the executed contract without regard to:
 - (1) whether the provision appears on the face of the contract; or
 - (2) whether the contract includes any provision to the contrary.
- 7.5.3 **Dispute Resolution:** If a dispute, or controversy, or claim arises out of or relates to this contract, the parties will make a good faith attempt to resolve the issues. If the dispute cannot be settled by the parties, the parties agree to follow the dispute resolution process in Chapter 2260 of the Texas Government Code.
- 7.5.4 **Tie Proposals:** Awards will be made in accordance with Rule 1 TAC Section 113.6 (b) and 113.8 (preferences).
- 7.5.5 **No Guarantee of Award:** TSUS makes no warranty or guarantee that an award will be made as a result of this RFP. TSUS reserves the right to accept or reject any or all proposals, waive any formalities or minor technical inconsistencies and delete any requirement or specification from this RFP or the Agreement when deemed to be in TSUS's best interest. TSUS reserves the right to seek clarification of any item contained in Proposer's proposal prior to final selection. Such clarification may be provided by telephone or personal meeting with or in writing to TSUS, at TSUS's discretion. Representations made by Proposer within its proposal will be binding on Proposer. TSUS will not be bound to act by any previous communication or response submitted by Proposer, other than this RFP.

- 7.6 **CANCELLATION OF CONTRACT** – If contract is cancelled, for any reason, any prepaid fees shall be refunded on a pro-rated basis.
- 7.7 **PAYMENT** – Proposer shall submit an itemized invoice showing TSUS purchase order number. TSUS will incur no penalty for late payment, if payment is made in 30 or fewer days from receipt of goods or services on an uncontested invoice. Regardless of the invoice date, the payment process will begin when TSUS receives the authorized authorization/acceptance from the awarding department, or system components. TSUS may pay proposer for any goods or services provided utilizing any one of the following methods of payment:
- a) Paper check
 - b) ACH
 - c) Wire
 - d) Financial Services’ Payment Card
 - e) Procurement Card
- 7.8 **NON-DISCLOSURE:** No public disclosures or news releases pertaining to this RFP shall be made without prior written approval of TSUS.
- 7.9 **CONFLICTS:** In event of a conflict between standard proposal requirements and conditions and the attached detail specification, the detail specification shall govern.
- 7.10 **PATENTS OR COPYRIGHTS** – The vendor agrees to protect TSUS from claims involving infringement of patents or copyrights.
- 7.11 **PROPOSER ASSIGNMENTS** – Proposer hereby assigns to ordering agency any and all claims for overcharges associated with this contract arising under the antitrust laws of the United States 15 U.S.C.A. Section 1, et seq. (1973), and the antitrust laws of the State of Texas, TEX. Bus. & Comm. Code Ann. Sec. 15.01, et seq. (1967).
- 7.12 **FUNDING OUT CLAUSE** – TSUS reserves the right to cancel, without penalty, if funds are not appropriated or otherwise made available at any time during the contract period.
- 7.13 **PROPOSER AFFIRMATION** – Submitting this proposal with a false statement is material breach of contract and shall void the submitted proposal or any resulting contracts, and the proposer shall be removed from all proposal lists. By submitting this proposal, the proposer herein affirms:
- 7.13.1 The proposer has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted proposal.
 - 7.13.2 The proposer is not currently delinquent in the payment of any franchise tax owed with the Texas Comptroller of Public Accounts. For more information see the website for the Texas Comptroller of Public Accounts: <https://mycpa.cpa.state.tx.us/coa/>
 - 7.13.3 Neither the proposer nor the firm, corporation, partnership, or institution represented by the proposer, or anyone acting for such firm, corporation or institution has violated the antitrust laws of this State or the Federal Antitrust Laws (See Section 11, above) nor communicated directly or indirectly the proposal made to any competitor or any other person engaged in such line of business.
 - 7.13.4 The proposer has not received compensation for participation in the preparation of the specifications for this RFP.
 - 7.13.5 If applicable, pursuant to Texas Family Code, Title 5, Subtitle D, Section 231.006(d), regarding child support, the proposer certifies that the individual or business entity named

- in this proposal is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate. Furthermore, any proposer subject to Section 231.006 must include the names and Social Security numbers of each person with at least 25% ownership of the business entity submitting the proposal. This information must be provided prior to contract award.
- 7.13.6 Pursuant to Section 2155.004 Government code re: collection of state and local sales and use taxes, the proposer certifies that the individual or business entity named in this proposal is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and/or payment withheld if this certification is inaccurate.
 - 7.13.7 The Proposer shall defend, indemnify, and hold harmless the State of Texas, TSUS, component institutions, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of proposer or any agent, employee, subcontractor, or supplier of contractor in the execution or performance of this contract.
 - 7.13.8 Proposer agrees that any payments due under this contract will be applied towards any debt, including but not limited to delinquent taxes and child support that is owed to the State of Texas.
 - 7.14.9 Pursuant to Texas Government Code 2252.908 and Texas Ethic Commission Rule 46, for contracts that are either have a value of at least \$1 million or require approval of the TSUS Board of Regents, a business entity (vendor) must submit a copy of Disclosure of Interested Parties filed with the Texas Ethics Commission when the business entity submits the signed contract. No such contract may be presented to the TSUS Board of Regents for approval without the disclosure. Information on the Disclosure of Interested Parties can be found at <http://www.ethics.state.tx.us>.
 - 7.13.10 Vendor Ethics -- Gratuities: As an agency of the State of Texas TSUS holds the trust of the public. All Proposers and persons doing business with TSUS must provide the highest level of ethics and service in all business interactions. A Proposer shall not give, offer to give, nor intend to give at any time any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a System employee that might reasonably appear to influence the employee in the discharge of official duties. TSUS may, by written notice to the Proposer, cancel this contract without liability to Proposer if it determined that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by the Proposer, or any agent or representative of the Proposer, to any officer or employee of TSUS or its Components with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making or any determinations with respect to the performing of such a contract. In the event this contract is cancelled by TSUS pursuant to this provision, TSUS shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Proposer in providing such gratuities.
 - 7.13.11 Prohibition Against Personal Interest in Contracts: No faculty, staff or other employee of TSUS or its Components shall transact any business in their official capacity with any business entity of which they are officers, agents, or members, or in which they own a controlling interest unless the Texas State University System Board of Regents has reviewed the matter and determined that there is no conflict of interest. Any violation of the section, with the knowledge, expressed or implies, of the person or corporation contracting with TSUS shall render the contract involved voidable by TSUS.
 - 7.13.12 Proposer certifies that they are in compliance with Texas Government Code, Title 6, Subtitle B, Section 669.003 of the Government Code, relating to contracting with the executive head of a State agency. If Section 669.003 applies, proposer will submit the

following information with their response as an attachment in order for the proposal to be evaluated:

Name of Former Executive: _____
 Name of State Agency: _____
 Date of separation from State Agency: _____
 Position with proposer: _____
 Date of Employment with proposer: _____

7.13.13 No Boycott of Israel: In accordance with Section 2270.002 of the Texas Government Code, Vendor does not, and will not during the term of this Agreement, engage in a boycott of Israel.

7.13.14 U.S. Produced Steel: Except as provided below the contract shall include a requirement that any iron or steel product produced through a manufacturing process and used in the Project shall be produced in the United States, within the meaning provided in Texas Government Code Section 2252.201.

Exemptions:

- a. Shall not apply to the Project for which the governing body of the Owner determines that.
 1. iron or steel products produced in the United States are not:
 - a. produced in sufficient quantities;
 - b. reasonably available; or
 - c. of a satisfactory quality;
 2. use of iron or steel products produced in the United States will increase the total cost of the project by more than 20 percent; or
 3. comply with this Section is inconsistent with the public interest.
- b. Electrical components, equipment and systems, and appurtenances thereto, as described in Texas Government Code Section 2252.203 (b), are exempt from the requirements.

7.14 **TECHNOLOGY ACCESS CLAUSE**-The Proposer expressly acknowledges that state funds may not be expended in connection with the purchase of an automated information system unless that system meets certain statutory requirements relating to accessibility by persons with visual impairments. Accordingly, the Proposer represents and warrants to TSUS that the technology provided to TSUS for purchase is capable, either by virtue of features included within the technology or because it is readily adaptable by use with other technology, of:

- providing equivalent access for effective use by both visual and non-visual means;
- presenting information, including prompts used for interactive communications, in format intended for non-visual use; and
- being integrated into networks for obtaining, retrieving, and disseminating information used by individuals who are not blind or visually impaired.

For purposes of this paragraph, the phrase “equivalent access” means a substantially similar ability to communicate with or make use of the technology, either directly by features incorporated within the technology or by other reasonable means such as assistive devices or services which would constitute reasonable accommodations under the Federal Americans with Disabilities Act or similar state or federal laws. Examples of methods by which equivalent access may be provided include, but are not limited to, keyboard alternatives

Access by Individuals with Disabilities. Proposer represents and warrants (the Electronic and Information Resources (EIR) Accessibility Warranty”) that the electronic and information resources and all associated information, documentation and support that it provides to the TSUS under the Agreement (collectively, the “EIRs”) comply with the applicable requirements set forth in Title 1, Chapter 213 of the Texas Administrative Code (“TAC”) and Title 1, Chapter 206, Rule §206.70 of the Texas Administrative code (as authorized by Chapter 2054, Subchapter M of the Texas Government Code). Accordingly, Seller represents and warrants to TSUS that the EIR provided to TSUS complies with the accessibility requirements as outlined in TAC 206 and 213 by providing (1) a completed Voluntary Product Accessibility Template (VPAT) attesting to the EIR’s accessible features and capabilities or (2) providing a similarly formatted document as the VPAT attesting to the EIR’s accessible features and capabilities. To the extent Proposer becomes aware that the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, then Proposer represents and warrants that it will, at no cost to the TSUS, either (1) perform all necessary remediation to make EIRs satisfy the EIR Accessibility Warranty or (2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. In the event the Proposer fails or is unable to do so, then the TSUS may terminate the Agreement and Proposer will refund to the TSUS all amounts the TSUS has paid under the Agreement within thirty (30) days after the termination date.

All submissions must include all Voluntary Product Accessibility Templates (VPAT), Information Technology Industry Council (ITIC) and General Services Administration (GSA), that describes compliance with Section 508. Updated VPAT documents should be provided on an annual basis at each invoice period.

The Proposer agrees to protect, defend, and save the TSUS, its elected and appointed officials, agent, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, causes of action of any kind or character, including the cost of defense thereof, arising in favor of the Proposer’s employees or third parties on account of bodily and personal injuries, death, damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the Proposer and/or its agents, employees, representatives, assigns, subcontractors, except the sole negligence of the TSUS under this Agreement with regard to Title 1, Chapter 213 of the *Texas Administrative Code* and Title 1, Chapter 206, Rule §206.70 of the *Texas Administrative Code* (as authorized by Chapter 2054, Subchapter M of the *Texas Government Code*.) United States Rehabilitation Act of 1973 and its amendments, Section 508; and World Wide Web Consortium (W3C), Web Accessibility Initiative (WAI), Web Content Accessibility Guidelines (WCAG) 1.0 and 2.0AA.

7.15 NOTICE TO PROPOSER:

7.15.1 Any terms and conditions attached by the proposer to their proposal will not be considered unless specifically referred to in their response and may result in the disqualification of their proposal.

7.15.2 Equal opportunity – This contractor and subcontractor shall abide by the requirements of 41 CFR § 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, religion, color, national origin, sex, age, sexual orientation, gender identity. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, religion, color, national origin, sex, age, sexual orientation, gender identity, protected veteran status or disability.

- 7.15.3 In the event that TSUS is closed due to inclement weather and/or emergency situations at the time set aside for the published bid opening, the published due date will default to the next open business day at the same time.



HUB Subcontracting Plan (HSP) QUICK CHECKLIST

While this HSP Quick Checklist is being provided to merely assist you in readily identifying the sections of the HSP form that you will need to complete, it is very important that you adhere to the instructions in the HSP form and instructions provided by the contracting agency.

- **If you will be awarding all of the subcontracting work you have to offer under the contract to only Texas certified HUB vendors, complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors.
 - Section 2 c. - Yes
 - Section 4 - Affirmation
 - GFE Method A (Attachment A) - Complete an Attachment A for each of the subcontracting opportunities you listed in Section 2 b.
- **If you will be subcontracting any portion of the contract to Texas certified HUB vendors and Non-HUB vendors, and the aggregate percentage of all the subcontracting work you will be awarding to the Texas certified HUB vendors with which you do not have a continuous contract* in place for more than five (5) years meets or exceeds the HUB Goal the contracting agency identified in the "Agency Special Instructions/Additional Requirements", complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors and Non-HUB vendors.
 - Section 2 c. - No
 - Section 2 d. - Yes
 - Section 4 - Affirmation
 - GFE Method A (Attachment A) - Complete an Attachment A for each of the subcontracting opportunities you listed in Section 2 b.
- **If you will be subcontracting any portion of the contract to Texas certified HUB vendors and Non-HUB vendors or only to Non-HUB vendors, and the aggregate percentage of all the subcontracting work you will be awarding to the Texas certified HUB vendors with which you do not have a continuous contract* in place for more than five (5) years does not meet or exceed the HUB Goal the contracting agency identified in the "Agency Special Instructions/Additional Requirements", complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors and Non-HUB vendors.
 - Section 2 c. - No
 - Section 2 d. - No
 - Section 4 - Affirmation
 - GFE Method B (Attachment B) - Complete an Attachment B for each of the subcontracting opportunities you listed in Section 2 b.
- **If you will not be subcontracting any portion of the contract and will be fulfilling the entire contract with your own resources (i.e., employees, supplies, materials and/or equipment), complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - No, I will not be subcontracting any portion of the contract, and I will be fulfilling the entire contract with my own resources.
 - Section 3 - Self Performing Justification
 - Section 4 - Affirmation

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service, to include under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.



HUB Subcontracting Plan (HSP)

In accordance with Texas Gov't Code §2161.252, the contracting agency has determined that subcontracting opportunities are probable under this contract. Therefore, all respondents, including State of Texas certified Historically Underutilized Businesses (HUBs) must complete and submit this State of Texas HUB Subcontracting Plan (HSP) with their response to the bid requisition (solicitation).

NOTE: Responses that do not include a completed HSP shall be rejected pursuant to Texas Gov't Code §2161.252(b).

The HUB Program promotes equal business opportunities for economically disadvantaged persons to contract with the State of Texas in accordance with the goals specified in the 2009 State of Texas Disparity Study. The statewide HUB goals defined in 34 Texas Administrative Code (TAC) §20.284 are:

- **11.2 percent for heavy construction other than building contracts,**
- **21.1 percent for all building construction, including general contractors and operative builders' contracts,**
- **32.9 percent for all special trade construction contracts,**
- **23.7 percent for professional services contracts,**
- **26.0 percent for all other services contracts, and**
- **21.1 percent for commodities contracts.**

- - Agency Special Instructions/Additional Requirements - -

*In accordance with 34 TAC §20.285(d)(1)(D)(iii), a respondent (prime contractor) may demonstrate good faith effort to utilize Texas certified HUBs for its subcontracting opportunities if the total value of the respondent's subcontracts with Texas certified HUBs meets or exceeds the statewide HUB goal or the agency specific HUB goal, whichever is higher. When a respondent uses this method to demonstrate good faith effort, the respondent must identify the HUBs with which it will subcontract. If using existing contracts with Texas certified HUBs to satisfy this requirement, only the aggregate percentage of the contracts expected to be subcontracted to HUBs with which the respondent **does not** have a **continuous contract*** in place for **more than five (5) years** shall qualify for meeting the HUB goal. This limitation is designed to encourage vendor rotation as recommended by the 2009 Texas Disparity Study.*

SECTION 1: RESPONDENT AND REQUISITION INFORMATION

- a. Respondent (Company) Name: _____ State of Texas VID #: _____
 Point of Contact: _____ Phone #: _____
 E-mail Address: _____ Fax #: _____
- b. Is your company a State of Texas certified HUB? - Yes - No
- c. Requisition #: _____ Bid Open Date: _____

(mm/dd/yyyy)

Enter your company's name here: _____ Requisition #: _____

SECTION 2: RESPONDENT'S SUBCONTRACTING INTENTIONS

After dividing the contract work into reasonable lots or portions to the extent consistent with prudent industry practices, and taking into consideration the scope of work to be performed under the proposed contract, including all potential subcontracting opportunities, the respondent must determine what portions of work, **including contracted staffing, goods and services will be subcontracted**. Note: In accordance with 34 TAC §20.282, a "Subcontractor" means a person who contracts with a prime contractor to work, to supply commodities, or to contribute toward completing work for a governmental entity.

a. Check the appropriate box (Yes or No) that identifies your subcontracting intentions:

- *Yes*, I will be subcontracting portions of the contract. (If *Yes*, complete Item b of this SECTION and continue to Item c of this SECTION.)
- *No*, I will not be subcontracting any portion of the contract, and I will be fulfilling the entire contract with my own resources, including employees, goods and services. (If *No*, continue to SECTION 3 and SECTION 4.)

b. List all the portions of work (subcontracting opportunities) you will subcontract. Also, based on the total value of the contract, identify the percentages of the contract you expect to award to Texas certified HUBs, and the percentage of the contract you expect to award to vendors that are not a Texas certified HUB (i.e., Non-HUB).

Item #	Subcontracting Opportunity Description	HUBs		Non-HUBs
		Percentage of the contract expected to be subcontracted to HUBs with which you do not have a continuous contract* in place for more than five (5) years .	Percentage of the contract expected to be subcontracted to HUBs with which you have a continuous contract* in place for more than five (5) years .	Percentage of the contract expected to be subcontracted to non-HUBs.
1		%	%	%
2		%	%	%
3		%	%	%
4		%	%	%
5		%	%	%
6		%	%	%
7		%	%	%
8		%	%	%
9		%	%	%
10		%	%	%
11		%	%	%
12		%	%	%
13		%	%	%
14		%	%	%
15		%	%	%
Aggregate percentages of the contract expected to be subcontracted:		%	%	%

(Note: If you have more than fifteen subcontracting opportunities, a continuation sheet is available online at <https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php>.)

c. Check the appropriate box (Yes or No) that indicates whether you will be using **only** Texas certified HUBs to perform **all** of the subcontracting opportunities you listed in SECTION 2, Item b.

- *Yes* (If *Yes*, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method A (Attachment A)" for **each** of the subcontracting opportunities you listed.)
- *No* (If *No*, continue to Item d, of this SECTION.)

d. Check the appropriate box (Yes or No) that indicates whether the aggregate expected percentage of the contract you will subcontract **with Texas certified HUBs** with which you **do not** have a **continuous contract*** in place with for **more than five (5) years**, **meets or exceeds** the HUB goal the contracting agency identified on page 1 in the "Agency Special Instructions/Additional Requirements."

- *Yes* (If *Yes*, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method A (Attachment A)" for **each** of the subcontracting opportunities you listed.)
- *No* (If *No*, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method B (Attachment B)" for **each** of the subcontracting opportunities you listed.)

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.

Enter your company's name here: _____ Requisition #: _____

SECTION 2: RESPONDENT'S SUBCONTRACTING INTENTIONS (CONTINUATION SHEET)

This page can be used as a continuation sheet to the HSP Form's page 2, Section 2, Item b. Continue listing the portions of work (subcontracting opportunities) you will subcontract. Also, based on the total value of the contract, identify the percentages of the contract you expect to award to Texas certified HUBs, and the percentage of the contract you expect to award to vendors that are not a Texas certified HUB (i.e., Non-HUB).

Item #	Subcontracting Opportunity Description	HUBs		Non-HUBs
		Percentage of the contract expected to be subcontracted to HUBs with which you do not have a continuous contract* in place for more than five (5) years .	Percentage of the contract expected to be subcontracted to HUBs with which you have a continuous contract* in place for more than five (5) years .	Percentage of the contract expected to be subcontracted to non-HUBs.
16		%	%	%
17		%	%	%
18		%	%	%
19		%	%	%
20		%	%	%
21		%	%	%
22		%	%	%
23		%	%	%
24		%	%	%
25		%	%	%
26		%	%	%
27		%	%	%
28		%	%	%
29		%	%	%
30		%	%	%
31		%	%	%
32		%	%	%
33		%	%	%
34		%	%	%
35		%	%	%
36		%	%	%
37		%	%	%
38		%	%	%
39		%	%	%
40		%	%	%
41		%	%	%
42		%	%	%
43		%	%	%
Aggregate percentages of the contract expected to be subcontracted:		%	%	%

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.

Enter your company's name here: _____ Requisition #: _____

SECTION 3: SELF PERFORMING JUSTIFICATION (If you responded "No" to SECTION 2, Item a, you must complete this SECTION and continue to SECTION 4.) If you responded "No" to SECTION 2, Item a, in the space provided below **explain how** your company will perform the entire contract with its own employees, supplies, materials and/or equipment.

SECTION 4: AFFIRMATION

As evidenced by my signature below, I affirm that I am an authorized representative of the respondent listed in SECTION 1, and that the information and supporting documentation submitted with the HSP is true and correct. Respondent understands and agrees that, if awarded any portion of the requisition:

- The respondent will provide notice as soon as practical to all the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor for the awarded contract. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity they (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.
- The respondent must submit monthly compliance reports (Prime Contractor Progress Assessment Report – PAR) to the contracting agency, verifying its compliance with the HSP, including the use of and expenditures made to its subcontractors (HUBs and Non-HUBs). (The PAR is available at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/ProgressAssessmentReportForm.xls>).
- The respondent must seek approval from the contracting agency prior to making any modifications to its HSP, including the hiring of additional or different subcontractors and the termination of a subcontractor the respondent identified in its HSP. If the HSP is modified without the contracting agency's prior approval, respondent may be subject to any and all enforcement remedies available under the contract or otherwise available by law, up to and including debarment from all state contracting.
- The respondent must, upon request, allow the contracting agency to perform on-site reviews of the company's headquarters and/or work-site where services are being performed and must provide documentation regarding staffing and other resources.

Signature	Printed Name	Title	Date <small>(mm/dd/yyyy)</small>
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Reminder:

- If you responded "Yes" to SECTION 2, Items c or d, you must complete an "HSP Good Faith Effort - Method A (Attachment A)" for each of the subcontracting opportunities you listed in SECTION 2, Item b.
- If you responded "No" SECTION 2, Items c and d, you must complete an "HSP Good Faith Effort - Method B (Attachment B)" for each of the subcontracting opportunities you listed in SECTION 2, Item b.

HSP Good Faith Effort - Method A (Attachment A)

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Enter your company's name here: _____ Requisition #: _____

IMPORTANT: If you responded "Yes" to SECTION 2, Items c or d of the completed HSP form, you must submit a completed "HSP Good Faith Effort - Method A (Attachment A)" for each of the subcontracting opportunities you listed in SECTION 2, Item b of the completed HSP form. You may photo-copy this page or download the form at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/hub-sbcont-plan-gfe-achm-a.pdf>

SECTION A-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: _____ Description: _____

SECTION A-2: SUBCONTRACTOR SELECTION

List the subcontractor(s) you selected to perform the subcontracting opportunity you listed above in SECTION A-1. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscblsearch/index.jsp>. HUB status code "A" signifies that the company is a Texas certified HUB.

Company Name	Texas certified HUB	Texas VID or federal EIN <small>Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.</small>	Approximate Dollar Amount	Expected Percentage of Contract
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%

REMINDER: As specified in SECTION 4 of the completed HSP form, if you (respondent) are awarded any portion of the requisition, you are required to provide notice as soon as practical to all the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity they (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.

HSP Good Faith Effort - Method B (Attachment B)

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Enter your company's name here: _____	Requisition #: _____
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IMPORTANT: If you responded “No” to **SECTION 2, Items c and d** of the completed HSP form, you must submit a completed “HSP Good Faith Effort - Method B (Attachment B)” for **each** of the subcontracting opportunities you listed in **SECTION 2, Item b** of the completed HSP form. You may photo-copy this page or download the form at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/hub-sbcont-plan-gfe-achm-b.pdf>.

SECTION B-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: _____ Description: _____

SECTION B-2: MENTOR PROTÉGÉ PROGRAM

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting its Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the subcontracting opportunity listed in **SECTION B-1**, constitutes a good faith effort to subcontract with a Texas certified HUB towards that specific portion of work.

Check the appropriate box (Yes or No) that indicates whether you will be subcontracting the portion of work you listed in SECTION B-1 to your Protégé.

- Yes (If *Yes*, continue to SECTION B-4.)
- No / Not Applicable (If *No* or *Not Applicable*, continue to SECTION B-3 and SECTION B-4.)

SECTION B-3: NOTIFICATION OF SUBCONTRACTING OPPORTUNITY

When completing this section you **MUST** comply with items **a, b, c and d**, thereby demonstrating your Good Faith Effort of having notified Texas certified HUBs and trade organizations or development centers about the subcontracting opportunity you listed in SECTION B-1. Your notice should include the scope of work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. When sending notice of your subcontracting opportunity, you are encouraged to use the attached HUB Subcontracting Opportunity Notice form, which is also available online at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/HUBSubcontractingOpportunityNotificationForm.pdf>.

Retain supporting documentation (i.e., certified letter, fax, e-mail) demonstrating evidence of your good faith effort to notify the Texas certified HUBs and trade organizations or development centers. Also, be mindful that a working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be “day zero” and does not count as one of the seven (7) working days.

- a.** Provide written notification of the subcontracting opportunity you listed in SECTION B-1, to three (3) or more Texas certified HUBs. Unless the contracting agency specified a different time period, you must allow the HUBs at least seven (7) working days to respond to the notice prior to you submitting your bid response to the contracting agency. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas’ Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>. HUB status code “A” signifies that the company is a Texas certified HUB.
- b.** List the **three (3) Texas certified HUBs** you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the company’s Texas Vendor Identification (VID) Number, the date you sent notice to that company, and indicate whether it was responsive or non-responsive to your subcontracting opportunity notice.

Company Name	Texas VID <small>(Do not enter Social Security Numbers.)</small>	Date Notice Sent <small>(mm/dd/yyyy)</small>	Did the HUB Respond?
			- Yes - No
			- Yes - No
			- Yes - No

- c.** Provide written notification of the subcontracting opportunity you listed in SECTION B-1 to **two (2)** or more trade organizations or development centers in Texas to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. Unless the contracting agency specified a different time period, you must provide your subcontracting opportunity notice to trade organizations or development centers at least seven (7) working days prior to submitting your bid response to the contracting agency. A list of trade organizations and development centers that have expressed an interest in receiving notices of subcontracting opportunities is available on the Statewide HUB Program’s webpage at <https://www.comptroller.texas.gov/purchasing/vendor/hub/resources.php>.
- d.** List **two (2) trade organizations or development centers** you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the date when you sent notice to it and indicate if it accepted or rejected your notice.

Trade Organizations or Development Centers	Date Notice Sent <small>(mm/dd/yyyy)</small>	Was the Notice Accepted?
		- Yes - No
		- Yes - No

HSP Good Faith Effort - Method B (Attachment B) Cont.

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Enter your company's name here: _____	Requisition #: _____
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SECTION B-4: SUBCONTRACTOR SELECTION

Enter the item number and description of the subcontracting opportunity you listed in **SECTION 2, Item b**, of the completed HSP form for which you are completing the attachment.

- a. Enter the item number and description of the subcontracting opportunity for which you are completing this Attachment B continuation page.
- Item Number: _____ Description: _____

- b. List the subcontractor(s) you selected to perform the subcontracting opportunity you listed in **SECTION B-1**. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>. HUB status code "A" signifies that the company is a Texas certified HUB.

Company Name	Texas certified HUB	Texas VID or federal EIN <small>Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.</small>	Approximate Dollar Amount	Expected Percentage of Contract
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%
	- Yes - No		\$	%

- c. If any of the subcontractors you have selected to perform the subcontracting opportunity you listed in **SECTION B-1** is **not** a Texas certified HUB, provide written justification for your selection process (attach additional page if necessary):

REMINDER: As specified in SECTION 4 of the completed HSP form, if you (respondent) are awarded any portion of the requisition, you are required to provide notice as soon as practical to **all** the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity it (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.



HUB Subcontracting Opportunity Notification Form

In accordance with Texas Gov't Code, Chapter 2161, each state agency that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract. The state agency I have identified below in Section B has determined that subcontracting opportunities are probable under the requisition to which my company will be responding.

34 Texas Administrative Code, §20.285 requires all respondents (prime contractors) bidding on the contract to provide notice of each of their subcontracting opportunities to at least three (3) Texas certified HUBs (who work within the respective industry applicable to the subcontracting opportunity), and allow the HUBs at least seven (7) working days to respond to the notice prior to the respondent submitting its bid response to the contracting agency. In addition, at least seven (7) working days prior to submitting its bid response to the contracting agency, the respondent must provide notice of each of its subcontracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas Administrative Code §20.282(19)(C).

We respectfully request that vendors interested in bidding on the subcontracting opportunity scope of work identified in Section C, Item 2, reply no later than the date and time identified in Section C, Item 1. Submit your response to the point-of-contact referenced in Section A.

SECTION A: PRIME CONTRACTOR'S INFORMATION

Company Name: _____ State of Texas VID #: _____

Point-of-Contact: _____ Phone #: _____

E-mail Address: _____ Fax #: _____

SECTION B: CONTRACTING STATE AGENCY AND REQUISITION INFORMATION

Agency Name: _____

Point-of-Contact: _____ Phone #: _____

Requisition #: _____ Bid Open Date: _____

(mm/dd/yyyy)

SECTION C: SUBCONTRACTING OPPORTUNITY RESPONSE DUE DATE, DESCRIPTION, REQUIREMENTS AND RELATED INFORMATION

1. Potential Subcontractor's Bid Response Due Date:

If you would like for our company to consider your company's bid for the subcontracting opportunity identified below in Item 2,

we must receive your bid response no later than _____ on _____.

Central Time Date (mm/dd/yyyy)

In accordance with 34 TAC §20.285, each notice of subcontracting opportunity shall be provided to at least three (3) Texas certified HUBs, and allow the HUBs at least seven (7) working days to respond to the notice prior to submitting our bid response to the contracting agency. In addition, at least seven (7) working days prior to us submitting our bid response to the contracting agency, we must provide notice of each of our subcontracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas Administrative Code, §20.282(19)(C).

(A working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be "day zero" and does not count as one of the seven (7) working days.)

2. Subcontracting Opportunity Scope of Work:

3. Required Qualifications: - Not Applicable

4. Bonding/Insurance Requirements: - Not Applicable

5. Location to review plans/specifications: - Not Applicable

Addendum No. 1

Issued: 1/30/19

RFP No.:

758-19-00061

PROPERTY APPRAISAL SERVICES

FOR

THE TEXAS STATE UNIVERSITY SYSTEM

AUSTIN, TEXAS

Notice To All Potential Respondents:

This Addendum to the Request for Proposal (RFP) No. 758-18-00059, posted on 1/16/2019, modifies bid documents with the amendments and additions noted below.

Prepared By:

Jennifer DeLeon

The Texas State University System

jennifer.deleon@tsus.edu

I. **Questions and Answers:**

The questions below were submitted to the Point-of-Contact in writing prior to the question deadline (ref. Section 1.6) of the RFP and have been answered by TSUS as follows:

1. Can you provide your definition of value for replacement cost?

Answer: Replacement cost is the cost to replace the damaged property with materials of like kind and quality, without any deduction for depreciation.

2. The awarded contract would be 5 years. Do you desire all appraisals over 1 year or multiple?

Answer: Multiple years.

3. Can you provide a statement of values for buildings or list of buildings with approximate square foot?

Answer: A list of buildings with locations and approximate square footage ("**Addendum 1 Supplement**") has been added to RFP documents as a part of this Addendum.

4. We understand you require replacement cost but will you also need a market valuation?

Answer: No.

5. Section IV-Scope of Services 2.a-2.d requests reporting the insurable replacement cost value of each building and also requests certain COPE and Secondary COPE data be included. Is the intent of the RFP solely to develop an insurable value for insurance purposes on the insured properties?

Answer: The purpose of the RFP is to establish or confirm the replacement values for buildings and contents for insurance purposes.

END OF ADDENDUM 1

Texas State University System Schedule of Locations

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
System Administration	O Henry Hall	Austin	Offices	1881	4	24,968
Lamar State College - Port Arthur	Educational Building II	Port Arthur	Classroom	1949	1	5,410
Lamar State College - Port Arthur	Madison Monroe Educational Building	Port Arthur	Classroom	1967	2	35,942
Lamar State College - Port Arthur	Faculty Office Building	Port Arthur	Bookstore	1939	1	3,181
Lamar State College - Port Arthur	Ruby Ruth Fuller Educational Building	Port Arthur	Classroom	1915	1	13,945
Lamar State College - Port Arthur	Automachanic Center	Port Arthur	Classroom	1973	1	5,880
Lamar State College - Port Arthur	Instrumentation Building	Port Arthur	Classroom	1974	1	5,050
Lamar State College - Port Arthur	Gates Memorial Library	Port Arthur	Library	1916	2	19,799
Lamar State College - Port Arthur	Cosmetology Center	Port Arthur	Classroom	1959	1	9,372
Lamar State College - Port Arthur	Vuylsteke Facility	Port Arthur		1905	2	2,357
Lamar State College - Port Arthur	Music Hall	Port Arthur	Lecture Hall	1951	1	8,169
Lamar State College - Port Arthur	Educational Annex	Port Arthur	Classroom	1949	1	7,176
Lamar State College - Port Arthur	Finance Office	Port Arthur	Office Bldg	1958	1	7,637
Lamar State College - Port Arthur	Physical Plant Building	Port Arthur	Distribution Warehouse	1949	1	5,377
Lamar State College - Port Arthur	Cosmetology Annex	Port Arthur	Office Bldg	1971	1	7,522
Lamar State College - Port Arthur	Student Center	Port Arthur	Multipurpose Bldg	1995	4	36,448
Lamar State College - Port Arthur	Armory Building	Port Arthur	Classroom	1940	2	23,520
Lamar State College - Port Arthur	Allied Health Annex	Port Arthur	Day Care Center	1997	1	3,777
Lamar State College - Port Arthur	Allied Health Building	Port Arthur	Classroom	1998	1	8,333
Lamar State College - Port Arthur	Grounds Maintenance Garage	Port Arthur	Maintenance Storage	2001	1	3,746
Lamar State College - Port Arthur	Records Storage Building	Port Arthur	Storage Warehouse	2001	1	1,891
Lamar State College - Port Arthur	Faculty Office Pavillion	Port Arthur	Office Bldg	2001	1	1,169
Lamar State College - Port Arthur	Carl A. Parker Multipurpose Center	Port Arthur	Multipurpose Bldg	2003	2	41,817
Lamar State College - Port Arthur	Performing Arts Center	Port Arthur	Multipurpose Bldg	2004	1	38,582
Lamar State College - Port Arthur	Paint Shop	Port Arthur	Equipment Shop	1962	1	1,136
Lamar State College - Port Arthur	Student Success Center	Port Arthur	Classroom	2011	1	7,500
Lamar State College - Port Arthur	White Haven	Port Arthur		1915	2	3,925
Lamar State College - Port Arthur	Theater Storage	Port Arthur	Equipment Shed	1960	1	1,350
Lamar State College - Port Arthur	Small Business Development Center	Port Arthur	Office Bldg	1964	1	2,864
Lamar State College - Port Arthur	Verret Building	Port Arthur	Storage Warehouse	1973	2	28,000
Lamar State College - Port Arthur	Industrial Technology Center	Port Arthur		2017	2	31,075
Lamar State College - Orange	Academic Center	ORANGE	Classroom	1951	2	47,374
Lamar State College - Orange	Wilson Building	ORANGE	Classroom	1964	1	13,765
Lamar State College - Orange	Student Center Building	ORANGE	Multipurpose Bldg	1964	2	30,061
Lamar State College - Orange	Allied Health Building	ORANGE	Classroom	1921	2	26,920
Lamar State College - Orange	Ron Lewis Library	ORANGE	Library	2001	3	49,288
Lamar State College - Orange	Physical Plant	ORANGE	Technical Trades Bldg.	2000	1	7,200
Lamar State College - Orange	Industrial Technology Building	ORANGE	Classroom	2011	1	3,631
Lamar State College - Orange	Brown Center	ORANGE		2000	1	7,200
Lamar State College - Orange	Central Utility Plant	ORANGE		2000	1	3,720
Lamar State College - Orange	Christus- Saint Mary Hospital	Port Arthur				

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Lamar State College - Orange	Nursing & Classroom Building	Orange				
Lamar State College - Orange	Workforce Education Building	Orange	Classroom	1997	1	16,223
Lamar State College - Orange	Cypress Center	Orange	Classroom	2017		31,461
Lamar State College - Orange	Welding Building	Orange	Classroom	2017		2,584
Sul Ross State University - Alpine	Brick Cottage 125	Alpine		1948	1	346
Sul Ross State University - Alpine	Brick Cottage 126	Alpine		1948	1	346
Sul Ross State University - Alpine	Brick Cottage 127	Alpine		1948	1	346
Sul Ross State University - Alpine	Lawrence Hall	Alpine		1935	4	25,292
Sul Ross State University - Alpine	Ferguson Hall	Alpine		1950	3	22,300
Sul Ross State University - Alpine	Fletcher Hall	Alpine		1963	3	27,562
Sul Ross State University - Alpine	Mountainside Hall & Dining	Alpine		1969	4	94,942
Sul Ross State University - Alpine	Lobo Village Residence Hall Bldg 1	Alpine		2007	3	85,350
Sul Ross State University - Alpine	Lobo Village Residence Hall Bldg 2	Alpine		2007	3	85,350
Sul Ross State University - Alpine	Lobo Village - Efficiency Bldg. III	Alpine		2007	3	14,821
Sul Ross State University - Alpine	Lobo Village - Efficiency Bldg. IV	Alpine		2007	3	14,821
Sul Ross State University - Alpine	Lobo Family Bldg V	Alpine		2007	2	15,070
Sul Ross State University - Alpine	Lobo Family Bldg VI	Alpine		2007	2	7,542
Sul Ross State University - Alpine	Lobo Family Bldg. VII	Alpine		2007	2	15,070
Sul Ross State University - Alpine	Lobo Village Community Center Bldg VIII	Alpine		2007	1	3,622
Sul Ross State University - Alpine	Central Heating & Cooling Plant	Alpine		1945	1	6,608
Sul Ross State University - Alpine	Animal Husbandry Barn	Alpine		1944	1	560
Sul Ross State University - Alpine	Briscoe Administration Building	Alpine		1919	3	44,460
Sul Ross State University - Alpine	Morelock Academic Building	Alpine		1930	3	42,426
Sul Ross State University - Alpine	Academic/computer Resource Ctr.	Alpine		1928	2	17,660
Sul Ross State University - Alpine	Warnock Science Building	Alpine		1959	3	46,080
Sul Ross State University - Alpine	Fine Arts Building	Alpine		1950	3	26,878
Sul Ross State University - Alpine	Graves-Pierce Complex	Alpine		1966	4	64,291
Sul Ross State University - Alpine	Wildenthal Library	Alpine		1969	3	67,821
Sul Ross State University - Alpine	Industrial Technology Building	Alpine		1969	1	18,110
Sul Ross State University - Alpine	Ceramic/sculpture Building	Alpine		1993	1	3,233
Sul Ross State University - Alpine	Tennis Shack	Alpine		1996	1	160
Sul Ross State University - Alpine	President's Residence	Alpine		1922	2	3,390
Sul Ross State University - Alpine	President's Garage/apt.	Alpine		1935	2	1,455
Sul Ross State University - Alpine	Child Care Center	Alpine		1937	2	17,272
Sul Ross State University - Alpine	Jackson Field Ticket Booth	Alpine		1966	1	163
Sul Ross State University - Alpine	Jackson Women's Restroom	Alpine		1944	1	149
Sul Ross State University - Alpine	South Grandstands	Alpine		1962	1	3,125
Sul Ross State University - Alpine	Jackson Press Box	Alpine		1967	1	860
Sul Ross State University - Alpine	Jackson Concession North	Alpine		1955	1	302
Sul Ross State University - Alpine	Jackson Concession South	Alpine		1965	1	312
Sul Ross State University - Alpine	Jackson Dressing North	Alpine		1949	1	2,812
Sul Ross State University - Alpine	Physical Education Storage	Alpine		1962	1	350

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Sul Ross State University - Alpine	Jackson Dressing West	Alpine		2013	1	5,225
Sul Ross State University - Alpine	Museum Of the Bing Bend	Alpine		1937	2	17,272
Sul Ross State University - Alpine	Kokernot Lodge	Alpine		1930	1	3,140
Sul Ross State University - Alpine	Graves-Pierce Swimming Pool	Alpine		1947	1	13,350
Sul Ross State University - Alpine	Open Air Theatre	Alpine		1969	2	3,698
Sul Ross State University - Alpine	Physical Plant Operations Complex	Alpine		1975	2	13,569
Sul Ross State University - Alpine	Everett E. Turner Ras Center	Alpine		1975	1	20,530
Sul Ross State University - Alpine	Horse Science Barn	Alpine		1978	1	4,029
Sul Ross State University - Alpine	Biology Greenhouse #2	Alpine		1980	1	1,028
Sul Ross State University - Alpine	Biology Greenhouse #3	Alpine		1980	1	1,028
Sul Ross State University - Alpine	Ras Greenhouse	Alpine		1985	1	764
Sul Ross State University - Alpine	Ranch Foreman's Residence	Alpine		1982	1	929
Sul Ross State University - Alpine	Feedlot Embryo Transfer Lab	Alpine		1982	1	800
Sul Ross State University - Alpine	Feedlot Feed Barn	Alpine		1982	1	3,250
Sul Ross State University - Alpine	Biology Vineyard Greenhouse			1989	1	1,018
Sul Ross State University - Alpine	Chemical Storage Facility	Alpine		1989	1	276
Sul Ross State University - Alpine	Physical Plant Maintenance & Services Complex	Alpine		1975	1	6,538
Sul Ross State University - Alpine	Grounds Greenhouse Storage	Alpine		1975	1	2,100
Sul Ross State University - Alpine	Equipment Yard Storage Facility	Alpine		1975	1	1,083
Sul Ross State University - Alpine	Sale Arena Storage	Alpine		2001	1	180
Sul Ross State University - Alpine	Morgan University Center	Alpine		2001	3	17,350
Sul Ross State University - Alpine	Multi-purpose - Gallego Center	Alpine		2001	2	177,963
Sul Ross State University - Alpine	Centennial Building	Alpine		2001	1	21,010
Sul Ross State University - Alpine	Motion Picture Lab	Alpine		2015		1,920
Sul Ross State University - Alpine	Metal Barn 30x60 Hudspeth Co.	Sierra Blanca		2002	1	1,800
Sul Ross State University - Alpine	Mobile Home Dbl. 28x62 Hudspeth Co.	Sierra Blanca		2002	1	1,736
Sul Ross State University - Alpine	Equine Facility			2006	1	9,196
Sul Ross State University - Alpine	Swine Facility			2006	1	1,591
Sul Ross State University - Alpine	Concession Stand	Alpine		1985	1	764
Sul Ross State University - Alpine	Restrooms	Alpine		1985	1	764
Sul Ross State University - Alpine	Turner RAS Outdoor Classroom/Stor	Alpine				
Sul Ross State University - Rio Grande	DR RGC STUDENT CENTER BLDG	Del Rio		1996	1	16,367
Sul Ross State University - Rio Grande	DR RGC FACULTY BLDG	Del Rio		2003	1	5,652
Sul Ross State University - Rio Grande	DR RGC TECHNOLOGY BLDG	Del Rio		2003	1	5,670
Sul Ross State University - Rio Grande	DR RGC CLASSROOM BLDG	Del Rio		2003	1	18,180
Sul Ross State University - Rio Grande	UV RGC FACULTY BLDG	Uvalde		2008	1	8,401
Sul Ross State University - Rio Grande	UV RGC CLASSROOM BLDG	Uvalde		2008	1	20,025
Sul Ross State University - Rio Grande	UV RGC ADMIN BLDG	Uvalde		2008	1	8,401
Sul Ross State University - Rio Grande	EP RGC SRSU ADMIN BLDG	Eagle Pass		1994	1	9,032
Sul Ross State University - Rio Grande	EP RGC EAGLE PASS II	Eagle Pass		2002	1	13,666
Lamar University	Pleasure Island building	PLEASURE ISLAND	Laboratory	1988	1	3,471
Lamar University	Welcome Center	BEAUMONT	Office Bldg	1961	1	2,940

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Lamar University	Grounds Building	BEAUMONT	Office Bldg	2010	1	800
Lamar University	Grounds Equipment Storage	BEAUMONT	Garage, Repair	1973	1	1,800
Lamar University	GAS SHED	BEAUMONT		2010	1	104
Lamar University	Shipping/Receiving	BEAUMONT	Equipment Shop	1981	1	3,000
Lamar University	Human Resources	Beaumont	Office Bldg		1	3,000
Lamar University	Carpenter Shop	BEAUMONT	Maint. Shops	1980	1	2,800
Lamar University	Services Building	BEAUMONT	Office Bldg	1968	1	7,215
Lamar University	University Property Storage	BEAUMONT	Storage Warehouse	1965	1	52,914
Lamar University	Art Building	BEAUMONT	Classroom	1960	2	33,549
Lamar University	Theatre Annex	BEAUMONT	Classroom	1982	2	22,649
Lamar University	Theatre	BEAUMONT	Live Theater Stage	1963	1	14,243
Lamar University	Theatre Arts	BEAUMONT	Classroom	1982	2	12,952
Lamar University	Music Building	BEAUMONT	Classroom	1959	2	30,270
Lamar University	Social & Behavioral Science	BEAUMONT	Classroom	1956	2	28,512
Lamar University	Art House	BEAUMONT	Laboratory	1958	1	2,852
Lamar University	Wimberly Student Affairs Bldg.	BEAUMONT	Office Bldg	1941	2	30,808
Lamar University	H.C. Galloway College of Business	BEAUMONT	Classroom	1977	2	76,058
Lamar University	Archer Physics	BEAUMONT	Classroom	1966	2	31,017
Lamar University	Thomas M. Maes, II Building	BEAUMONT	Classroom	1968	2	83,813
Lamar University	Carl A. Parker Building	BEAUMONT	Multipurpose Bldg	1988	2	29,752
Lamar University	Lucas Engineering	BEAUMONT	Classroom	1952	2	46,043
Lamar University	Chemistry Building	BEAUMONT	Laboratory	1959	2	55,790
Lamar University	Mary & John Gray Library	BEAUMONT	Library	1976	8	163,077
Lamar University	Center for College Readiness	BEAUMONT	Office Bldg	1976	1	7,656
Lamar University	Health & Human Performance Complex "A"	BEAUMONT	Gymnasium	1970	2	44,397
Lamar University	Education Building	BEAUMONT	Classroom	1970	2	37,535
Lamar University	North Central Plant	BEAUMONT	Machinery & Equipment	1968	1	4,256
Lamar University	Science Auditorium	BEAUMONT	Lecture Hall	1968	1	5,275
Lamar University	Hayes Biology	BEAUMONT	Laboratory	1968	2	39,624
Lamar University	Family and Consumer Science	BEAUMONT	Classroom	1952	2	16,338
Lamar University	Health & Human Performance Complex "B"	BEAUMONT	Gymnasium	1981	1	4,300
Lamar University	Visitors Information Center	BEAUMONT	Visitor Center	1981	1	247
Lamar University	Dishman Art Museum	BEAUMONT	Museum	1983	2	12,042
Lamar University	Chemical Storage Bldg. 1	BEAUMONT	Material Storage	2008	1	500
Lamar University	Engineering Research	BEAUMONT	Office Bldg	1954	1	4,760
Lamar University	Montagne Center	BEAUMONT	Gymnasium	1984	3	113,295
Lamar University	Sheila Umphrey Recreation Sports Center	BEAUMONT	Gymnasium	2007	2	135,921
Lamar University	Physical Plant Administration	BEAUMONT	Office Bldg	1965	1	2,241
Lamar University	Light Poles	Beaumont				
Lamar University	Otho Plummer Administration	BEAUMONT	Office Bldg	1959	1	20,580
Lamar University	Centerwest Concession	BEAUMONT	Auxillary	2010	1	2,464
Lamar University	Centereast Concession	BEAUMONT	Auxillary	2010	1	2,464

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Lamar University	Dan F. and Sandra A. Smith Press Box	BEAUMONT	Auxillary	2010	1	Included in Stadium
Lamar University	Northeast Concession	BEAUMONT	Auxillary	2010	1	2,718
Lamar University	Southeast Concession	BEAUMONT	Auxillary	2010	1	2,718
Lamar University	Southwest Concession	BEAUMONT	Auxillary	2010	1	2,718
Lamar University	Northwest Concession	BEAUMONT	Auxillary	2010	1	2,718
Lamar University	Football Field/Stadium	BEAUMONT	Auxillary	2010	0	0
Lamar University	Cherry Engineering	BEAUMONT	Laboratory	1968	2	124,303
Lamar University	Cardinal Village I - Gentry Hall	BEAUMONT	Dormitory	2001	3	154,781
Lamar University	Dauphin Athletic Complex	BEAUMONT	Auxillary	2010	2	51,228
Lamar University	POOL HOUSE	BEAUMONT		2001	1	496
Lamar University	Construction Management	BEAUMONT	Storage Warehouse	2001	1	1,760
Lamar University	Energy Management Control	BEAUMONT	Office Bldg	1980	1	1,176
Lamar University	Cardinal Village II - Morris Hall	BEAUMONT	Dormitory	2002	3	154,781
Lamar University	South Central Plant	BEAUMONT	Machinery & Equipment	1968	1	5,320
Lamar University	Speech & Hearing Bldg.	BEAUMONT	Classroom	1975	1	23,137
Lamar University	Maintenance and Operations	BEAUMONT	Maint. Shops	1970	1	4,500
Lamar University	Soccer/Softball Field House - this includes Lighting, Fence & Seating	BEAUMONT	Auxillary	2017	1	9,698
Lamar University	Soccer/Softball Field - Press box	BEAUMONT	Auxillary	2017	1	9,000
Lamar University	Soccer/Softball Field - Batting area	BEAUMONT	Auxillary	2017	1	9,000
Lamar University	Museum Visitors Center	BEAUMONT	Museum	2001	1	2,225
Lamar University	Museum Infor Sales Orientation SHOWN ON APPRAISAL AS "MUSEUM CONSERVATION LAB"	BEAUMONT	Museum	1975	1	392
Lamar University	Museum Nelson White Engineering	BEAUMONT	Museum	1975	1	392
Lamar University	Museum Gladys City Oil & Gas Mfg.	BEAUMONT	Museum	1975	1	480
Lamar University	Museum Gladys City Drug Store	BEAUMONT	Museum	1975	1	480
Lamar University	Museum Photo Studio	BEAUMONT	Museum	1975	1	400
Lamar University	Museum Brokers Building	BEAUMONT	Museum	1975	1	658
Lamar University	Museum General Store	BEAUMONT	Museum	1975	1	1,550
Lamar University	Museum A L Gibson Dry Goods	BEAUMONT	Museum	1975	1	830
Lamar University	Museum Post Office	BEAUMONT	Museum	1975	1	448
Lamar University	Museum Saloon	BEAUMONT	Museum	1975	2	2,680
Lamar University	Museum Walkenshaw Bldg	BEAUMONT	Museum	1975	1	1,024
Lamar University	Museum Livery Stable	BEAUMONT	Museum	1975	1	1,280
Lamar University	Museum Blacksmith Shop	BEAUMONT	Museum	1975	1	896
Lamar University	Communication	BEAUMONT	Office Bldg	2007	1	19,701
Lamar University	Geology Building	BEAUMONT	Classroom	1956	2	30,730
Lamar University	MUSEUM LAMB'S PRINT SHOP	BEAUMONT		2012	1	1,360
Lamar University	Museum Public Restrooms	BEAUMONT	Museum	1975	1	264
Lamar University	Museum Pumping Station	BEAUMONT	Museum	1975	1	144
Lamar University	Band Hall	BEAUMONT	Office Bldg	2400	1	
Lamar University	KVLU Rose City Bldg.	BEAUMONT	Equipment Shed	1978	1	400
Lamar University	GENERATOR BUILDING	BEAUMONT		1978	1	99

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Lamar University	Golf Drive Range Bldg.	BEAUMONT	Multipurpose Bldg	2006	1	1,056
Lamar University	Residence-President 710 Iowa	BEAUMONT	RESIDENCE	1986	1	4,382
Lamar University	Cardinal Village III - Combs Hall	BEAUMONT	Dormitory	2004	3	152,691
Lamar University	Tennis Court Field House	BEAUMONT	Field House	1983	1	1,075
Lamar University	Dining Hall	BEAUMONT	Cafeteria	2005	1	28,046
Lamar University	Vincent-Beck Offices	BEAUMONT	Relocatable Office	2006	1	1,031
Lamar University	VINCENT BECK MERCHANDISE BLDG	BEAUMONT		1984	1	266
Lamar University	VINCENT BECK TICKET BOOTH	BEAUMONT		2006	1	72
Lamar University	Student Health Center	BEAUMONT	Hospital	1958	1	7,859
Lamar University	McFaddin Ward Heath Sciences	BEAUMONT	Classroom	1976	2	45,600
Lamar University	Cardinal Village IV - Cambell Hall	BEAUMONT	Dormitory	2007	3	152,691
Lamar University	Setzer Student Center	BEAUMONT	Multipurpose Bldg	1953	2	108,865
Lamar University	John Gray Center Bldg. "A"	BEAUMONT	Multipurpose Bldg	1983	1	17,372
Lamar University	John Gray Center Bldg. "B"	BEAUMONT	Office Bldg	1983	1	23,359
Lamar University	John Gray Center Bldg. "C"	BEAUMONT	Office Bldg	1983	1	2,944
Lamar University	Cardinal Village 5 - Monroe Hall	BEAUMONT	Auxillary	2010	3	152,691
Lamar University	Vincent-Beck Press Box	BEAUMONT	Field House	1981	1	744
Lamar University	Vincent-Beck Storage	BEAUMONT	Maintenance Storage	1983	1	656
Lamar University	Vincent-Beck Field House	BEAUMONT	Field House	1981	1	3,299
Lamar University	H D "TEX" & Emma Strait Baseball Training Facility	BEAUMONT	Auxillary	2011	1	9,525
Lamar University	Vincent Beck Stadium	BEAUMONT	Stadium	2006	0	0
Lamar University	VINCENT-BECK CONCESSION BUILDING	BEAUMONT		2011	1	360
Lamar University	Vincent-Beck Dressing Room	BEAUMONT	Field House	1984	1	1,464
Lamar University	Civil Engineering Lab. Bldg.	BEAUMONT	Laboratory	1993	1	6,596
Lamar University	Digital Learning	BEAUMONT	Classroom	1965	1	13,005
Lamar University	Custodial Building	BEAUMONT	Classroom	1965	1	6,162
Lamar University	Wayne A Reaud Administration Building	BEAUMONT	Classroom	2016	1	45,000
Lamar University	Center for Innovation, Commericalization and Entrepreneurship Buiding (CICE)	BEAUMONT	Classroom	2016	4	21,349
Texas State University	Old Main	SAN MARCOS	Classroom	1902	3	44,303
Texas State University	Boiler Plant	San Marcos	Machinery & Equipment	1915	1	11,866
Texas State University	Lampasas	San Marcos	Classroom	1912	4	33,263
Texas State University	Centennial Hall	SAN MARCOS	Laboratory	1926	5	105,561
Texas State University	Flowers Hall	San Marcos	Classroom	1939	4	82,637
Texas State University	Comal	San Marcos	Classroom	1918	4	39,142
Texas State University	Evans Liberal Arts	SAN MARCOS	Classroom	1939	3	111,795
Texas State University	Hines Academic Center	San Marcos	Classroom	1938	3	33,336
Texas State University	Undergraduate Admissions Annex	San Marcos	Office	2000	1	5,178
Texas State University	Berretta Hall	SAN MARCOS	Dormitory	1946	3	24,017
Texas State University	Spring Lake Maintenance Shop	SAN MARCOS	Maintenance	1955	1	2,965
Texas State University	Field Lab	San Marcos	Laboratory	1955	1	1,797
Texas State University	Spring Lake Warehouse 2	San Marcos	Warehouse	1983	1	2,120
Texas State University	Commons Hall	San Marcos	Cafeieria	1951	4	44,541

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Texas State University	Taylor-Murphy History	SAN MARCOS	Classroom	1951	2	25,001
Texas State University	Hornsby Hall	San Marcos	Dormitory	1951	3	13,650
Texas State University	Brogdon Hall	San Marcos	Dormitory	1951	4	30,388
Texas State University	Brazos	San Marcos	Offices	1951	2	10,534
Texas State University	Music	SAN MARCOS	Classroom	1956	2	73,141
Texas State University	Hill House	San Marcos	Office	1956	2	5,537
Texas State University	Laurel Hall	SAN MARCOS	Dormitory	1956	4	30,538
Texas State University	Smith Hall 1	San Marcos	Dormitory	1958	2	10,331
Texas State University	Smith Hall 2	San Marcos	Dormitory	1958	2	9,504
Texas State University	Smith Hall 3	San Marcos	Dormitory	1958	2	9,504
Texas State University	Burleson Hall	San Marcos	Dormitory	1958	2	13,521
Texas State University	Pecos	San Marcos	Offices	1959	2	10,800
Texas State University	Trinity	San Marcos	Radio Station/Offices	1959	1	11,165
Texas State University	Pedernales	San Marcos	Classroom/Offices			5,163
Texas State University	University Press/West Warehouse (Print Shop)	SAN MARCOS	Machinery & Equipment	1982	1	21,012
Texas State University	Lantana Hall	San Marcos	Dormitory	1962	4	53,926
Texas State University	Arnold Hall Administration	San Marcos	Offices	1962	2	6,634
Texas State University	Nueces	SAN MARCOS	Office Bldg.	1962	2	40,950
Texas State University	Elliot Hall A	San Marcos	Dormitory	1963	3	14,700
Texas State University	Elliot Hall B	San Marcos	Dormitory	1963	3	14,700
Texas State University	Elliot Hall Administration	San Marcos	Dormitory	1963	2	7,180
Texas State University	Butler Hall	San Marcos	Dormitory	1965	3	49,687
Texas State University	Sterry Hall	San Marcos	Dormitory	1967	4	89,862
Texas State University	Jackson Hall	San Marcos	Dormitory	1967	12	93,171
Texas State University	Jackson Mechanical Equip. Bldg.	San Marcos	Machinery & Equipment	1967	1	2,079
Texas State University	J.C. Kellam Administration	SAN MARCOS	Office Bldg.	1969	11	197,479
Texas State University	University Distrib. Center	San Marcos	Distribution Warehouse	2002	1	27,360
Texas State University	Center for Student Retention	San Marcos	Office Bldg.	1896	2	4,305
Texas State University	Colorado	San Marcos	Band Practice Rooms	1970	1	5,280
Texas State University	The Tower	San Marcos	Dormitory	1971	9	103,203
Texas State University	Theatre Center	San Marcos	Lecture Hall	1970	2	57,932
Texas State University	Aqua Sports Center	San Marcos	Swimming Pool	1971	2	25,573
Texas State University	Derrick Hall	SAN MARCOS	Lecture Hall	1972	4	87,970
Texas State University	Agriculture	San Marcos	Lecture Hall	1972	3	63,579
Texas State University	Medina	San Marcos	Offices	1974	1	2,455
Texas State University	College Inn	San Marcos	Dormitory	1966	10	77,381
Texas State University	River House	San Marcos	Offices	1921	1	3,700
Texas State University	East Chiller Plant	San Marcos	Maintenance	1969	1	12,020
Texas State University	College of Education	SAN MARCOS	Lecture Hall	1977	4	82,132
Texas State University	Academic Services Building North	San Marcos	Lecture Hall	1977	4	25,614
Texas State University	Sabinal	San Marcos	Classrooms	1977	1	12,320
Texas State University	Jowers Center/University Events Center/Darren B. Casey Athletic Administration	SAN MARCOS	Physical Ed. Bldg.	1978	2	362,477

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Texas State University	William & Elizabeth Adamson ROTC	San Marcos	Offices	1964	1	3,260
Texas State University	Child Development Center	San Marcos	Offices/Day Car	1970	2	15,294
Texas State University	Bexar Hall	San Marcos	Dormitory	1955	3	45,390
Texas State University	Family & Consumer Sciences	SAN MARCOS	Classroom	2010	2	55,790
Texas State University	President's House	San Marcos	Dwelling	1966	2	5,448
Texas State University	Academic Services Building South	San Marcos	Multipurpose Bldg.	1977	3	46,302
Texas State University	Recycling Center	San Marcos	Material Shed	1971	1	2,409
Texas State University	Bobcat Stadium End Zone Complex	San Marcos	Physical Ed. Bldg.	2003	2	43,420
Texas State University	Math Computer Science	SAN MARCOS	Multipurpose Bldg.	1982	4	37,207
Texas State University	Freeman Aquatic Biology	San Marcos	Lecture Hall	1983	2	29,400
Texas State University	Tennis Center	San Marcos	Athletics	1983	1	1,200
Texas State University	Physical Plant Administration	San Marcos	Offices	1985	2	11,780
Texas State University	Physical Plant Carp/Elect Shop	San Marcos	Shops	1985	1	17,819
Texas State University	Physical Plant Ground Maintenance	San Marcos	Maintenance	1985	1	6,000
Texas State University	Physical Plant Warehouse	San Marcos	Warehouse	1985	1	17,709
Texas State University	Physical Plant Vehicle Maintenance	San Marcos	Maintenance	1985	2	8,109
Texas State University	Chemistry	SAN MARCOS	Laboratory	1987	3	51,630
Texas State University	Sewell Park Outdoor Center	San Marcos	Vistor Center	1985	1	4,126
Texas State University	Blanco Hall	San Marcos	Dormitory	1987	5	193,155
Texas State University	Harris Dining Hall	SAN MARCOS	Cafeieria	1987	2	55,964
Texas State University	Richard A. Castro Undergraduate Admissions Center	San Marcos	Offices	1928	2	5,480
Texas State University	Ranch Main House	San Marcos	House	1931	1	2,680
Texas State University	Albert B. Alkek Library	SAN MARCOS	Library	1990	8	325,950
Texas State University	Albert B. Alkek Parking Garage	SAN MARCOS	Garage	1990	1	79,802
Texas State University	Central Plant	SAN MARCOS	Machinery & Equipment	1988	2	38,920
Texas State University	Jerome & Catherine Supple Science	SAN MARCOS	Laboratory	1991	4	113,452
Texas State University	Tennis Courts - Indoor	San Marcos	Athletics	1990	1	14,706
Texas State University	Science Greenhouse	San Marcos	Greenhouse	1991	1	3,122
Texas State University	Encino Hall	SAN MARCOS	Classroom	1992	3	91,985
Texas State University	Student Recreation Center	SAN MARCOS	Fitness Center	1994	3	186,379
Texas State University	Fire Station Studio	San Marcos	Recording Studio	1915	3	7,444
Texas State University	LBJ Student Center	SAN MARCOS	Multipurpose Bldg.	1997	5	174539
Texas State University	Roy F. Mitte	SAN MARCOS	Laboratory	2005	5	147,581
Texas State University	Joann Cole Mitte	SAN MARCOS	Laboratory	2003	4	123,269
Texas State University	Emmett & Mirian McCoy Hall	SAN MARCOS	Classroom/Offices	2005	5	134,833
Texas State University	Ivey-Moore House	San Marcos	Offices	1904	2	2,086
Texas State University	Moeller House	San Marcos	Offices	1910	1	1,368
Texas State University	Strahan House	San Marcos	Office Bldg.	1955	1	1,649
Texas State University	Smith House	San Marcos	Offices	1936	1	2,309
Texas State University	Avery Building	ROUND ROCK	Classroom/Office	2005	4	129,912
Texas State University	Student Health Center	San Marcos	Offices/Medical	2004	2	26,361
Texas State University	Undergraduate Academic Center	San Marcos	Offices/Classrooms	2012	4	130,455

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Texas State University	South Plant	San Marcos	Machinery & Equipment	2013	3	9,975
Texas State University	Nursing Building	Round Rock	Classroom	2010	3	80,000
Texas State University	North Housing Community: Chautauqua & Gaillardia Res. Halls	SAN MARCOS	Dormitory	2012	6	190,047
Texas State University	Research Greenhouse	San Marcos	Greenhouse	2011	1	3,753
Texas State University	Thornton House	San Marcos	Office Bldg.	1907	3	4,478
Texas State University	Performing Arts Center	San Marcos	Lecture Hall	2013	3	71,000
Texas State University	ALERT Office & Classroom	Maxwell	Classroom/Office	2008	1	1,860
Texas State University	Bobcat Baseball Field	San Marcos	Athletics	2009	2	10,000
Texas State University	Bobcat Softball Field	San Marcos	Athletics	2009	2	6,500
Texas State University	Bobcat Field Ticket Office	San Marcos	Athletics	2009	1	600
Texas State University	Bobcat Field Maintenance Bldg.	San Marcos	Athletics	2009	1	1,600
Texas State University	KTSW-Utility Building	New Braunfels	Broadcast Facility	1999	1	101
Texas State University	KTSW-Transmitter building	New Braunfels	Broadcast Facility	1992	1	127
Texas State University	Department of Housing and Residential Life Office Building	San Marcos	Office	2012	3	40,543
Texas State University	STAR One	San Marcos	General Purpose	2012	1	19,963
Texas State University	Freeman Ranch Multipurpose Facility	San Marcos	Multipurpose Educational Center	2011	1	6,166
Texas State University	Caboose at Bobcat Field	San Marcos	Baseball Caboose Suite	1950	1	270
Texas State University	Agriculture Greenhouse	San Marcos	Greenhouse	2013	1	5,129
Texas State University	1401 Thorpe Lane (Key Shop)	San Marcos	Office Bldg.	1985	1	2,000
Texas State University	Bobcat Stadium	San Marcos	Athletics	1981 & 2003	7	281,528
Texas State University	West Athletic Field Bleachers	San Marcos	Athletics	2015	1	1,277
Texas State University	The Tower Parking Garage	San Marcos	Garage	1971	4	76,608
Texas State University	Blanco Parking Garage	San Marcos	Garage	1987	2	43,421
Texas State University	Pleasant Street Parking Garage	San Marcos	Garage	1998	3	66,040
Texas State University	LBJ Parking Garage	San Marcos	Garage	1997	5	150,000
Texas State University	Matthews Street Parking Garage	San Marcos	Garage	2010	6	220,000
Texas State University	Speck Street Garage	San Marcos	Garage	2008	4	251,296
Texas State University	Edward Gary Street Garage	San Marcos	Garage	2013	7	206,527
Texas State University	Salt Grass Steak House	San Marcos	Restruant	1940	2	10,794
Texas State University	Spring Lake Hall	San Marcos	Offices	1929	3	13,600
Texas State University	Texas State Golf Course/Pro Shop	San Marcos	Athletics	1955	1	1,910
Texas State University	San Marcos Hall	SAN MARCOS	Dormitory	2002	3	130,622
Texas State University	Academy Street Garage	San Marcos	Garage	2002	3	127,000
Texas State University	San Jacinto Hall	SAN MARCOS	Dormitory	2004	4	219,874
Texas State University	Arnold Hall A	San Marcos	Dormitory	1962	2	9,180
Texas State University	Arnold Hall B	San Marcos	Dormitory	1962	3	13,770
Texas State University	Arnold Hall C	San Marcos	Dormitory	1962	2	9,180
Texas State University	Bobcat Village 1	SAN MARCOS	Apartment	2001	3	17,844
Texas State University	Bobcat Village Office	SAN MARCOS	Apartment	2001	1	5,279
Texas State University	Bobcat Village 3	SAN MARCOS	Apartment	2001	3	19,206
Texas State University	Bobcat Village 4	SAN MARCOS	Apartment	2001	3	26,766
Texas State University	Bobcat Village 5	SAN MARCOS	Apartment	2001	3	19,206

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Texas State University	Bobcat Village 6	SAN MARCOS	Apartment	2001	3	19,206
Texas State University	Bobcat Village 7	SAN MARCOS	Apartment	2001	3	8,922
Texas State University	Bobcat Village 8	SAN MARCOS	Apartment	2001	3	19,206
Texas State University	Bobcat Village 9	SAN MARCOS	Apartment	2001	3	19,206
Texas State University	Bobcat Village 10	SAN MARCOS	Apartment	2001	3	19,206
Texas State University	Bobcat Village 11	SAN MARCOS	Apartment	2001	3	17,844
Texas State University	Bobcat Village 12	SAN MARCOS	Apartment	2001	3	17,844
Texas State University	Bobcat Village 13	SAN MARCOS	Apartment	2001	3	8,922
Texas State University	Bobcat Village 14	SAN MARCOS	Apartment	2001	3	17,844
Texas State University	Bobcat Village 15	SAN MARCOS	Apartment	2001	3	17,844
Texas State University	Bobcat Village 16	SAN MARCOS	Apartment	2001	3	17,844
Texas State University	Track & Field Maint. Bldg.	San Marcos	Athletics	2011	1	1,360
Texas State University	Track & Field Press Box	SAN MARCOS	Athletics	2011	1	144
Texas State University	Broadcast Tower	New Braunfels	Broadcast Facility	1999		
Texas State University	Central Plant Annex	San Marcos	Machinery & Equipment	2012	1	1,276
Texas State University	West Field Concessions & Restrooms	San Marcos	Athletics	2015	2	
Texas State University	400 West Hopkins (TSSC)	San Marcos	Office	1985	2	12,772
Texas State University	West Campus Housing Complex: Falls & Sayer Res. Halls	San Marcos	Dormitory	2014	7	187,691
Texas State University	Jones Dining Complex	San Marcos	Cafeteria	1965	2	42,533
Texas State University	Moore St. Housing Complex: Angelina & San Gabriel Res. Hall	San Marcos	Dormitory	2015	5	187,492
Texas State University	Archives and Research Center	San Marcos				
Texas State University	Grady Early Building	San Marcos				
Texas State University	ALERRT Storage Building	Maxwell				
Texas State University	Willow Hall	Round Rock	Classroom	2018	4	107,564
Texas State University	Retama Hall	San Marcos	Dormitory	1956	4	31,255
Texas State University	Bruce and Gloria Ingram Hall	San Marcos				
Texas State University	Southeast Plant	San Marcos	Physical Plant			
Texas State University	1347 Thorpe Ln	San Marcos	Sports Medicine Clinic			2,000
Texas State University	614 Lindsey St.	San Marcos	Unoccupied			
Texas State University	303 Loquat	San Marcos	Rental			
Sam Houston State University	Austin Hall	Huntsville	Multipurpose Bldg	1852	2	8593
Sam Houston State University	Peabody Memorial Library	Huntsville	Multipurpose Bldg	1901	2	6084
Sam Houston State University	Bobby K. Marks Admin Bldg.	Huntsville	Office Bldg	1916	3	31846
Sam Houston State University	Farrington Building	Huntsville	Science Bldg.	1959	3	50317
Sam Houston State University	Academic Building III	Huntsville	Classroom	1956	3	52478
Sam Houston State University	Estill Building	Huntsville	Office Bldg	1929	3	37311
Sam Houston State University	Academic Building 4	Huntsville	Classroom	2002	4	63561
Sam Houston State University	Evans Complex	Huntsville	Classroom	1952	4	50317
Sam Houston State University	John W. Thomason Building	Huntsville	Office	1952	3	33423
Sam Houston State University	West Central Plant	Huntsville	Machinery & Equipment	1915	2	10560
Sam Houston State University	Holleman Field Visitors Dugout	Huntsville				
Sam Houston State University	Holleman Field Home Dugout	Huntsville				

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Sam Houston State University	Margaret Lea Houston	Huntsville	Classroom	1950	3	22453
Sam Houston State University	Lowman Student Center	Huntsville	Multipurpose Bldg	1963	3	129054
Sam Houston State University	Art Building C	Huntsville	Classroom	1981	1	5,025
Sam Houston State University	Art Building D	Huntsville	Classroom	1992	1	7680
Sam Houston State University	Student Services Annex	Huntsville	Office Bldg	1959	1	6,183
Sam Houston State University	Pritchett Field Ticket Office	Huntsville				
Sam Houston State University	Pritchette Field Mens Restrooms	Huntsville		1967	1	358
Sam Houston State University	Pritchette Field Concessions	Huntsville		1967	1	358
Sam Houston State University	Pritchette Field Woman's Restroom	Huntsville		1967	1	358
Sam Houston State University	Holleman Field Dressing Room	Huntsville		1994	1	480
Sam Houston State University	Holleman Field Pressbox/Concessions	Huntsville		1994	2	894
Sam Houston State University	Academic Building I (appraisal requested)	Huntsville	Classroom	1967	3	59493
Sam Houston State University	Smith Hutson Business Bldg.	Huntsville	Classroom	1968	4	97341
Sam Houston State University	Newton Gresham Library	Huntsville	Library	1968	4	159129
Sam Houston State University	Psychological Services Center	Huntsville	Government Building	1969	1	8676
Sam Houston State University	Building and Landscape Services	Huntsville	Material Storage	1976	1	12200
Sam Houston State University	McAdams OE Eqmt Tennis	Huntsville		1988	1	160
Sam Houston State University	George J. Beto CJ Ctr.	Huntsville	Classroom	1976	4	126961
Sam Houston State University	Eleanor & Charles Garrett Teacher Education Center	Huntsville	Classroom	1976	3	79849
Sam Houston State University	Bernard G. Johnson Coliseum	Huntsville	Gymnasium	1976	3	126755
Sam Houston State University	University Theatre Center	Huntsville	Live Theater Stage	1976	4	40959
Sam Houston State University	East Central Plant	Huntsville	Machinery & Equipment	1975	1	7364
Sam Houston State University	Dan Rather Communication Bldg.	Huntsville	Classroom	1983	3	43782
Sam Houston State University	Health & Kinesiology Center	Huntsville	Classroom	1985	2	103549
Sam Houston State University	Lee Drain Building	Huntsville	Classroom	1983	4	129548
Sam Houston State University	Counseling Center	Huntsville	Government Building	1985	1	5,712
Sam Houston State University	Geology Annex	Huntsville			1	2,736
Sam Houston State University	Music Building	Huntsville	Classroom	1986	3	49725
Sam Houston State University	Ron Mafrige Field House	Huntsville	Field House	1986	3	28511
Sam Houston State University	Bowers Stadium Press Box	Huntsville	Press Box/Conc	1986	4	10691
Sam Houston State University	Bowers Stadium East Concessions	Huntsville		1986	1	3799
Sam Houston State University	Archery 1	Huntsville		1980	1	156
Sam Houston State University	Bowers Stadium SE Ticket Booth	Huntsville		1986	1	64
Sam Houston State University	Bowers Stadium SW Ticket Booth	Huntsville		1986	1	64
Sam Houston State University	Intermural Restrooms	Huntsville		1989	1	240
Sam Houston State University	Building Services Facility	Huntsville	Office			4,000
Sam Houston State University	Bowers Stadium N Ticket Booth	Huntsville		1986	1	64
Sam Houston State University	Recreational Sports Portable Stg	Huntsville		1999	1	311
Sam Houston State University	McAdams Restrooms	Huntsville		1989	1	240
Sam Houston State University	Ag Greenhouse 2	Huntsville		1986	1	
Sam Houston State University	Horticulture Lab	Huntsville		1965	1	840
Sam Houston State University	Ag Greenhouse 1	Huntsville		1967		

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Sam Houston State University	Art Building F	Huntsville	Office Bldg	1979	1	5,613
Sam Houston State University	Art Building A	Huntsville	Laboratory	1989	1	7314
Sam Houston State University	Oberservatory Telescope	Huntsville		1986	1	745
Sam Houston State University	Art Building E	Huntsville	Laboratory	1994	1	5,682
Sam Houston State University	Main Substation	Huntsville		1991		
Sam Houston State University	Hazardous Waste Stg	Huntsville		1996	1	320
Sam Houston State University	Holleman Rec Sports Storage #2	Huntsville		1995	1	420
Sam Houston State University	Horticulture Classroom	Huntsville				
Sam Houston State University	Recycling /Shredding Facility	Huntsville		1994	1	1,600
Sam Houston State University	Intramural Stg	Huntsville		1991	1	240
Sam Houston State University	Arleigh B. Templeton Bldg.	Huntsville	Office Bldg	1950	2	5,600
Sam Houston State University	Recreational Sports Eqmt Rental Bldg	Huntsville		1992	1	336
Sam Houston State University	Animal Husbandry	Huntsville		1969	1	39,645
Sam Houston State University	Tractor Lab	Huntsville		1969	1	9,171
Sam Houston State University	Farm Power Machinery Building	Huntsville				1,227
Sam Houston State University	Abattoir Building	Huntsville	Classroom	1969	1	4,992
Sam Houston State University	Horse Mgmt	Huntsville		1969	1	1,227
Sam Houston State University	Landscape Greenhouse 1	Huntsville		1975	1	2916
Sam Houston State University	Landscape Greenhouse 2	Huntsville		1980	1	1706
Sam Houston State University	Gibbs Ranch Rodeo Arena Stg	Huntsville		2002	1	229
Sam Houston State University	Jackson-Shaver Hall	Huntsville	Residence Life/Dormitory	1939	4	36728
Sam Houston State University	Belvin-Buchanan Hall	Huntsville	Residence Life/Dormitory	1935	4	62944
Sam Houston State University	Elliott Hall	Huntsville	Residence Life/Dormitory	1959	4	33729
Sam Houston State University	Zeta Tau Alpha House	Huntsville			2	7,875
Sam Houston State University	Gibbs House	Huntsville	Residence Life/Dormitory	1956	2	16064
Sam Houston State University	Houston House	Huntsville			2	7,875
Sam Houston State University	Alpha Delta Pi/Houston House	Huntsville			2	7,875
Sam Houston State University	Sigma Sigma Sigma House	Huntsville	Life /Dorm		2	7,875
Sam Houston State University	Rachel Jackson/Sigma Sigma Sigma House	Huntsville	Residence Life/Dormitory	1956	2	16064
Sam Houston State University	Alpha Chi Omega House	Huntsville	Life/Dorm		2	7,875
Sam Houston State University	Anne Shaver House/Alpha Chi Omega house	Huntsville	Residence Life/Dormitory	1956	2	16064
Sam Houston State University	Joseph Baldwin House	Huntsville	Residence Life/Dormitory	1958	2	8,020
Sam Houston State University	Creager House	Huntsville	Residence Life/Dormitory	1958	2	8,020
Sam Houston State University	Crawford House	Huntsville	Residence Life/Dormitory	1959	2	8,161
Sam Houston State University	Mallon House	Huntsville	Residence Life/Dormitory	1958	2	8,161
Sam Houston State University	Sam Houston Village	Huntsville	Residence Life/Dormitory	2004	4	282279
Sam Houston State University	ESTILL HALL	Huntsville	Residence Life/Dormitory	1960	4	55243
Sam Houston State University	Vick House	Huntsville	Residence Life/Dormitory	1960	2	8,161
Sam Houston State University	Spivey House	Huntsville	Residence Life/Dormitory	1960	2	8,161
Sam Houston State University	Randel House	Huntsville	Residence Life/Dormitory	1960	2	8,161
Sam Houston State University	White Hall	Huntsville	Residence Life/Dormitory	1962	4	80998
Sam Houston State University	CJ 1 North	Huntsville				2,583

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Sam Houston State University	CJ 2 North	Huntsville				1,423
Sam Houston State University	CJ 3 North	Huntsville				1,250
Sam Houston State University	Same Houston Mem Museum Workshop	Huntsville		1996	1	193
Sam Houston State University	Same Houston Mem Museum Law Offices	Huntsville		1847	1	381
Sam Houston State University	Same Houston Mem Museum Eliza's Kitchen	Huntsville		1994	1	316
Sam Houston State University	Same Houston Mem Museum Blacksmith Forge	Huntsville		1965	1	604
Sam Houston State University	Sam Houston Mem. Museum	Huntsville	Government Building	1936	2	13091
Sam Houston State University	Woodland Home	Huntsville	Government Building	1847	2	2,385
Sam Houston State University	Museum Store / Exhibit Hall	Huntsville	Government Building	1936	2	3,625
Sam Houston State University	Steamboat House	Huntsville	Government Building	1858	2	3,066
Sam Houston State University	Sam Houston Memorial Museum Corn Crib	Huntsville				
Sam Houston State University	Katy & E. Don Walker, Jr. Ed. Ctr.	Huntsville	Government Building	1995	1	21461
Sam Houston State University	Sam Houston Memorial Museum Garden Shed	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Gas Shed	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Ranger's Cabin	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Pottery Shed	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum New Army Cabin	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Guerrant Cabin	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Stage Building	Huntsville				
Sam Houston State University	Gibbs Ranch Red Barn AG Demo Lab	Huntsville		1948	1	1,323
Sam Houston State University	Gibbs Ranch Classrooms	Huntsville		1962	1	4,071
Sam Houston State University	Gibbs Ranch Conference Center Stg	Huntsville		1991	1	198
Sam Houston State University	SS1 - Vehicle Maintenance	Huntsville	Garage, Repair	1993	1	3,500
Sam Houston State University	SS2 - Plant Shops, Prop, Store	Huntsville	Machinery & Equipment	1985	1	48603
Sam Houston State University	SS3 - Administrative Offices	Huntsville	Office Bldg	1985	1	24590
Sam Houston State University	Charles W. Tackett Univ Pol Bldg- Small Business	Huntsville	Office Bldg		1	7,000
Sam Houston State University	Gibbs Ranch Rent House	Huntsville		1965	1	2,070
Sam Houston State University	Ladykat East Softball Concessions	Huntsville		1994	1	
Sam Houston State University	Forensic Psychology Bldg.	Huntsville	Classroom	1999	1	1,822
Sam Houston State University	Bill Blackwood LEMIT	Huntsville	Office Bldg	2000	3	37029
Sam Houston State University	William R Harrell Agricultural Eng and Tech Ctr.	Huntsville		1		
Sam Houston State University	Ladykat West Dugout	Huntsville		1994	1	
Sam Houston State University	Ladykat East Dugout	Huntsville		1994	1	
Sam Houston State University	Gibbs Ranch Sheep & Goat Barn	Huntsville		1997	1	928
Sam Houston State University	Physical Plant Paint Stg	Huntsville		1	120	
Sam Houston State University	Oberservatory Classrooms	Huntsville		1999	1	906
Sam Houston State University	Oberservatory #2	Huntsville		1999	1	86
Sam Houston State University	Observatory #3	Huntsville			1	86
Sam Houston State University	Oberservatory #4	Huntsville		1997	1	48
Sam Houston State University	Industrial Technology	Huntsville		2002	1	11,513
Sam Houston State University	Agr. 1-45 Greenhouse	Huntsville		2000	1	
Sam Houston State University	Landscape Chemical Storage	Huntsville		2000	1	240

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Sam Houston State University	Gibbs Ranch Rodeo Arena Feed Stg	Huntsville		2002	1	1,200
Sam Houston State University	Biological Field Stn Residence	Huntsville		1970	1	1,496
Sam Houston State University	Biological Field Stn Workshop	Huntsville			1	599
Sam Houston State University	Biological Field Stn Well House	Huntsville		1932	1	192
Sam Houston State University	Biological Field Stn Garage	Huntsville		1932	1	1,056
Sam Houston State University	South Paw	Huntsville	Dining Services	2004	1	6801
Sam Houston State University	John R Ragsdale Visitor Center/E&G portion	Huntsville	General Public	2007	2	
Sam Houston State University	Alumni Center/Auxiliary	Huntsville	Office Bldg	2007	1	
Sam Houston State University	Biological Field Stn Greenhouse 1	Huntsville		2003	1	1,440
Sam Houston State University	Bearkat Village A Apts 1-18	Huntsville		2003	3	13,080
Sam Houston State University	Bearkat Village B Apts. 19-53	Huntsville	Residence Life/Dormitory	2003	3	25992
Sam Houston State University	Bearkat Village C Apts. 54-71	Huntsville	Residence Life/Dormitory	2003	3	13080
Sam Houston State University	Bearkat Village D Apts. 72-107	Huntsville	Residence Life/Dormitory	2003	3	25992
Sam Houston State University	Bearkat Village E Clubhouse	Huntsville		2003	1	5,973
Sam Houston State University	Bearkat Village F Apts. 108-143	Huntsville	Residence Life/Dormitory	2003	3	25992
Sam Houston State University	Bearkat Village G Apts. 144-161	Huntsville	Residence Life/Dormitory	2003	3	13080
Sam Houston State University	Bearkat Village H Apts. 162-185	Huntsville	Residence Life/Dormitory	2003	3	17385
Sam Houston State University	Bearkat Village I Apts. 186-203	Huntsville	Residence Life/Dormitory	2003	3	13080
Sam Houston State University	Bearkat Village J Apts. 204-221	Huntsville	Residence Life/Dormitory	2003	3	13080
Sam Houston State University	Bearkat Village K Apts. 222-244	Huntsville	Residence Life/Dormitory	2003	3	17385
Sam Houston State University	Bearkat Village L Apts. 245-262	Huntsville	Residence Life/Dormitory	2003	3	13080
Sam Houston State University	Bearkat Village M Laundry/Mail	Huntsville		2003	1	472
Sam Houston State University	University Hotel	Huntsville	Government Building	1976	4	58614
Sam Houston State University	University Camp Kitchen	Riverside		2008	1	
Sam Houston State University	Baseball/Softball Practice Facility	Huntsville		2006	1	
Sam Houston State University	Don Sanders Stadium Vistor Dougout	Huntsville		2005	1	293
Sam Houston State University	Don Sanders Stadium Home Dugout	Huntsville		2005	1	788
Sam Houston State University	Don Sanders Stadium Ticket Booth	Huntsville		2005	1	779
Sam Houston State University	Don Sanders Baseball Concession Concourse	Huntsville	Athletics	2006	1	
Sam Houston State University	Softball Ticket Booth	Huntsville		2005	1	305
Sam Houston State University	Softball West Dugout	Huntsville		2005	1	636
Sam Houston State University	Softball Home Dugout	Huntsville		2005	1	638
Sam Houston State University	Softball Concessions Stand	Huntsville		2005	2	1360
Sam Houston State University	Baseball/Softball Stg	Huntsville		2005	1	486
Sam Houston State University	Chemistry and Forensic Science	Huntsville	Classroom	2004	3	62806
Sam Houston State University	Sam Houston Parking Garage (on campus)	Huntsville	Garage	2005	4	180,364
Sam Houston State University	Recreational Sports	Huntsville	Recreational Sport	2006	2	28772
Sam Houston State University	Counselor Education Center	Huntsville	Office Bldg	2004	1	7189
Sam Houston State University	Intermural Shed #1	Huntsville		2004	1	576
Sam Houston State University	Pritchett Field Rugby Storage	Huntsville				
Sam Houston State University	University Camp Womens Bath House	Riverside		2007	1	627
Sam Houston State University	University Camp Guest Cabin	Riverside				

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Sam Houston State University	University Camp Storage Barn / Maintenance Shop	Riverside		2009	1	2,460
Sam Houston State University	University Camp Portable Storage	Riverside				
Sam Houston State University	Gibbs Ranch Equipment Storage on Wire Road	Huntsville				
Sam Houston State University	Gibbs Demo Barn Storage	Huntsville			1	458
Sam Houston State University	College of Humanities & Social Sciences	Huntsville	Classroom/Office Bldg	2008	4	152387
Sam Houston State University	James & Nancy Gaertner Performing Arts Center	Huntsville	Classroom/ Live Theater Stage	1963	3	105781
Sam Houston State University	Holleman Field Storage	Huntsville				
Sam Houston State University	University Plaza (BTB)	Huntsville		1984		
Sam Houston State University	Ron Randleman Weight & Fitness Ctr	Huntsville		2006	1	
Sam Houston State University	Raven Village	Conroe	Residence	2004	4	154,619
Sam Houston State University	The Woodlands Center	Conroe	Classroom	2010	4	145035
Sam Houston State University	Sam Houston Memorial Museum Hulon House	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Bear Bend Cabin	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Crane Cabin	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Jordan Cabin	Huntsville				
Sam Houston State University	Sam Houston Memorial Museum Blacksmith Shop	Huntsville				
Sam Houston State University	Jackson-Shaver Hall Mechanical Bldg	Huntsville		2009	1	795
Sam Houston State University	Physical Plant Storage	Huntsville			1	196
Sam Houston State University	UPD Storage Building	Huntsville			1	288
Sam Houston State University	Agri and Industrial Science Research Lab	Huntsville			1	800
Sam Houston State University	Old Main Market	Huntsville	Dining Services	2011	2	28164
Sam Houston State University	Applied Anatomical Research Center (AARC)	Huntsville	Reseach Lab	2009	1	2,120
Sam Houston State University	University Camp Caretakers Cabin	Riverside	Single Residence	2009	1	1,200
Sam Houston State University	Residence Life Maintenance	Huntsville	Offices/Shop	2010	2	13,252
Sam Houston State University	Workshop in Art Studio & History	Huntsville	Classroom	2010	2	13,252
Sam Houston State University	TRIES Energetic Materials Research Facility	Huntsville	Research	2009	1	2,400
Sam Houston State University	University Camp Mens Bath House	Riverside				
Sam Houston State University	Lone Star Hall	Huntsville	Residence Life/Dormitory	2011	4	91876
Sam Houston State University	University Camp Pavilion II	Riverside	Recreational Sport	2009	1	6,000
Sam Houston State University	University Storage Facility	Huntsville	Central Support	2010	1	16,000
Sam Houston State University	Sam Houston Memorial Museum Grounds Maintenance Barn	Huntsville				
Sam Houston State University	Biological Field Stn Greenhouse #2	Huntsville				
Sam Houston State University	Woodlands Center Parking Garage	Conroe		2012	5	257500
Sam Houston State University	Life Sciences Building (Biology Lab Bldg.)	Huntsville	Science Laboratory	2018	4	83,000
Sam Houston State University	Biology Field Station Storage Bldg	Huntsville	Storage	2011	1	2,000
Sam Houston State University	Agri Enginerring & Tech Annex	Huntsville			1	1,500
Sam Houston State University	Geology Core Lab	Huntsville				
Sam Houston State University	Huntsville Area Tech & Business Center	Huntsville				
Sam Houston State University	William Powel Student Health & Counseling Center (Aux)	Huntsville		2014	2	29,944
Sam Houston State University	Sciences Annex	Huntsville			1	2,267
Sam Houston State University	University Camp Assembly Building	Riverside				
Sam Houston State University	University Camp Cabin 1	Riverside				

LOCATION						
Agency Name	Description	City	Occupancy Type	Year Built	# Stories	Gross Square Footage
Sam Houston State University	University Camp Cabin 2	Riverside				
Sam Houston State University	University Camp Cabin 3	Riverside				
Sam Houston State University	University Camp Cabin 4	Riverside				
Sam Houston State University	University Camp Pool House	Huntsville			1	681
Sam Houston State University	Fred Pirkle Engineering Technology Center	Huntsville	Classroom	2016	4	53,500
Sam Houston State University	University Camp Raven Room	Huntsville			1	2,385
Sam Houston State University	University Camp Visitors Barn	Huntsville			1	576
Sam Houston State University	Generals Market	Huntsville				35,450
Sam Houston State University	Piney Woods Hall	Huntsville	Life/Dorm	2017	6	255,000
Sam Houston State University	SHSU Post Office	Huntsville			1	1,445
Sam Houston State University	IT @ Sam Operations & Data Center	Huntsville	IT Server	1985	1	2145
Sam Houston State University	Business Services	Huntsville	Office Bldg	1975	1	5,200
Sam Houston State University	Strip Mall at 2212 Aven I	Huntsville	Athletics Educ Center	1960	1	12,840
Sam Houston State University	LDS Center	Huntsville				
Sam Houston State University	HISD West Wing	Huntsville				
Sam Houston State University	Discount Bookstore	Huntsville				
Sam Houston State University	Business Building	Huntsville				
Sam Houston State University	Pineywoods Natural Science Lab	Huntsville	Portable Office	2006	1	2,500
Lamar Institute of Technology	Technical Arts Bldg. 4	Beaumont	Classroom	1967	1	15,716
Lamar Institute of Technology	Technical Arts Bldg. 5	Beaumont	Classroom	1971	1	10,272
Lamar Institute of Technology	Technical Bldg 5 - Annex B	Beaumont	Classroom	2002	1	2,870
Lamar Institute of Technology	Technical Bldg 5 - Annex A	Beaumont	Classroom	2001	1	2,870
Lamar Institute of Technology	Technical Arts Central Plant	Beaumont	Machinery & Equipment	1988	1	976
Lamar Institute of Technology	Cecil R. Beeson Technical Arts	Beaumont	Office Bldg	1977	2	25,174
Lamar Institute of Technology	Technology Center	Beaumont	Classroom	2000	2	23,032
Lamar Institute of Technology	Technical Arts Bldg. 2	Beaumont	Technical Trades Bldg.	1959	1	2,964
Lamar Institute of Technology	Technical Arts Bldg. 2 Storage	Beaumont	Equipment Shop	1977	1	867
Lamar Institute of Technology	Multipurpose Center	Beaumont	Classroom	2005	2	56,915
Lamar Institute of Technology	Industrial Technology Building #1	Beaumont	Classroom and Labs	2012	1	16,051
Lamar Institute of Technology	Industrial Technology Building #2	Beaumont	Classroom and Labs	2012	1	16,051
Lamar Institute of Technology	Science Annex	Beaumont	Classroom and Labs	2015	1	3,072
Lamar Institute of Technology	QEP Lab	Beaumont	Classroom and Labs	2015	1	1,782
Lamar Institute of Technology	Technology & Science	Beaumont	Classroom	2017	1	38,298
Lamar Institute of Technology	Truck Driving	Beaumont	class and labs	ns	2	5,800