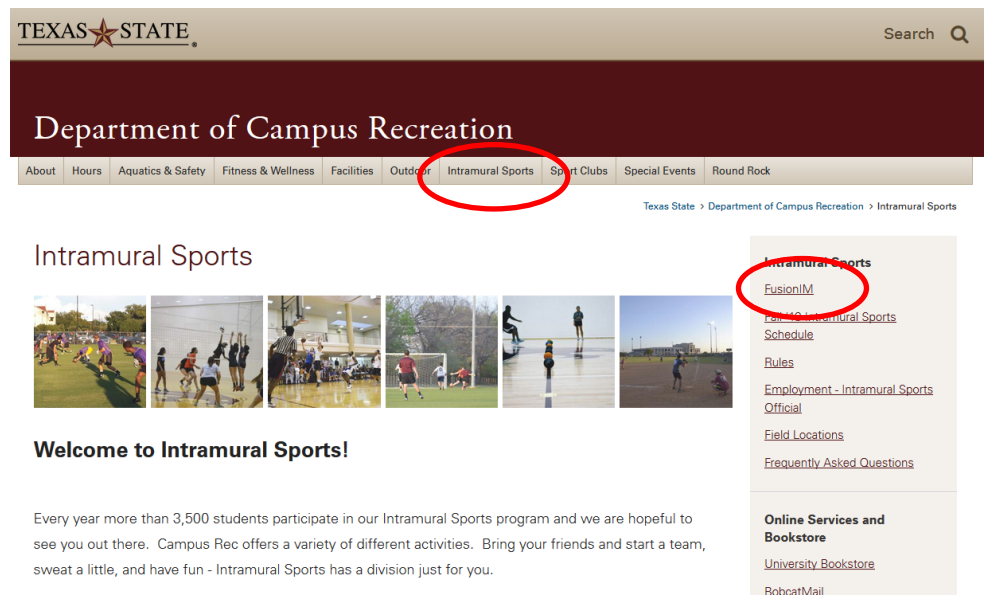


### How to access Fusion IM

1. Visit [campusrecreation.txstate.edu](http://campusrecreation.txstate.edu)
2. To access Fusion IM:
  - a. Hover cursor over "Intramural Sports" on the banner
    - i. Select "Fusion IM" from drop-down menu
    - ii. Go to "Intramural Sports" home page and select "FusionIM" from the selection of links on the right side of page



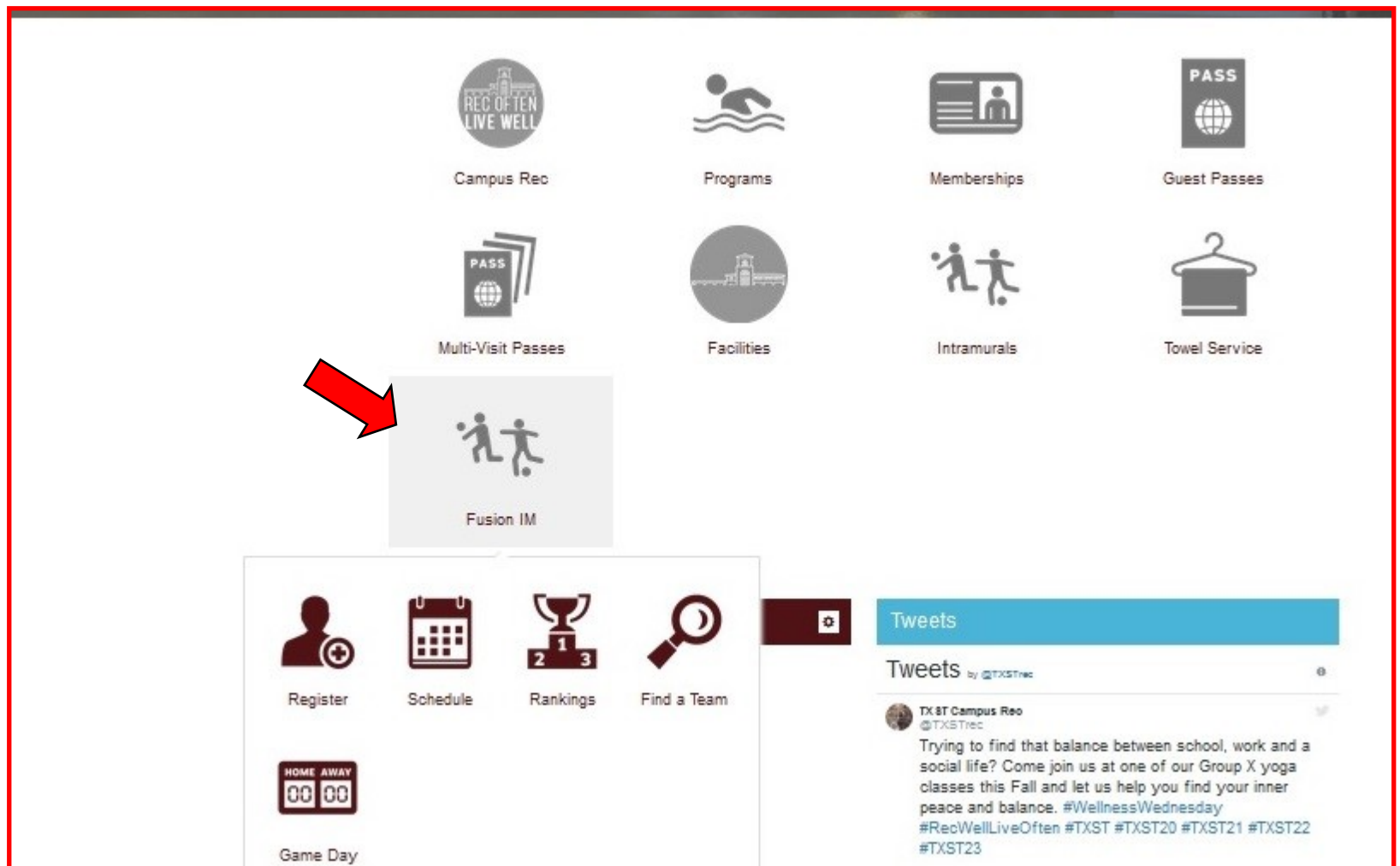
## How to access Fusion IM

### 3. Log in by using your Texas State Net ID & password

The screenshot displays the Texas State Campus Recreation Customer Portal. The browser address bar shows the URL <https://reconnect.campusrecreation.txstate.edu>. The page features a dark red header with the Texas State logo and a search bar. A red circle highlights the "Log In" link in the top right corner. Below the header is a large banner image of a recreation center interior. A grid of service icons is visible, including "Campus Rec", "Programs", "Memberships", "Guest Passes", "Multi-Visit Passes", "Facilities", "Intramurals", "Towel Service", and "Fusion IM". The "Fusion IM" icon is highlighted with a light gray background. At the bottom, there are links for "Register", "Schedule", "Rankings", "Find a Team", and "Game Day", along with a "Tweets" section showing a tweet from TXST Campus Rec.

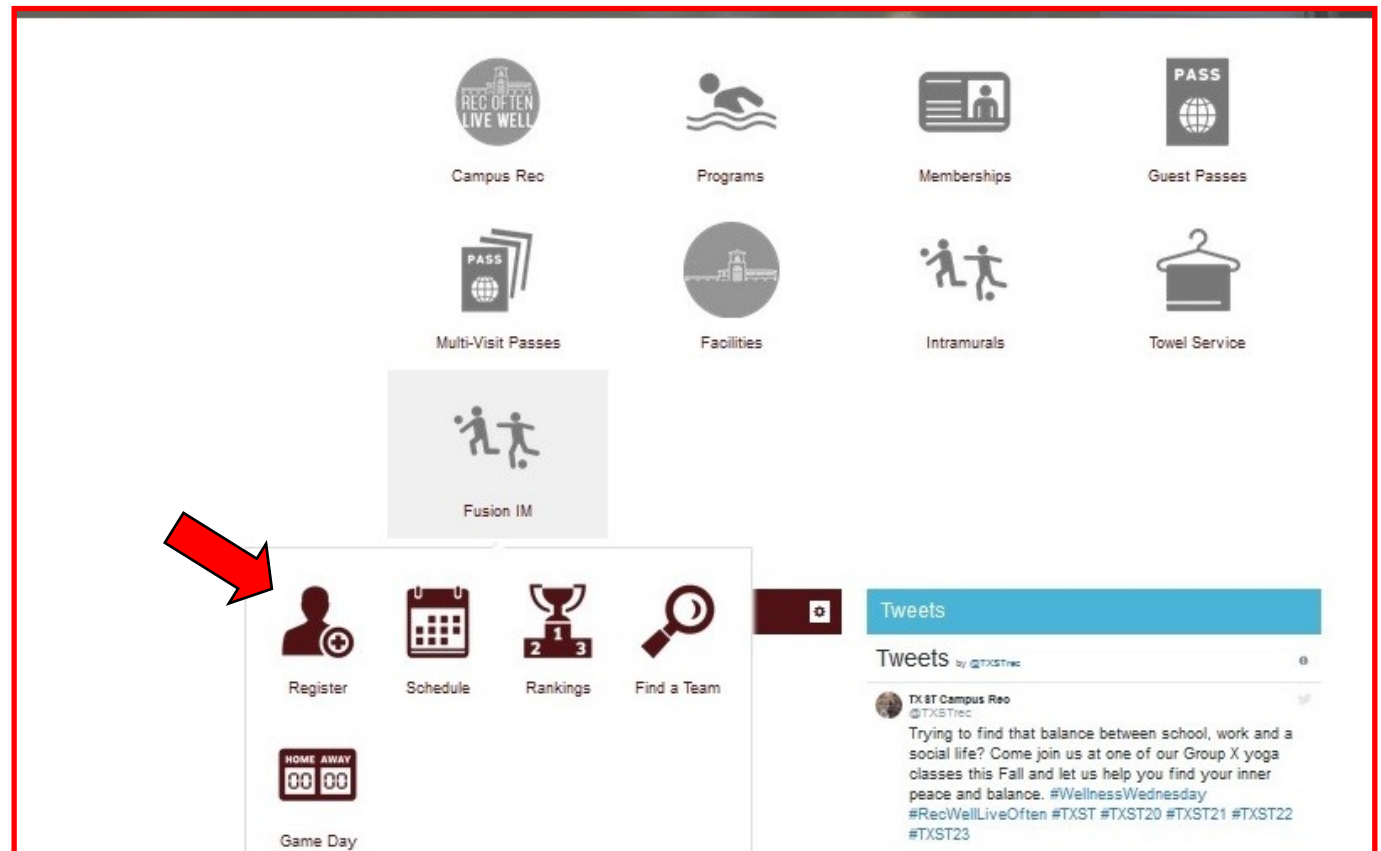
## Creating a Team

4. Once logged into Fusion IM - click on the Fusion IM icon and a menu will appear



## Creating a Team

### 5. Click "Register"



## Creating a Team

6. Once you click "Register" - this screen will appear

### Campus Recreation Customer Portal

#### Intramurals

Time Range ▼

Days of Week ▼

Fall 2019 - 3-on-3 Basketball



Fall 2019 - 4 v 4 Outdoor Soccer



Fall 2019 - Badminton (Doubles)



Fall 2019 - Badminton (Singles)



Fall 2019 - Big 3 Basketball



## Creating a Team

7. Choose a sport from the list of events that you desire to participate. As you filter through these options the available times you can register will appear.
8. Once you have determined the sport - click on sport to access drop-down menu.
9. Then click the division to access day & time you desire to play.
10. This screen will appear. Click the "Register" button on the right.

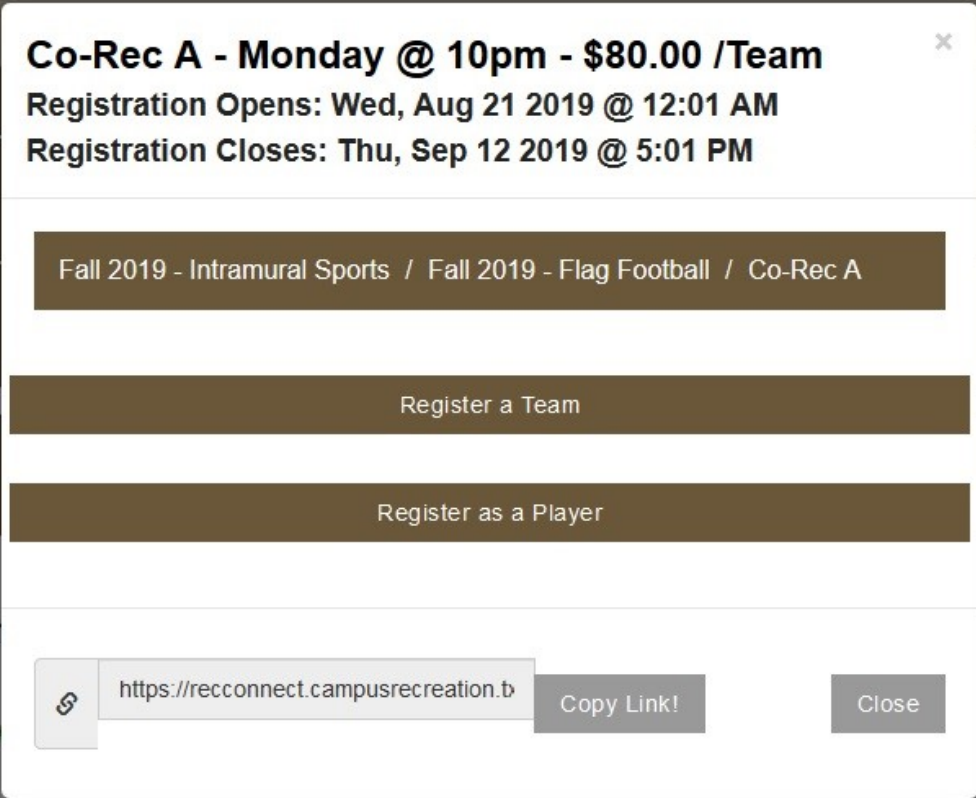
Fall 2019 - Flag Football ^

Co-Rec A ^

<b>Co-Rec A - Monday @ 10pm</b> <b>Game Slots:</b> <i>Registration Opens on Mon, Aug 26 2019 @ 12:01 AM</i> Competitive	\$80.00 /Team 5 Spots Available <b>Register</b>
<b>Co-Rec A - Sunday @ 9pm</b> <b>Game Slots:</b> <i>Registration Opens on Mon, Aug 26 2019 @ 12:01 AM</i> Competitive	\$80.00 /Team 5 Spots Available <b>Register</b>
<b>Co-Rec A - Tuesday @ 8pm</b> <b>Game Slots:</b> <i>Registration Opens on Mon, Aug 26 2019 @ 12:01 AM</i> Competitive	\$80.00 /Team 5 Spots Available <b>Register</b>

**11. You will then choose to register as a “Player” or a “Team”.**

- a. Register as a player will allow you to join a team that is already created or you may join as a “Free Agent”**
- b. Registering a “Team”, you will make an entire team to play in the sport, league, day, and time that you have selected.**



A registration modal window titled "Co-Rec A - Monday @ 10pm - \$80.00 /Team". It includes registration dates and times, a breadcrumb trail, and two main registration buttons. At the bottom, there is a link to the registration page and a close button.

**Co-Rec A - Monday @ 10pm - \$80.00 /Team** ✕

Registration Opens: Wed, Aug 21 2019 @ 12:01 AM  
Registration Closes: Thu, Sep 12 2019 @ 5:01 PM

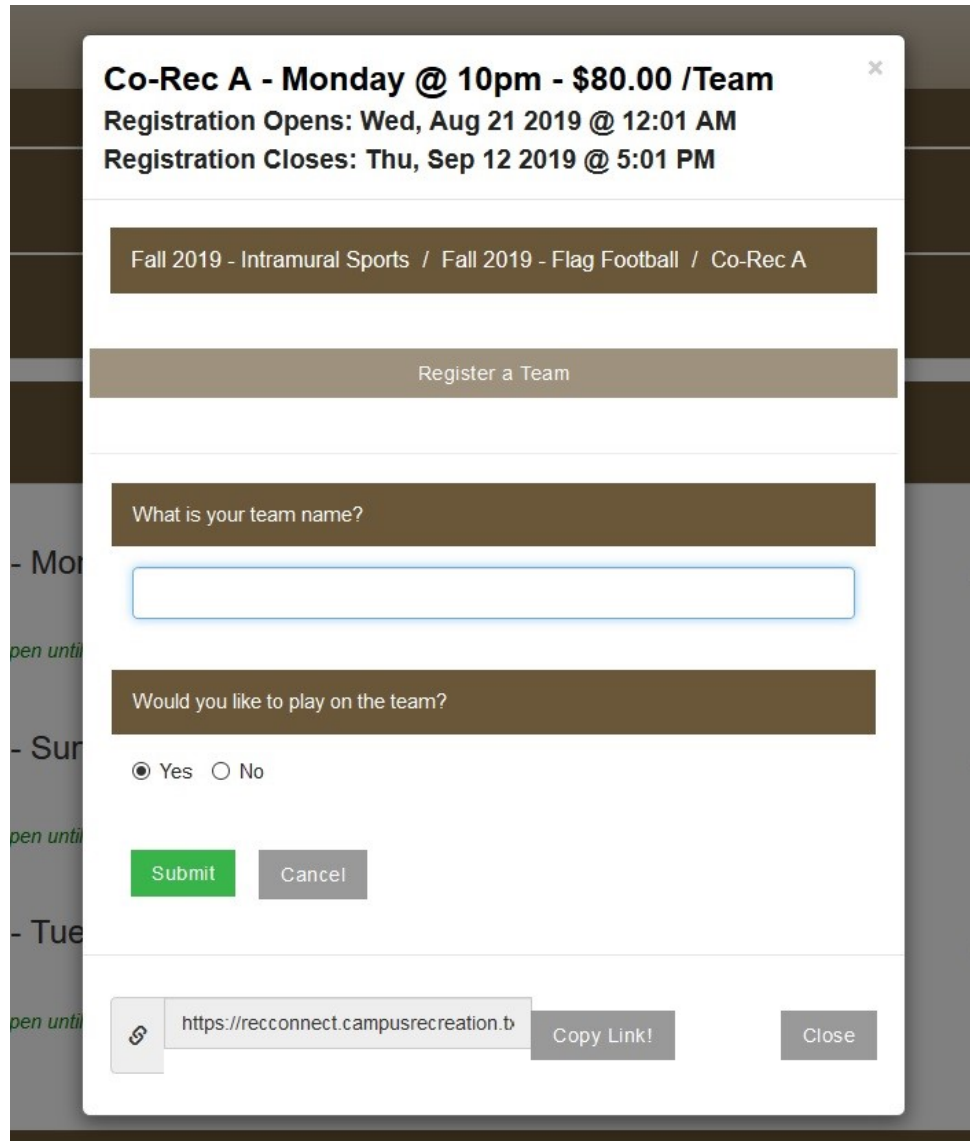
Fall 2019 - Intramural Sports / Fall 2019 - Flag Football / Co-Rec A

Register a Team

Register as a Player

<https://reconnect.campusrecreation.b> Copy Link! Close

7. When you select "Team" this screen will appear.
- Name your team
  - Select if you wish to play on the team or not.
  - Then "Submit"



The image shows a modal window for team registration. At the top, it displays the event details: "Co-Rec A - Monday @ 10pm - \$80.00 /Team", "Registration Opens: Wed, Aug 21 2019 @ 12:01 AM", and "Registration Closes: Thu, Sep 12 2019 @ 5:01 PM". Below this is a breadcrumb trail: "Fall 2019 - Intramural Sports / Fall 2019 - Flag Football / Co-Rec A". A button labeled "Register a Team" is centered. The form then asks "What is your team name?" with a text input field. Below that, it asks "Would you like to play on the team?" with radio buttons for "Yes" (selected) and "No". At the bottom of the form are "Submit" and "Cancel" buttons. A footer bar contains a link icon, the URL "https://reconnect.campusrecreation.t", a "Copy Link!" button, and a "Close" button.

Co-Rec A - Monday @ 10pm - \$80.00 /Team

Registration Opens: Wed, Aug 21 2019 @ 12:01 AM

Registration Closes: Thu, Sep 12 2019 @ 5:01 PM

Fall 2019 - Intramural Sports / Fall 2019 - Flag Football / Co-Rec A

Register a Team

What is your team name?

Would you like to play on the team?

☒ Yes ☐ No

Submit Cancel

<https://reconnect.campusrecreation.t> Copy Link! Close



- 8. After you have submitted your team information, you will then need to read, sign, and submit the waiver.**
- 9. You will then have a choice to pay for registered team or continue shopping if creating more than one team to allow for one payment transaction.**
- 10. Once team is created you have the option to invite or add players to your roster, choose the "Pending Roster" tab. Here you can add and invite players to your roster by entering their Texas State email address or their student ID number.**
- 11. You can also browse free agents in this screen as well. The "Browse Free Agents" tab will allow you to see people interested in playing each sport, as well as their preferred days and times of play.**