

**Texas State University-Auxiliary Services
2023 CAMP MEAL GUARANTEE FORM**

Group Name		Contact Person	
Address		Telephone	
City		Email	
State/Zip		TSU Sponsor Contact	
Arrival Date*		Date of First Meal	
Departure Date		Date of Last Meal	

***Guarantee required to dine in summer dining hall. Due 2 weeks before arrival date of group-
Contact Auxiliary Services on changes/updates.**

Meal Ticket Information: (Use of Meal Tickets is optional- billing will be based on **Daily Meal Guarantee** below)
Each Meal Ticket is reusable. Each guest will need only one Meal Ticket per duration of stay.

Hall Guests		Meal Tickets Requested	
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Billing Information:

For Departmental IDT charges:

GL	Cost Center	Fund	I/O
731600			

If no department IDT information is provided, meal charges will be invoiced to group address above.

Daily Meal Guarantee: (Please indicate the number of meals needed for each date of camp.)
Meals will be billed according to the meals requested on the guarantee or actual meals taken, whichever is greater.

REMINDER: Each camp must contact Chartwells to arrange for scheduling of their mealtimes during their stay. Refer to the **Chartwell's Summer Camp Meal policy 2023** also found on the [Auxiliary Services website](#).

June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
BRU: D:	B: L: D:	B: L: D:	B: L: D:	1 B: L: D:	2 B: L: D:	3 BRU: D:
4 BRU: D:	5 B: L: D:	6 B: L: D:	7 B: L: D:	8 B: L: D:	9 B: L: D:	10 BRU: D:
11 BRU: D:	12 B: L: D:	13 B: L: D:	14 B: L: D:	15 B: L: D:	16 B: L: D:	17 BRU: D:
18 BRU: D:	19 B: L: D:	20 B: L: D:	21 B: L: D:	22 B: L: D:	23 B: L: D:	24 BRU: D:
25 BRU: D:	26 B: L: D:	27 B: L: D:	28 B: L: D:	29 B: L: D:	30 B: L: D:	BRU: D:

July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
BRU: D:	B: L: D:	B: L: D:	B: L: D:	B: L: D:	B: L: D:	1 BRU: D:
2 BRU: D:	3 B: L: D:	4 B: L: D:	5 B: L: D:	6 B: L: D:	7 B: L: D:	8 BRU: D:
9 BRU: D:	10 B: L: D:	11 B: L: D:	12 B: L: D:	13 B: L: D:	14 B: L: D:	15 BRU: D:
16 BRU: D:	17 B: L: D:	18 B: L: D:	19 B: L: D:	20 B: L: D:	21 B: L: D:	22 BRU: D:
23 BRU: D:	24 B: L: D:	25 B: L: D:	26 B: L: D:	27 B: L: D:	28 B: L: D:	29 BRU: D:
7/30 BRU: D:	7/31 B: L: D:	8/1 B: L: D:	8/2 B: L: D:	8/3 B: L: D:	8/4 B: L: D:	8/5 BRU: D:

Summer Conference meal rates: Breakfast- \$7.60, Brunch/Lunch- \$8.20, Dinner- \$10.00.

NOTE: Over count meals above the 10% guaranteed for meals under 100 count and Over count meals above the 5% guaranteed for meals over 101 count will be charged the regular door rate (B-\$8.49, L/BR-\$10.79, D-\$11.29) on over count meals. Example: Group guaranteed 200 Lunch shows up with 221 will be charged door rate for the 21 meals.

Meal Ticket Distribution: (to be completed upon camp receipt of meal tickets)

Qty of Meal Tickets Issued		Received By (Print Name)	
Date Picked Up		Signature (Required)	

Return completed form to **Administrative Assistant, Mary Alice Gonzales** at mg02@txstate.edu with the Auxiliary Services department. Please direct any questions on guarantee changes, cancellations or billing questions to our office:

**Texas State University
 Auxiliary Services
 601 University Drive
 J.C. Kellam, Room 589
 San Marcos, TX 78666
 Phone: 512-245-2585
 Fax: 512-245-8222**

Ticket Nos: _____ to _____
