

Satellite Accumulation Area Requirements



SAA Manager: _____

Title, Contact Info: _____

SAA Building Name/Room #: _____

1. **CONTAIN IT** – All waste containers must be stored in a secondary containment tray. Waste streams which are not compatible should be stored in separate containment trays. For more information on trays and chemical compatibility, see the Hazardous Waste Program webpage.
2. **USE COMPATIBLE CONTAINERS** – Ensure that your waste stream is compatible with the container you are using for disposal. EHSRM provides HDPE 5-gallon carboys, 30-gallon drums, and 1 liter containers (for P-Listed wastes) free of charge. These containers are compatible with most waste streams. Never store corrosives in a metal container.
3. **KEEP IT CLOSED** – waste containers must be closed at all times unless waste is being actively added to the container. Waste containers for equipment discharges must have a lid with a hole only large enough for the equipment discharge tube.
4. **KEEP IT NEAT** – containers and trays must be in good condition, no leaks or spills.
5. **LABEL IT** – all waste containers must be marked with the words “Hazardous Waste.”
 - Use a Texas State Hazardous Waste Label. Template available on EHSRM website.
 - The label must also identify the specific contents of the container. It is not acceptable to simply mark the contents with brand name, or as “aqueous” or “halogenated.” In order for the container to be properly classified and coded for disposal, EHSRM must know the specific chemicals in the container and the approximate percentage of each.
6. **DON'T MIX** – Do not mix biowaste or radioactive waste with hazardous waste. If you have Biowaste or Radioactive Waste and are unsure how to dispose of it, contact EHSRM for more information.
7. **ACCUMULATION LIMITS** – Do not accumulate more than 55 gallons of hazardous waste and no more than 1 quart of Acutely Hazardous Waste (also called [P-Listed waste](#)) in your SAA.
 - **Contact EHSRM at 512-245-3616 for a waste pick up before you reach the accumulation limits.**
 - Waste pick up occurs every Friday. You must notify EHSRM if you need a pick up.
8. **EMERGENCY RESPONSE** – Know the location of your spill kit, eye wash, safety showers, fire extinguishers and exits.
 - Chemical Spill (minor) – stop and contain the spill, use instructions and PPE in spill kit to clean up, notify EHS&RM.
 - Chemical Spill (major) – Evacuate and isolate the area, call 911, then call the Emergency Coordinator at 512-245-3616.
 - Fire – Pull the fire alarm, evacuate the area, call 911, then call Emergency Coordinator at 512-245-3616.
 - For After Hours Emergencies, call 911. EHS&RM will be dispatched for response.