Texas State University Pre-Health Committee Committee Packet Distribution Form Application Year 2021

Applicant keeps page 1 of this form and Pre-Health advisor keeps pages 2 and 3

Instructions for applicants:

Please fill out the information on pages two and three of this form completely. Missing information may cause a delay in the completion of your Pre-Health Committee Packet. You may write on the form.

Remember that your Pre-Health Committee Packet will consist of:

- 1- The Pre-Health Committee Letter of Evaluation, and
- 2- Up to as many as 5 additional letters of evaluation/recommendation from individuals you choose.

We highly recommend that you ask faculty, especially science faculty, who know you well to provide letters for you. It is also recommended that professional contacts (doctors, dentists, job supervisors, etc) provide letters for you, if they know you well. You do not benefit by including vague, weak or generic boilerplate letters from individuals who do not know you well enough to complete a thorough evaluation of your potential for professional school. Do not solicit letters from friends, co-workers, subordinate workers or family members. Choose your letter writers carefully.

If we receive a letter for you, it WILL be included in your packet.

If you choose to have additional letters added to your packet, you <u>must</u> have your letter writers complete the Texas State Evaluation Form and then send the form and accompanying letter directly to one of the pre-health advisors via: regular mail, campus mail, or as an e-mail attachment. The letter should not be returned to you, nor should it be forwarded directly to the application service. The letter must be written on official letterhead, it must be dated and it must have a signature. (The Texas State Evaluation Form is available on our Pre-Health Advising website – www.bio.txstate.edu/prehealthadvising/phc/forms.html) Print as many copies as you need.

Dr. Carolyn Pesthy Department of Biology Texas State University 601 University Dr. San Marcos, TX 78666 Office (512) 245-9761 cp22@txstate.edu Dr. Marilyn Banta Department of Biology Texas State University 601 University Dr. San Marcos, TX 78666 Office (512) 245-3367 mb79@txstate.edu

IMPORTANT!!!

Please remember to check the box on your application (TMDSAS/AMCAS/AACOMAS/AADSAS) that allows your Pre-Health Advisors to view your application. It helps us help you and provides us with valuable information we need to help future applicants. Thank you!

Nam	e of applicant:	Texas State ID:	
TMI	DSAS #	AAMC (AMCAS) #	
AACOMAS# Current E-mail		AADSAS# Current Phone Number	
com	plete, and thus we will not submit it, unt	I we have received a letter from each individual listed. It is your	
	Information about lette	r writers For Pre-Health Advisor use	
1.	Name of writer	Received by:	
	Relation to youPhone number	Date:	
2.	Name of writer	Received by:	
	Relation to youPhone number	Date:	
3.	Name of writer	Received by:	
	Phone number	Date:	
4.	Name of writer	Received by:	
	Phone number	Date:	
5.	Name of writer	Received by:	
	Phone number	Date:	
		Your last name:	

Application Services

General Information:

When you are filling out the letter of recommendation/evaluation section of your applications, make sure that you designate that you will be submitting a <u>committee letter/packet</u> from Texas State University. Please use either Dr. Pesthy or Dr. Banta's name and contact information (see page 1 of this form).

On this page, tell us which APPLICATION SERVICES you want to receive your Committee Packet. Please pay

attention to the specific instructions associated with each application service. Date sent (for PHC use only) **TMDSAS** Note: TMDSAS will provide your committee packet to all the schools you are applying to. We upload your Committee Packet electronically and TMDSAS will then distribute it to all your schools. Indicate on your application that you will be receiving a Committee Packet and list Texas State University at the school. Then we can upload your letter packet directly through TMDSAS. **AMCAS** Date sent (for PHC use only) Note: AMCAS will provide your committee packet to most of the schools participating in AMCAS. For most schools, (called Participating Schools), we can upload your Committee Packet electronically and AMCAS will distribute it to the schools you are applying to. For participating schools: In the Letters of Evaluation section of the application, select COMMITTEE LETTER. Then click "yes" to generate a Letter Request Form. Download and save the pdf and send it to your pre-health advisor. We will attach the Letter Request Form to your committee packet and upload it electronically to AMCAS. **AACOMAS** Date sent (for PHC use only) Note: AACOMAS will provide your committee packet electronically to most osteopathic medical schools (except TCOM and SHSU which use TMDSAS). Within AACOMAS, designate either Dr. Pesthy or Dr. Banta as your ONLY letter writer and make sure the email address you list for us is our official Texas State emails (cp22 or mb79). AACOMAS will email us a link that will allow us to upload your committee packet electronically. AADSAS Date sent (for PHC use only) Note: AADSAS will provide your committee packet electronically to all dental schools outside Texas. Within AADSAS, designate either Dr. Pesthy or Dr. Banta as your ONLY letter writer and make sure the email address you list for us is our official Texas State emails (cp22 or mb79). AADSAS will email us a link that will allow us to upload your committee packet electronically.